

North Carolina Balance of State Continuum of Care

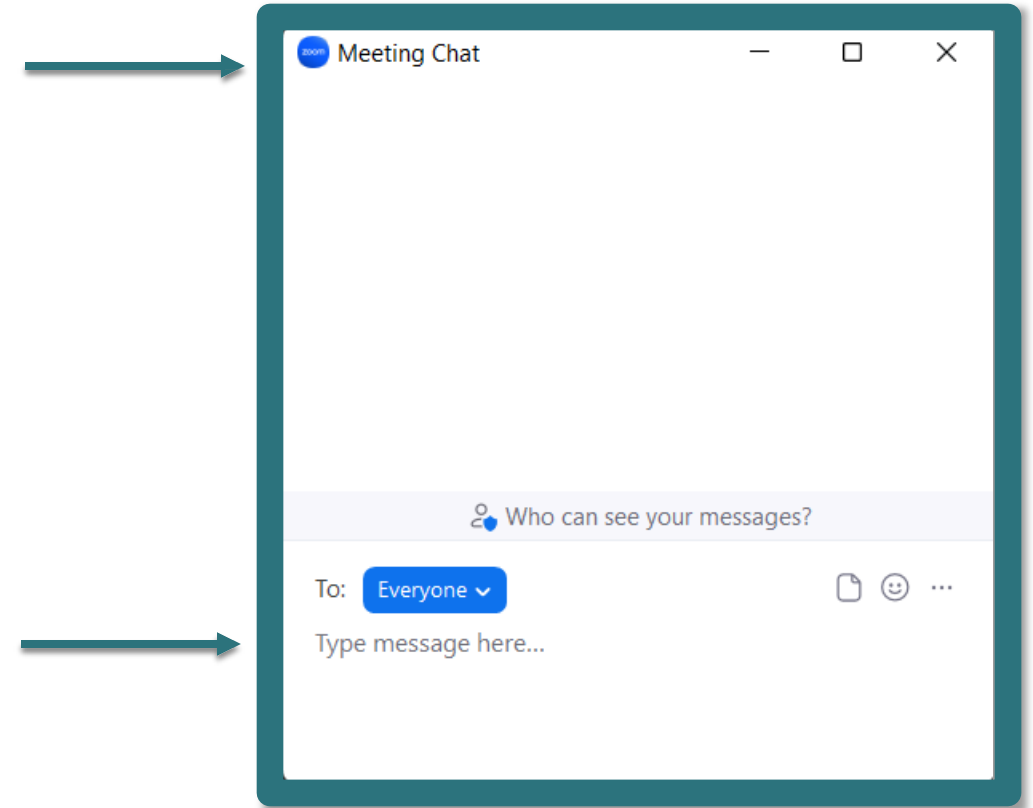
Governance Board Meeting
September 1, 2026
10:30 AM



NCCEH

Reminders

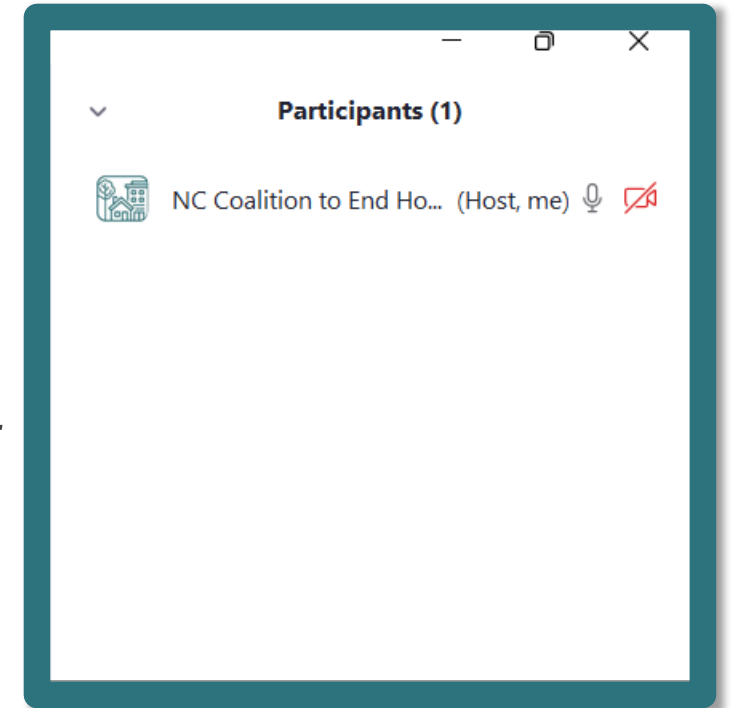
- This meeting is being recorded and will be uploaded for public viewing.
- Please mute your line.
- The chat box is available to use anytime.
- **Board Members are requested to keep their cameras on for the duration of the meeting.**



