# North Carolina
# Balance of State Continuum of Care

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## NC Balance of State CoC Steering Committee Meeting Minutes

February 3, 2026

**Regional Leads Present:** Derek Lancour, Emily Lowery, Chasity Houck, Jana Elliot, Erin Gaskin, Jai Baker, Tonya Gray Young, Dr. Dia Thomas, Lakitra "Kit" Claude, Kisha Darden, Brian Fike

**At–Large Members Present:** Melissa Hewitt, Angela Harper King, Jackie Lucas, Daniel "Danny" Jordan, Erin Joy Crossfield, Brooks Ann McKinney, Joseph Chilton, Tara Peele, Allison Dahle

**SC Members Absent:** Anita Lynch, Dasha Stutson, Karen Carroll, Cynthia Figueora, September Tuttle, Kennett Meglar, Makala Perez, Cassandra Rowe, Beth Chartrand

**Interested Parties Present:** Monica Frizzell, Amanda Temmerand, Amber Brafford, Teena Willis, Priscilla Ward, Kelley Hayward, Aubrie Capps, Sharon Robbs, Shantisha Williams, Kenda Martin, Lynnae Trujillo, Charlene Elliot, Heather Dillasaw, Sommer Rector, Denise Riggins, Aireonna McEntire, Alicia Broadway, Amy Modlin, Angela Wallace, Anita Foxx, Bre Griffin, Robert Hudson, Carolyn Proctor, Charletta Carr, Chasity Houck, Chris Parker, Elizabeth "Liz" Danely, Evelyn Campell, Janna Elliott, Jessica Joyner, Karen Chandler, Karisa McDaniel, Kecia Robinson, Kennedy Lane, Kim Hemphill, Kim Crawford, Kirstin Dunn, Latoya Smith, Lori Watts, Melissa McKeown, Michele Welsh, Pamela Hinton, Michele Kennedy, Rachelle Ellis, Sade Craine,

**NCCEH Staff Present:** Dr. Latonya Agard, Alicia Harvey, Andrea Carey, Joanne Cain, Jenny Simmons, Ashley Von Hatten, Natalie Rivera, Liz Carbone, Natasha Posey, Alicia Price-Blanks, Dashia Shanks, Teresa Robinson, Rachelle Dugan, Raven Hallow, Mira Sanderson

## Approval of Consent Agenda
Without changes or objections, the consent agenda was approved by common consent. The consent agenda was sent out for review prior to the meeting and is posted at:
https://ncceh.org/steering-committee/

**NCCEH Updates and Reminders**



## Advocacy Updates

**2026 Workshop Series**

**February Workshop**

Grant Writing for Unrestricted Funds

Thursday, February 26 from 2–3 PM via Zoom

Join NCCEH for a panel discussion with funders and grant makers from across North Carolina to help nonprofit service providers strengthen their ability to successfully apply for flexible, unrestricted funding. There will be an opportunity for Q&A and attendees are welcome to submit questions in advance. This workshop is free and open to all NC-based homeless services providers!

NC COALITION to end HOMELESSNESS

**Housing Day**

SAVE THE DATE

NC HOUSING DAY

APRIL 28-29 2026

**Annual Conference**

Bringing It Home
Ending Homelessness in NC

Save the Date!
May 27-28, 2026
McKimmon Center | Raleigh

Registration Opens in March

https://nchousing.org/bringing-it-home-2026/

For more information: liz.carbone@ncceh.org

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- 2026 Workshop Series Registration Link: https://forms.gle/aZaf2rHWcMD2yXmBA
- 2026 NC Housing Day Registration Link: https://lp.constantcontactpages.com/sl/vFtACfN

**DHHS Partners Announcement – Back@Home**

At the North Carolina Department of Health and Human Services (NCDHHS), we recognize that housing stability is closely tied to safety and well-being. Changes to rental assistance can create uncertainty and emotional stress for individuals, families, and the providers who support them.

