

HMIS@NCCEH Advisory Board Meeting Agenda

Monday, September 28, 2025, 1 PM – 3 PM

HMIS@NCCEH Advisory Board Meeting

WELCOME

ONE	Presenter: Colin Davis	Estimated Time: 5 min
	Collin will begin the meeting.	

APPROVAL OF MINUTES

TWO	Presenters: Colin Davis	Estimated Time: 5 minutes
	Goal: ☒ Share Info ☒ Obtain Input ☒ Make Decisions	Formal Approval Needed? ☒ Yes ☐ No
	Members will review minutes from the last meeting and suggest corrections. Members will vote to approve meeting minutes.	
	Supporting Materials: Minutes are attached to an email reminder sent prior to the meeting.	

PIT COORDINATION

THREE	Presenter: Andrea Carey	Estimated Time: 30 minutes
	Goal: ☒ Share Info ☒ Obtain Input ☒ Make Decisions	Formal Approval Needed? ☒ Yes ☐ No

SOFTWARE EVALUATION & LAUNCH RFP PROCESS

FOUR	Presenter: Andrea Carey	Estimated Time: 60 minutes
	Goal: ☒ Share Info ☒ Obtain Input ☒ Make Decisions	Formal Approval Needed? ☐ Yes ☒ No
	Clarify the roles and responsibilities of the HMIS Advisory Board before beginning the anticipated two-year process of transitioning to a different HMIS software system. Seek input and feedback from the full Advisory Board regarding the proposed transition and the Board's role in the process.	

REMINDER! Please complete the Annual HMIS Training by Wednesday, September 30, 2026.

Next HMIS Advisory Board Meeting: Scheduled for Monday, November 30, 2026, from 1-3 PM.