Roll Call

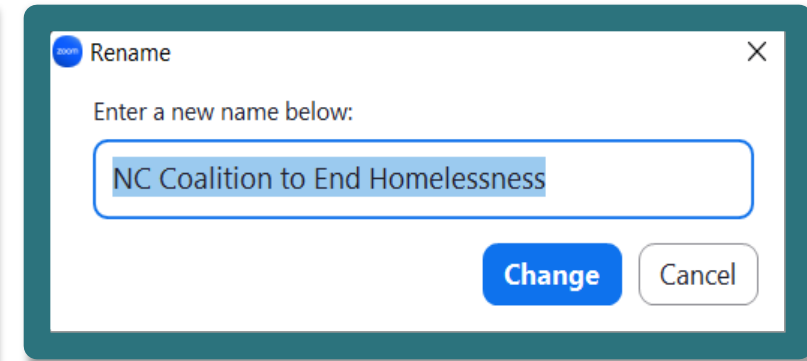
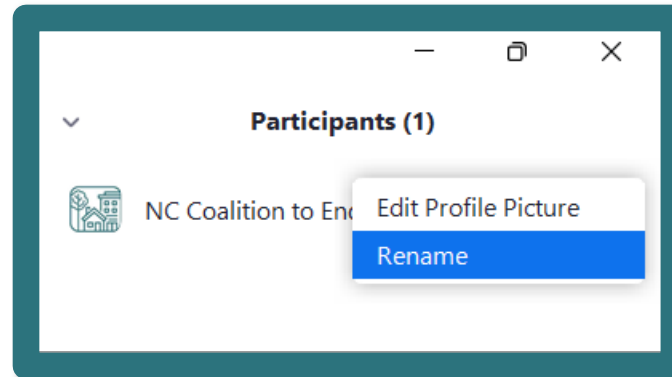
- We will conduct Roll Call for Board Members (Regional Leads and At-Large) to confirm quorum for voting.
- All participants should enter their full names, so we can document their participation in the minutes.

1



How to change your screen name:

2





Consent Agenda

Review & Approve Consent Agenda

Consent agenda: <https://ncceh.org/governance-board/>

- The consent agenda was sent to the Governance Board prior to the meeting as a part of the Board Packet.
- The consent agenda will be voted on as a whole at the beginning of each meeting.
- Governance Board members may request to remove an item from the consent agenda for additional discussion.





Board Meeting Agenda

Board Meeting Agenda

1. Collaborative Applicant Updates

- Balance of State Updates
- CoC Program Litigation Update
- Wrap Up: CY27 ESG Program Competition
- FY25 SSO-CE Competition Overview
- Quarterly Sharing/Visibility Updates from the Data Team

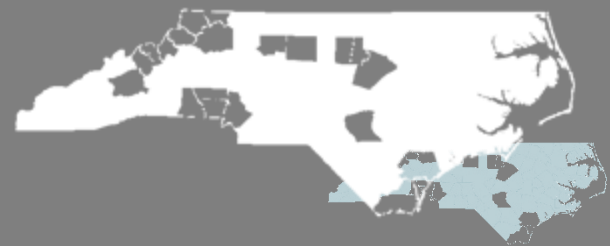
2. Meeting Adjourn at 11:00 AM





Collaborative Applicant Updates

Balance of State Updates



North Carolina Balance of State Continuum of Care

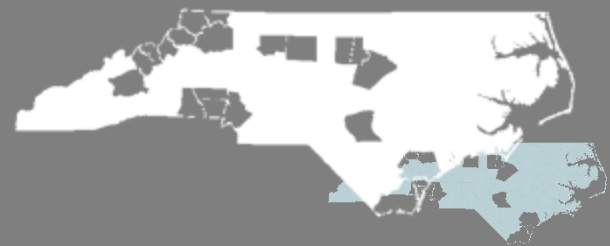
1:00 P.M. to 2:00 P.M.

Online - Zoom Webinar

[Click Here to Register](#)



CoC Program Litigation Update



FY2026 CoC Program Competition – Litigation Update

On Friday, August 7, the District Court of Rhode Island issued a summary judgement on NAEH's lawsuit against HUD regarding the FY2026 Notice of Funding Opportunity (NOFO), and as a result, the FY2026 NOFO was vacated in full. On August 10, HUD announced that the competition would be paused.