Unfortunately, to remain in federal compliance and protect the long-term integrity of the program, we must implement a faster transition of beneficiaries off federal Rapid Rehousing (RRH) funds. Based on corrected budget projections from the Housing Collaborative, NCDHHS has determined that remaining RRH funds are insufficient to continue rental assistance at current levels without exceeding HUD-approved grant limits.

This decision is not related to household behavior, provider performance, or the effectiveness of the Back@Home program. Housing placements themselves are not being terminated by the program. Rental assistance is ending due to funding limitations. This acceleration will not impact western counties impacted by Hurricane Helene.

NCDHHS is working closely with service providers to ensure households receive advance notice, continued case management support, and assistance with planning for rent and utility responsibilities. These supports are to help households navigate this transition with as much stability and dignity as possible. Unhoused households will continue to receive supportive services and remain connected to Coordinated Entry for future housing opportunities.

We recognize that this news may be difficult, and that transitions like this can feel destabilizing. NCDHHS remains committed to transparency, compassion, and respectful communication as this transition moves forward.
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Please submit any questions to [bos@ncceh.org](mailto:bos@ncceh.org). All questions asked in the Steering Committee chat will be complied by the Balance of State staff and will be answered in a mass email.

**Governance Implementation – Heather Dillashaw and Shovana McCalep**
HUD TA congratulated the NC Balance of State Continuum of Care on the revision and adoption of its updated Governance Charter.

The next phase of governance implementation will be the formation of a small workgroup to establish the Governing Board. As part of this transition, the term "Steering Committee" will be phased out and replaced by the Governing Board.



NCCEH and HUD TA emphasized the importance of addressing regions that currently lack stable leadership and noted that it is critical for the Governing Board to have strong leadership to ensure that every region is adequately represented.

Regions that are struggling with stable leadership are strongly encouraged to reach out to Heather Dillashaw and Shavona McCalep, as this will directly affect how your region is represented in important decision-making processes, including funding decisions.

**Contacts:**
Heather Dillashaw – Heather.Dillashaw@icf.com
Shavona McCalep – Shavona.McCalep@icf.com

## Vote on GDP Letter of Support for Rowan Helping Ministries

The information submitted for the Letter of Support was included in the consent agenda and board packet. Melissa Hewitt motioned to approve, and Dr. Dia Thomas seconded the motion. The motion passed unanimously.

## CoC Competition & Priority Listing Vote

**CoC Competition Updates**

On January 9th, HUD re-opened the 2-Year FY2024 & FY2025 Notice of Funding Opportunity. This reversion put all CoCs back under the guidance of the previous NOFO, which was centered around the typical guidance we know from HUD (before2025), including Housing First, optional participation in services, and compliance with the Equal Access Rule. Additionally, the 2-Year NOFO did not include any funding caps on permanent housing (PSH & RRH) and changed our Tier 1 cap back to 90% of our Annual Renewal Demand.

This means the NC BoS CoC will **not** be updating our Written Standards, Anti-Discrimination Policy, and other materials that CoC grantees are expected to adopt. However, we expect changes will be necessary during the FY2026 Competition.

**During the second year of the 2-Year NOFO (FY2025):**
* There was no CoC or DV Bonus funding released, meaning we could only apply for new projects with funding made available by reallocation from existing projects.
* Existing projects who applied as either a new applicant or renewal applicant in FY2024 are not required to take any steps. HUD will be considering their FY2024 application for renewal in this competition.
* Many CoCs were thus not required to submit a FY2025 Priority Listing. However, NC BoS CoC *is* required to submit a Priority Listing since we are applying to renew our five FY2022 Special NOFO projects– Rural RRH & PSH and Unsheltered SSO, RRH & PSH under NC Department of Health and Human Services.
    * These five projects were originally awarded with 3-year grant terms, meaning they did not participate in the FY2024 Competition.