The primary claim of the lawsuit was that HUD's funding set-aside for Transitional Housing and Supportive Services Only was a "bonus" or "incentive" that demonstrated a significant change to the CoC Program, which would require a notice and comment period before enactment (Administrative Procedure Act).

On August 13, HUD filed an appeal to this decision and asked for an emergency stay of the ruling as the appeal was being processed. An emergency stay would have allowed the competition to continue until a decision on their appeal was reached. Their request for an emergency stay was denied.



FY2026 CoC Program Competition – Litigation Update

HUD's appeal claims that the funding set-aside cannot be considered a "bonus" or "incentive", but rather competitive selection criteria that was within their purview and did not require a notice and comment period. HUD asked for a decision to be made about their appeal by August 24, but that decision has not yet been reached.

Informally: At a recent alliance meeting, NAEH shared that they are using this time to communicate with Congress about the importance of having protective language for CoC Program funding in their appropriations bill, which must be finalized by December 11.

Due to Congress instructing HUD that they must issue FY2026 awards by December 1, NAEH feels it is unlikely that HUD will be able to issue a new, legal* FY2026 NOFO and restart the competition. If HUD is unable to lawfully award FY2026 funding through another mechanism (new NOFO/new competition), then they are asking Congress for another noncompetitive renewal of existing CoC Program grants.



FY2026 CoC Program Competition

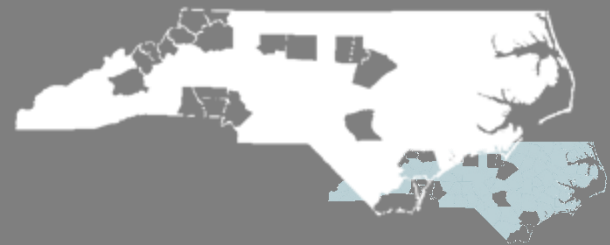
At this time, NCCEH is awaiting direction from HUD about next steps in the FY2026 CoC Program Competition. We will share any new information with BoS membership as soon as it's available.

On the bright side...

- Applicants have seen what an official project application looks like under this new administration and can prepare for future competitions.
- NCCEH has seen new questions in the Collaborative Application, and the CoC (hopefully) has time to implement strategic changes that will make our Collaborative Application more competitive.
- And as with every local competition, we've identified areas for improvement to increase efficiency, ensure fairness, and improve the overall applicant experience.



Wrap Up: CY27 ESG Program Competition

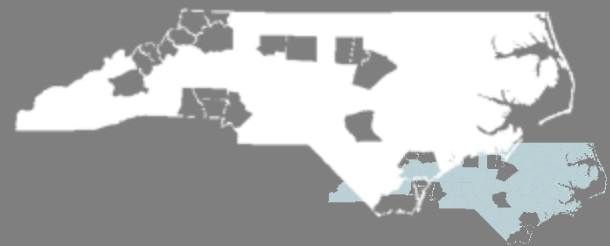


CY2027 ESG Program Competition

- NCCEH submitted the ESG Regional Application on behalf of the NC BoS CoC on Thursday, August 20th, ahead of the due date of Monday, August 24th at 5 PM.
- Update on ESG Complaint



FY25 SSO-CE Competition Overview



FY25 Supportive Services Only – CE

SSO-CE Regional Grant

Supportive Services Only–Coordinated Entry (SSO-CE) grants are funded by HUD through the CoC Program. NCCEH is the HUD recipient and subgrants most funding to support regional coordinated entry.

SSO-CE Grantee Expectations

- Maintain an up-to-date and comprehensive prioritization list in HMIS.
- Hold regular case conferencing at least twice monthly.
- Ensure participating agencies follow the Regional CE Plan and NC BoS CoC CE Written Standards.
- Support administration of the Prevention & Diversion Screen and/or HART, as applicable.
- Oversee a local grievance and complaint process.
- Evaluate the regional CE system and help NCCEH assess system performance.



Eligible SSO – CE Activities

ANNUAL ASSESSMENT

- Assessing client service needs using the Prevention and Diversion Screen or the HART
- Tracking client service needs by maintaining a by-name community prioritization list
- Conducting evaluation of the service needs of clients in the Coordinated Entry System
- Assessing the needs of victims of domestic violence in the Coordinated Entry System and adjusting the system accordingly

OUTREACH

- Helping to connect people with significant barriers to the CE system, such as people living in unsheltered situations
- Assessing people living in shelters or areas that do not participate in coordinated entry
- Advertising the CE system to the community to help people who may need services to access them



Eligible SSO – CE Activities

CASE MANAGEMENT

- Leading and participating in case conferencing meetings to coordinate services for clients, create individualized housing and services plans, and monitor and evaluate participant progress
- Helping clients to use the coordinated entry system by making referrals to emergency services after conducting a Prevention and Diversion Screen
- Helping a client who otherwise does not have a case manager to navigate the system



FY25 Supportive Services Only – CE



Grant Administration at a Glance

- 25% match is required.
- NCCEH conducts annual monitoring of financial files, policies/procedures, and client files.
- Monthly NCCEH check-ins support questions, technical assistance, data review, and problem-solving.
- Regional representatives attend monthly Coordinated Entry Council (CEC) meetings.
- Reimbursement requires staff timesheets and supporting payroll documentation

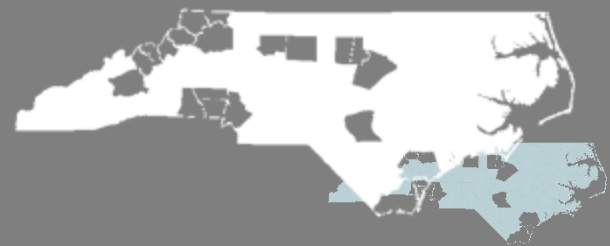


FY25 SSO – CE Timeline

September 4, 2026 (10 AM)	Coordinated Entry & SSO-CE 101 Webinar https://ncceh.org/events-trainings/
September 14, 2026	SSO-CE Release of Application (RFA) and Application
October 9, 2026 (5 PM)	SSO-CE Application and Budget DUE
October 30, 2026	Applicants selected and awards announced
November 20, 2026	SSO-CE grant agreements sent to regional grantees
December 1, 2026	Start date of FY25 SSO-CE grant



Quarterly Sharing/Visibility Update



Quarterly Update

Completed Signatures

- Region 6
- Region 10
- Region 12
- Region 13
- Region 2

Pending Signatures

- Region 1
- Region 3

No Updates

- Region 4
- Region 5
- Region 7
- Region 8
- Region 10
- Region 11



Upcoming meetings & reminders

(Log-in, registration & recording information can be found on agenda)

- **HMIS Systems Monthly Meeting**, *Wednesday, September 2, 10 – 11 A.M.*
- **Local Leaders Call**, *Wednesday, September 9, 1 – 2 P.M.*
- **Lived Expertise Advisory Council**, *Friday, September 11, 12 – 1 P.M.*
- **Client Advocacy Collaborative**, *Wednesday, September 16, 11:30 A.M. – 12:30 P.M.*
- **Funding and Performance Subcommittee**, *Thursday, September 17, 2 – 3 P.M.*
- **Coordinated Entry Council**, *Monday, September 21, 10 – 11:30 A.M.*
- **Veterans Subcommittee**, *Monday, October 5, 11 A.M. – 12 P.M.*



Next Meeting(s)

CoC Membership Meeting

Wednesday, September 23, from 1:00 to 2:00 PM.