**Abbreviated Competition**

Since we had one month to conduct a local CoC Program Competition and existing grantees were not required to submit a FY2025 renewal project application, we had to make adjustments to our typical process for rating project's performance over the past year and creating our FY2025 Priority Listing.

Without the time needed to update our Scorecards to consider FY2024 projects and FY2022Special NOFO projects, our Project Review Committee (PRC) met on January 16 and determined certain "Key Indicators of Performance" (pulled from our existing renewal scorecard) to help compare projects to create a Priority Listing.

Key indicators included: grant utilization rate over most recent complete operating year, APR submission timeliness, APR performance benchmarks (positive exits, increasing income, etc.), participation in Coordinated Entry, and participation in HMIS.

**Creating the Priority Listing**
These "Key Indicators" were also paired with a heat map developed by NCCEH's consultants, Liz Danley and Michelle Kennedy. The heat map was a visual tool to understand the coverage area of our CoC & ESG-funded projects compared to the number of people experiencing homelessness, as identified by the Point in Time Count.

The Project Review Committee used these Key Indicators to create two versions of the FY2025 Priority Listing. Based on the fact that existing grantees are "auto renewing" and we only have to create a Priority Listing because of our FY2022 Special NOFO (SNOFO) projects, NCCEH is under the impression that our FY2025 Priority Listing must only include the SNOFO projects that are submitting a FY2025 renewal project application.

However, since we had not received an informative response from the official NOFO desk, our Project Review Committee also created a Priority Listing will SNOFO projects and the FY2024 projects. Producing both versions prepared us for either scenario. We have since learned that only our SNOFO projects must be included on the Priority Listing.

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These priority listings were created before new information was made available by DHHS; therefore, the vote was recommended to be tabled. Dr. Agard requested that the PRC group remain after the Steering Committee meeting to take a vote once the additional information is available.

Erin Joy Crossfield motioned to table the discussion, and Brian Fike seconded the motion.

The motion to table the vote for the FY2025 Priority Listing was passed unanimously.

**2026 PIT/HIC**
**Point in Time and Housing Inventory Counts**
One Night Counts each year usually in the last 10 days of January:
- Waivers are allowed for unanticipated winter events
- **BoS received a waiver for February 4th!**

Important community data for funding, stakeholders, and governance
- Deep data: covers HMIS and non-HMIS projects
- Consistent data: completed every year
- Consequential data: used by HUD, ESG Office, and others to determine funding for regions

# Who and What do we Count?

**One Night Counts:**

Unsheltered People*

Sheltered People in Emergency Shelter (ES) or Transitional Housing (TH) Beds

Permanently Housed People in Rapid Re-Housing (RRH), Permanent Supportive Housing (PSH), or dedicated Other Permanent Housing (OPH) Beds/Vouchers
- Only Moved-In people

(traditionally conducted every year to supplement HUD's requirement every other year)

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# 2026 Point in Time and Housing Inventory Counts

**Postponed** One Night Count for Feb 4th:

~~Unsheltered People~~ *Cancelled due to weather*

Sheltered People in Emergency Shelter (ES) or Transitional Housing (TH) Beds

Sheltered + Housed Count still required!