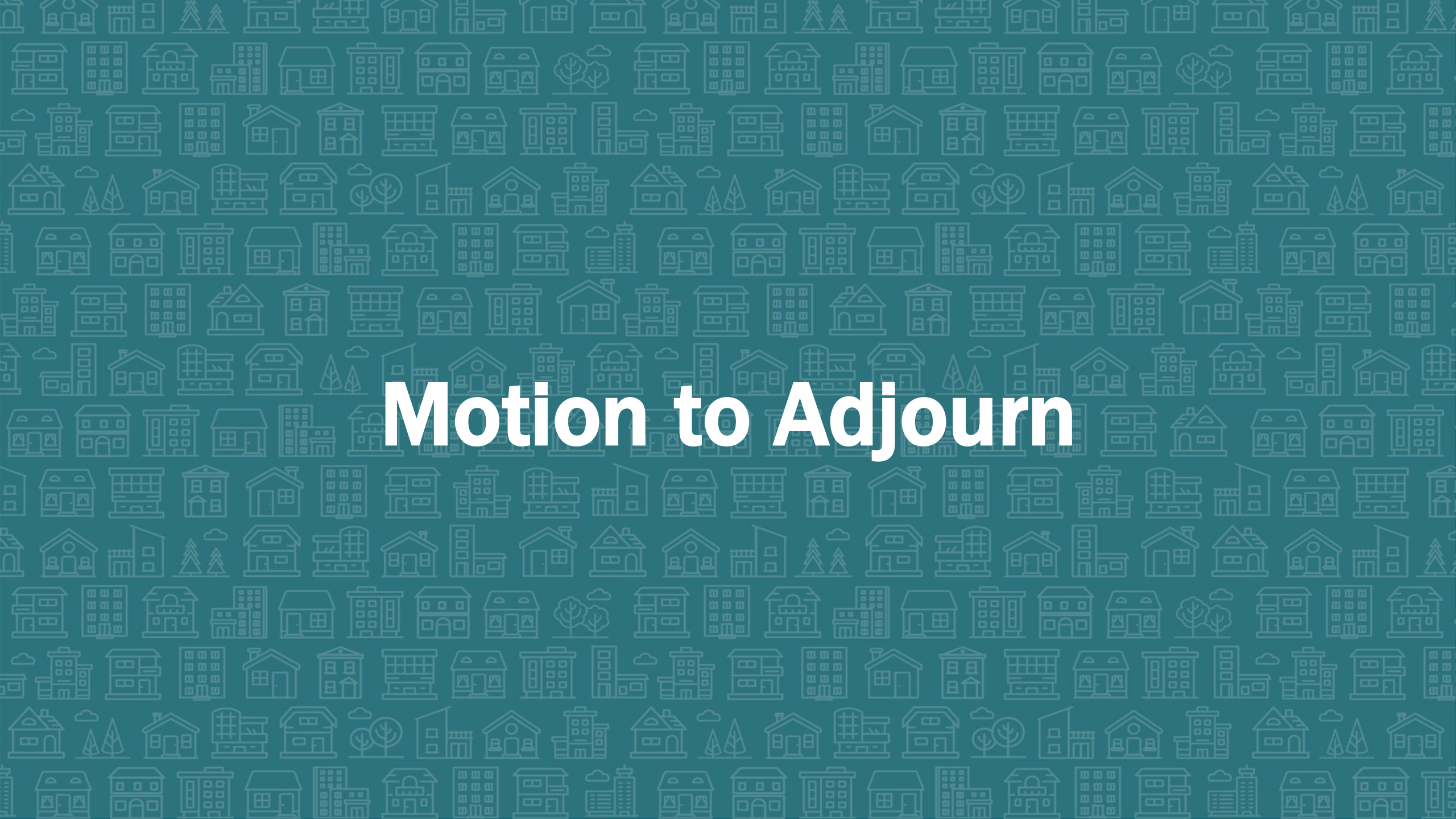
**Once [registered](#), you will receive a link to the meeting.*

Governance Board Meeting

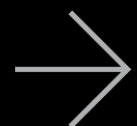
Tuesday, October 6, at 10:30 AM.

Reach out to us: (919)755-4393 | bos@ncceh.org



The background of the image is a solid teal color, overlaid with a repeating pattern of white line-art icons. These icons represent various types of buildings, including houses, multi-story apartment or office buildings, and industrial structures like factories with smokestacks. Interspersed among the buildings are stylized trees and small clouds. The pattern is dense and covers the entire background.

Motion to Adjourn



Executive Committee Board Training

NC-BoS

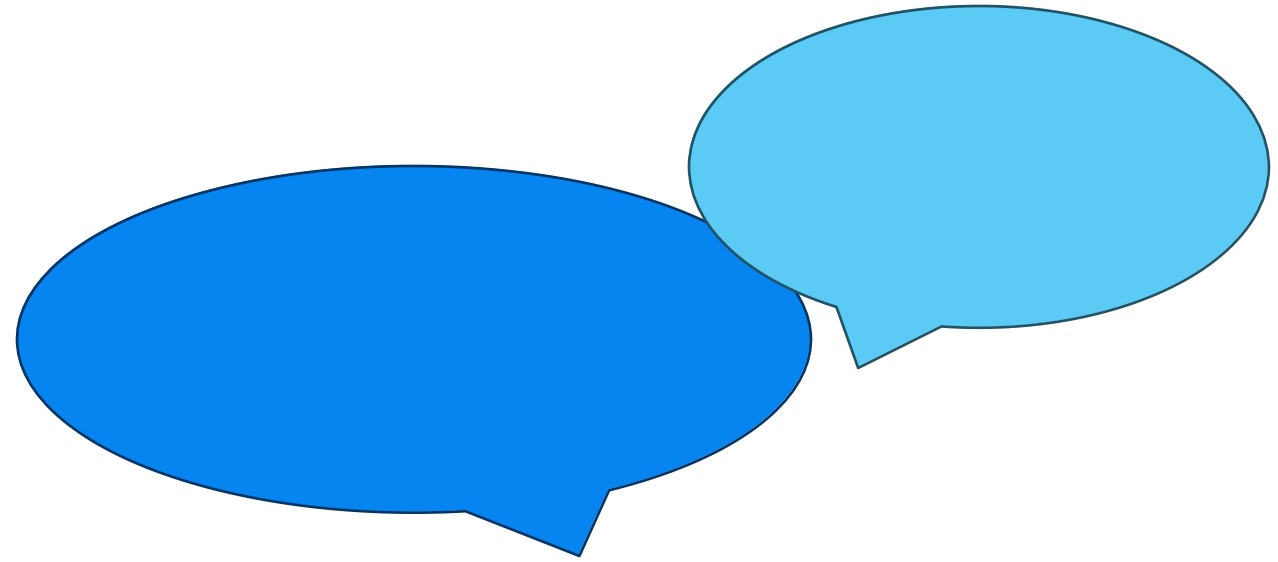


Heather Dillashaw, ICF
Senior Manager, Housing &
Community Development

Erin Rutherford, ICF
Lead Homeless Services Specialist

Shavona McCalep, ICF
Senior Homeless Services Specialist

First- Tell Us About You!



Everyone In the chat:

- Name
- Organization
- County
- Role (Brief)
- What is your favorite summertime food?

Executive Committee

Governance Board Orientation

Today we are going to cover:

- Background of the NC Balance of State Continuum of Care
- Membership, committees, roles and responsibilities
- How the Governing Board does the following:
 - Establishes Rules
 - Conducts Decision-Making
 - Defines Roles
 - Practices Meetings

The information we present to you today will give you a practical guide for transparent, representative and accountable governance.

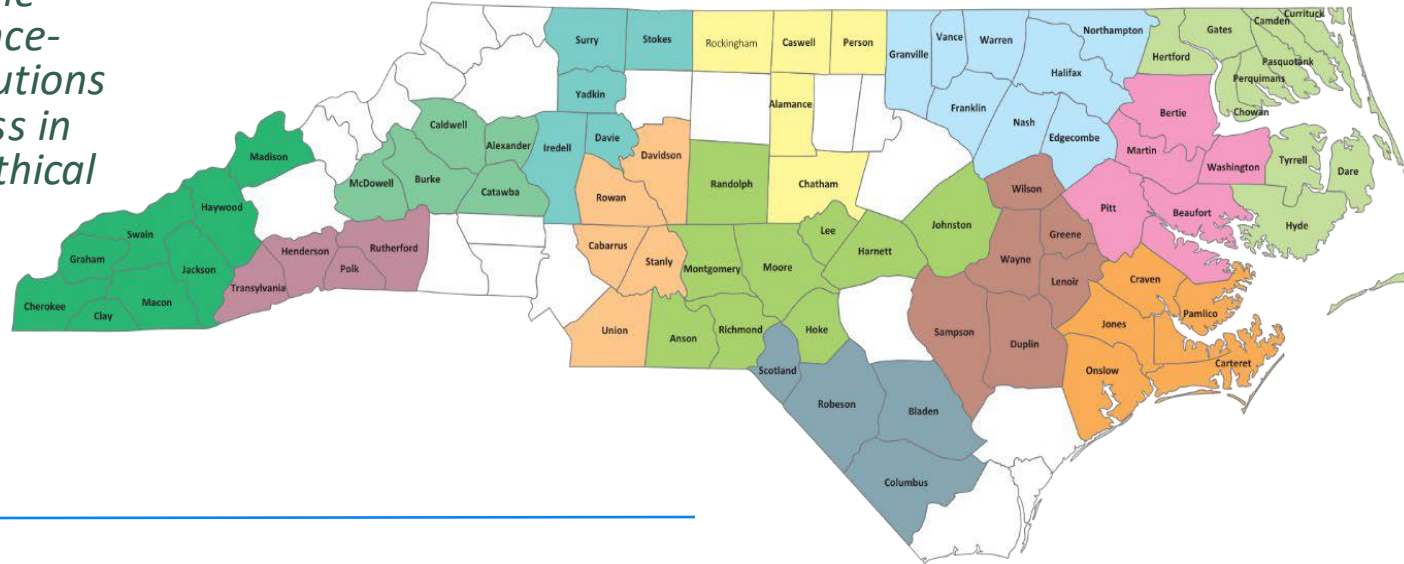




NCBOS CoC Background, Membership, Roles and Responsibilities

CoC Mission Statement: *The mission of the North Carolina Balance of State of State Continuum of Care (NC BoS CoC), encompassing a seventy-nine (79) county region, is to use evidence-based strategies to implement solutions that prevent and end homelessness in the most efficient, effective, and ethical manner.*