Permanently Housed People in Rapid Re-Housing (RRH), Permanent Supportive Housing (PSH), or dedicated Other Permanent Housing (OPH) Beds/Vouchers
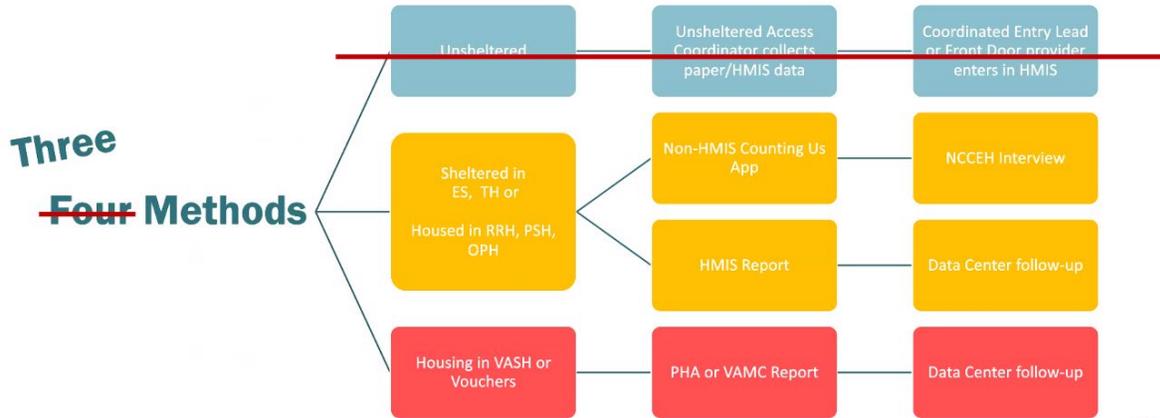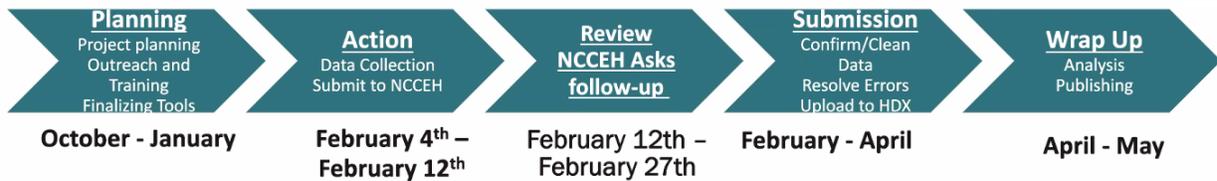- Only Moved-In people

(traditionally conducted every year to supplement HUD's requirement every other year but canceled due to weather)

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# NC BoS CoC Makes Sure Everyone Counts!

**Three** ~~Four~~ **Methods**

| Unsheltered | Unsheltered Access Coordinator collects paper/HMIS data | Coordinated Entry Lead or Front Door provider enters in HMIS |

| Sheltered in ES, TH or Housed in RRH, PSH, OPH | Non-HMIS Counting Us App | NCCEH Interview |
| | HMIS Report | Data Center follow-up |

| Housing in VASH or Vouchers | PHA or VAMC Report | Data Center follow-up |

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# NC BoS CoC's Revised PIT and HIC Timeline

**Planning**
Project planning
Outreach and Training
Finalizing Tools
**October - January**

**Action**
Data Collection
Submit to NCCEH
**February 4th – February 12th**

**Review**
NCCEH Asks
follow-up
**February 12th – February 27th**

**Submission**
Confirm/Clean Data
Resolve Errors
Upload to HDX
**February - April**

**Wrap Up**
Analysis
Publishing
**April - May**

# Next Steps

Not sure of your next move? Questions about:

| Type of Count | Contact |
|---|---|
| Unsheltered Count | Unsheltered Access Coordinators and CE Leads |
| Non-HMIS Sheltered/Permanent Housing Count | Your NCCEH PIT/HIC contact<br>• Not sure who your contact is?<br>• Know of new Cold Weather shelters?<br>• Email BoS@ncceh.org |
| HMIS Sheltered/Permanent Housing Count | Data Center HelpDesk (hmis@ncceh.org) |
| OPH Count for PHAs | Alicia PB from BoS team is the EHV, HCV, and SV contact |

## Check out the NCCEH website PIT/HIC Page for Trainings, Materials, and descriptions of each type of count!

Amber asked whether data from previous years would be used for the unsheltered count, or if there would be an opportunity to submit unsheltered data at a later time.

Andrea explained that no comprehensive unsheltered data will be submitted to HUD this year. Typically, HUD only requires an unsheltered count every other year; however, the Balance of State has historically conducted the unsheltered count annually because of its importance for outreach efforts and the additional data benefits that an annual count provides.

**Next Year Considerations**

Is there a role for the new Governance Board Executive Committee to review PIT night changes due to exceptional circumstances?

How many regions or counties would need to be out of commission to delay?
- This year, we used the statewide State of Emergency and widespread outage projections for the move
- This year, we heard from CE Leads and Unsheltered Access Coordinators that Regions 4, 6, 11, and 12 have significant inaccessible areas
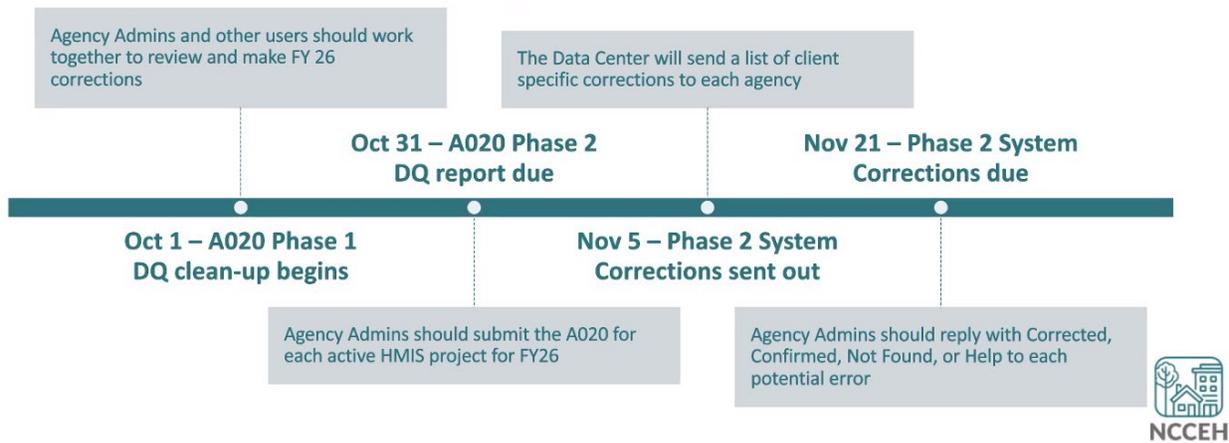
**Longitudinal System Analysis**
**What?**
- Annual HMIS Report submitted to HUD by each CoC
- Focuses on the Federal Fiscal Year, but looks back two years
- Includes only certain Project Types
    - Emergency Shelter
    - Transitional Housing
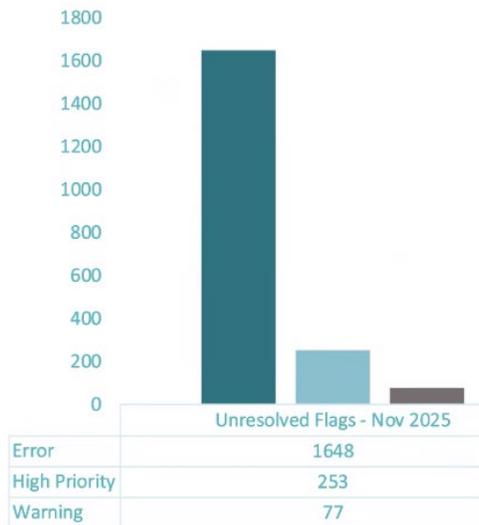
- Rapid Re-Housing
- Permanent Supportive Housing