North Carolina Balance of State Continuum of Care (NC-503)



79

NC counties

13

regional committees

CoC Purpose: To fulfill the responsibilities of a Continuum of Care as defined by the U.S. Department of Housing and Urban Development (HUD). The NC BoS CoC exists to promote a community-wide commitment to the goal of preventing and ending homelessness across participating regions of North Carolina.

Activities include (but are not limited to):

- *Promote collaboration and facilitate coordination*
- *System planning, resource allocation, maintaining Coordinated Entry System*
- *Promote housing stability, economic mobility, access to mainstream resources*
- *Develop written standards, provide education and capacity building*
- *Center Lived Experience, ensuring program planning reflects perspectives of those directly affected*

Membership

Membership in the North Carolina Balance of State Continuum of Care (CoC) consists of organizations, agencies, and individuals that actively engage in the CoC's mission to prevent and end homelessness within the CoC's geographic area.

Regional Leads/Committees

There are 13 regions within the NCBOS CoC.

- Regional Committee membership is composed of Regional Committee seats and at-large seats. Each Regional Committee elects one Regional Lead who serves on the NC BoS Governing Board, as well as an alternate if the Lead is absent or has a conflict-of-interest.
- **Regional Leads and Alternatives serve the same staggered terms as the BoS Governing Board.** The election process for designating these individuals is determined by the represented Regional Committee.

Each region should have the following positions:

- Regional Lead and Regional Lead Alternate
- Webmaster
- Unsheltered Access Coordinator
- Project Review Committee Representative
- Representative to serve on the NC Balance of State CoC Governing board
- Scorecard Committee representative
- Coordinated Entry Lead





Introduction to NC BoS Governing Board and Executive Committee

NC BoS CoC Governing Board- Roles and Responsibilities



The CoC Governing Board is responsible to the CoC Membership for:

- Planning and coordinating the use of resources and evaluating the results on behalf of the CoC
- Creating standing Committees and Workgroups to assist in carrying out its duties and responsibilities
- Considering recommendations from its Committees and Workgroups for developing and implementing policies and practices that meet the needs of residents within the NC Balance of State geographic area

Responsibilities include:

- Engage Community leaders to develop and implement strategies to reduce and end homelessness in the NC BoS.
- Assess and monitor the performance of the CoC, identify gaps, develop and implement strategies to address gaps, and improve the overall CoC performance, including implementation of best practices.
- Consult with the Collaborative Applicant and HMIS Lead to develop, follow, and update the Governance Charter.
- Receive recommendations on performance targets and outcomes of ESG and CoC programs.
- Approve the CoC HMIS data privacy plan, data security plan, and data quality plan.
- Establish priorities that align with local and federal policies for recommending projects for CoC-related grant funding.
- The Governing Board shall review and approve any proposal for the Collaborative Applicant to apply for, accept, or administer funding in the of, or on behalf of CoC.
- Call meetings of the full CoC membership at least biannually.
- Appoint Committees and Workgroups to facilitate the work of the CoC.

Composition and Leadership

- The NC Balance of State Continuum of Care (CoC) Governing Board shall consist of not fewer than 17 and not more than 29 members.
- Each of the 13 CoC regions shall have one designated representative serving on the Board.
- The remaining seats shall be allocated to representatives of key stakeholders' sectors, persons with lived experience of homelessness, and at-large members as determined by the Board to ensure compliance with HUD representation requirements and balance of expertise.





Governing Board Selection Process

The Nominations Committee is responsible for reviewing applications and recommendations received from NC Balance of State CoC Members seeking to serve on the NC Balance of State CoC Governing Board. The Nominations Committee shall establish a written process for making nominations, bringing recommendations to the full membership for a vote, and creating staggered terms.

Staggered Terms

NC Balance of State CoC Governing Board Members shall serve two-year staggered terms. NC Balance of State CoC Governing Board Members shall be limited to two (2) consecutive two (2)-year terms. A former NC Balance of State CoC Governing Board Member may serve on the Governing Board again after a break of at least two (2) years after leaving the Governing Board due to term limits.