**Why?**
- Sent to Congress the Annual Homeless Assessment Report (AHAR) Part 2
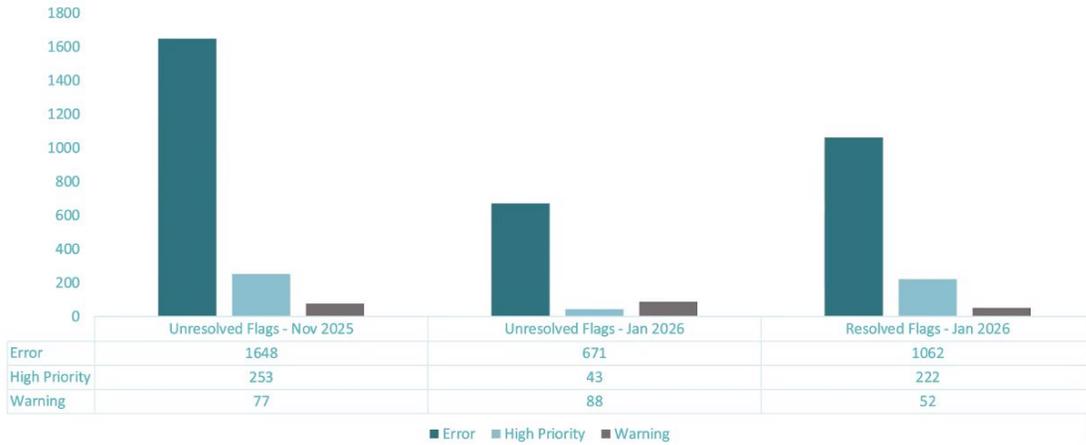- Whether LSA is Acceptable is scored in NOFO

# Fall Federal Reporting: LSA/SPM Corrections

Agency Admins and other users should work together to review and make FY 26 corrections

The Data Center will send a list of client specific corrections to each agency

**Oct 31 – A020 Phase 2 DQ report due**

**Nov 21 – Phase 2 System Corrections due**

**Oct 1 – A020 Phase 1 DQ clean-up begins**

**Nov 5 – Phase 2 System Corrections sent out**

Agency Admins should submit the A020 for each active HMIS project for FY26

Agency Admins should reply with Corrected, Confirmed, Not Found, or Help to each potential error

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# Phase 2: LSA/SPM Corrections

| Unresolved Flags - Nov 2025 | |
|---|---|
| Error | 1648 |
| High Priority | 253 |
| Warning | 77 |

# Phase 2: LSA/SPM Corrections



| | Unresolved Flags - Nov 2025 | Unresolved Flags - Jan 2026 | Resolved Flags - Jan 2026 |
|---|---|---|---|
| Error | 1648 | 671 | 1062 |
| High Priority | 253 | 43 | 222 |
| Warning | 77 | 88 | 52 |

■ Error   ■ High Priority   ■ Warning

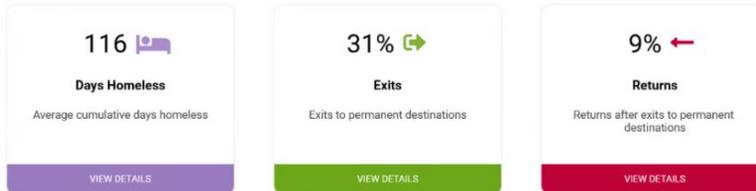# Longitudinal System Analysis Results



CoC Code: NC-503    Name: NC BoS CoC FY 2025 LSA    Report Period: 10/01/2024 - 09/30/2025    Submission Type: official

**System Performance Overview**

Total number of households and people served in the homeless system and performance overview for 10/01/2024 - 09/30/2025 for NC BoS CoC FY 2025 LSA

👥 **6,990**
HOUSEHOLDS

👤 **10,362**
PEOPLE

| 116 🛏 | 31% 🡆 | 9% 🡠 |
|---|---|---|
| **Days Homeless** | **Exits** | **Returns** |
| Average cumulative days homeless | Exits to permanent destinations | Returns after exits to permanent destinations |
| VIEW DETAILS | VIEW DETAILS | VIEW DETAILS |

Definitions:

Days Homeless: The average cumulative, unduplicated number of days that households were served in ES, SH, or TH projects; and days in RRH:H or PSH prior to move-in.
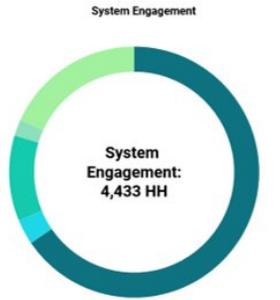
Exits: Permanent Housing can be due to referrals or self-reported by clients.

Returns: Percent of households that returned to the homeless system within six months of exiting to a permanent destination

# Longitudinal System Analysis Results

CoC Code: NC-503    Name: NC BoS CoC FY 2025 LSA    Report Period: 10/01/2024 - 09/30/2025    Submission Type: official

**System Engagement**



System Engagement: 4,433 HH

- 65% | 2,901 First time homeless in the system
- 3% | 144 Returning from a permanent destination
- 11% | 489 Re-engaging from a temporary destination
- 2% | 95 Re-engaging from an unknown destination
- 18% | 804 Continuously homeless

**Definitions:**

**First Time:** No enrollments in ES, SH, TH, RRH:H, or PSH projects in two years prior.

**Re-engaging:** New enrollments in ES, SH, TH, RRH:H, or PSH projects after a period without service

**Continuously homeless:** Sequential or continuing enrollments without a Move-in in ES, SH, TH, RRH:H, or PSH projects
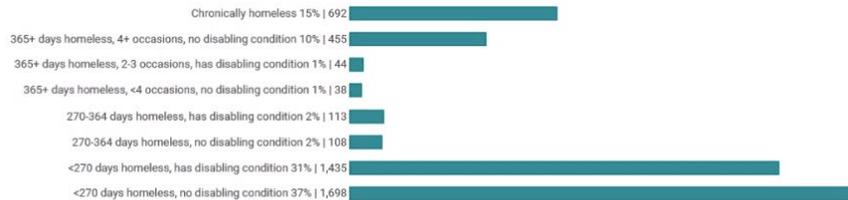
# Longitudinal System Analysis Results

Definitions:

Chronic Homelessness:

- Calculation is based on HMIS Intake information and time enrolled in Emergency Shelter
- 12 months of homelessness over 3 years plus a disabling conditions

CoC Code: NC-503    Name: NC BoS CoC FY 2025 LSA    Report Period: 10/01/2024 - 09/30/2025    Submission Type: official

**Chronic Homelessness and Disabling Condition of HoH and Adults**

- Chronically homeless 15% | 692
- 365+ days homeless, 4+ occasions, no disabling condition 10% | 455
- 365+ days homeless, 2-3 occasions, has disabling condition 1% | 44
- 365+ days homeless, <4 occasions, no disabling condition 1% | 38
- 270-364 days homeless, has disabling condition 2% | 113
- 270-364 days homeless, no disabling condition 2% | 108
- <270 days homeless, has disabling condition 31% | 1,435
- <270 days homeless, no disabling condition 37% | 1,698

**Upcoming Meetings and Reminders**

- Lived Expertise Advisory Council, *Friday, February 13, 12 P.M. – 1 P.M.*
  Join Zoom Meeting

- Client Advocacy Collaborative, *Wednesday, February 18, 11:30 A.M. – 12:30 P.M.*
  Join Zoom Meeting

- Funding and Performance Subcommittee, *Thursday, February 19, 2:00 – 3:00 P.M.*
  Join Zoom Meeting

- Veterans Subcommittee, *Monday, March 2, 11:00 A.M. – 12:00 P.M*

[Join Zoom Meeting](#)
Meeting ID: 837 9246 1651

- Coordinated Entry Council, *Monday, March 16, 10:00 – 11:30 A.M*
  [Join Zoom Meeting](#)
  Meeting ID: 897 8280 4661

**Next Steering Committee Meeting:**

**Tuesday, March 3, 2026, at 10:30 A.M.**