Each Regional Committee shall select its own representative to serve on the NC Balance of State CoC Governing board through a process determined locally.

Executive Committee Positions: Four officers with distinct accountabilities

01 CHAIR

Convene & represent

- Presides over Board and Membership meetings
- Develops agendas with the Committee and staff
- Speaks publicly and signs formal agreements

02 VICE-CHAIR

Step in & nominate

- Performs Chair functions when needed
- Chairs the Nominating Committee
- Maintains leadership continuity

03 SECRETARY

Record & publish

- Ensures complete, accurate meeting records in collaboration with NC BoS staff
- Ensures records are posted to the website on time
- Disseminates minutes as appropriate if staff are not available

04 TREASURER

Inform & resource

- Coordinates with Funding Review Committee
- Brings timely finance and funding information
- Identifies supplemental funding opportunities in collaboration with Board and staff

Together: agenda readiness • grievance response • systemwide communication



Meetings and Decision-Making

A disciplined cycle for meetings keeps decisions moving



CHARTER REQUIREMENT / GOVERNING BOARD

The Board meets at least every month

Annual schedule is published by the end of January.



RECOMMENDED OPERATING PRACTICE / EXECUTIVE COMMITTEE

One 45-minute monthly coordination huddle—plus a Board-cycle sprint

Issue intake Agenda build Decision check Publish agenda Action check Minutes live

Decision rights follow the issue—not the title

Escalate when the issue exceeds the Committee’s duties.

01	EXECUTIVE COMMITTEE	Coordinates	Board agenda • formal grievances • cross-system communication
02	GOVERNING BOARD	Decides & recommends	Co C strategy • HMIS plans • funding proposals on recommendation of Membership • committees • Charter amendments to Membership
03	FULL MEMBERSHIP	Approves core governance	Charter and amendments • Governing Board nominations • matters reserved for Membership vote Approve funding recommendations

Four thresholds govern how decisions pass

$\frac{1}{2} +$

QUORUM

Simple majority of the full Governing Board; remote attendance counts.

$\frac{1}{2} +$

NORMAL PASSAGE

Simple majority vote unless the Charter specifies a different threshold.

$\frac{2}{3}$

CLOSED SESSION

Eligible members in attendance; motion must state need and justification.

$\frac{2}{3}$

WITHOUT A MEETING

All seated eligible members, quorum met, urgency documented, extraordinary circumstances.

Simple majority of Governing Board members present.

Email votes may be used for time-sensitive situations with the same quorum.

Transparency is the default; exceptions are narrow

PUBLIC ACCESS

Meetings are open unless the Charter permits otherwise.

RECORDS

Minutes include vote results; virtual meeting recordings will be published on NC BoS website.

PROCESS INTEGRITY

01 Conflict on-file first

Board members sign disclosure and conflict policy on joining and annually thereafter; no participation in discussion or voting until statement is on file.

02 Disclose in the open

A member states the potential conflict and requests recusal; the Board decides recusal by simple majority.

03 Attendance has consequences

Two or more unexcused regular-meeting absences in 12 months may trigger removal by simple majority. Excused absences with 24-hour notifications allowed.

04 Higher bar for cause

Removal for specified conduct, behavior or duty failures requires a $\frac{3}{4}$ vote of the full Board.

Best Practice:

Broader leadership should expect clarity, integrity, and follow-through

01

CLARITY

Before the meeting

Every item names the owner, the authorized decision-maker, the decision requested, and the evidence needed.

02

INTEGRITY

At the decision

Quorum, conflicts, recusal, and the required vote threshold are confirmed before the call is made.

03

FOLLOW-THROUGH

After the meeting

Minutes, actions, owners, due dates, and stakeholder communications move on the published timetable.

ESCALATION RULE

When authority is unclear, route the issue to the body named in the Charter.

The Board owns direction; NC BoS staff enable execution

BOARD / EXECUTIVE COMMITTEE OWNS

Set direction: Translate mission and HUD requirements into priorities and policy.

Allocate attention: Approve agendas, funding priorities, standards and major governance actions.

Monitor performance: Ask for evidence, assess results and require corrective follow-through.

Represent the whole CoC: Bring regional and lived-experience perspectives—not only organizational interests.

DO NOT SHORTCUT

No staff substitution: Staff recommendations inform; authorized members decide.

No surprise votes: Material decisions need a clear question and advance information.

No informal authority: An email thread or working group is not a Board conversation or action unless permitted and recorded.

No silent conflicts: Disclose interests before discussion and follow the required recusal process.



Questions & Answers