



North Carolina Balance of State Continuum of Care

bos@ncceh.org

919.755.4393

www.ncceh.org/BoS

FY2025 Scorecard for CoC Program Funds: Renewal Projects

This scorecard will be used by the North Carolina Balance of State Continuum of Care (NC BoS CoC) Project Review Committee to score applications for renewal projects. The NC BoS CoC prioritizes projects that serve households with severe needs and vulnerabilities.

This scorecard has four goals:

1. Fund organizations that have the capacity to run effective programs (can manage and administer the program, can operate on a reimbursement basis, and have experience serving this population or a similar one).
2. Fund projects that reflect the NC BoS CoC & HUD's priorities: projects that meet community needs, as outlined by the funding priorities document approved by the NC BoS CoC Steering Committee.
3. Incentivize agencies to be good partners, participating in community efforts to end homelessness and using HMIS or comparable database for Victim Service Providers (VSP) and helping create infrastructure for their community's homeless service system to operate effectively throughout the year.
4. Ensure that funded projects are being good stewards of funding and performing to NC BoS CoC standards, including descriptions in NC BoS CoC written standards and the NC BoS CoC grantee agreement.

The NC BoS CoC Project Review Committee may ask applicant agencies to provide additional information to determine the agency's capacity to implement projects in a timely manner with successful outcomes, score well on the HUD Annual Performance Report (APR), maintain high data quality, and avoid jeopardizing overall agency stability or future funding in the NC BoS CoC.

[References in brackets indicate the materials that will be used to score each question.]

Reviewer:			
Applicant:			
Project Name:			
Project Type (select one)	<input type="checkbox"/> RRH	<input type="checkbox"/> PSH	<input type="checkbox"/> SSO-Standalone
Reviewer Signature:	Date:		



Project Quality Requirements

Standards and funding priorities will be used in the ranking process. If a standard is not met, further review will be triggered. After further review, the Project Review Committee will determine potential consequences, including whether the project is ineligible for inclusion in the NC BoS CoC's final application or will be recommended to receive reduced funding. Thresholds must be met for the project to be eligible for funding.

Project Score:

Maximum Points Chart

Project Types	Maximum Points Available	Maximum Points for Objective Criteria (OC) – 50%	Maximum Points for System Performance (Returns to Homelessness, Income Increases, Supportive Service Participation Requirement) (SP) – 25%
RRH	153	118	50
PSH	163	133	45
SSO-Standalone	58	48	20

Combined Scoring

This section is scored by two reviewers, a member of the NC BoS CoC Project Review Committee and an NCCEH staff person. The two scores are averaged for each question. Find more information on the Project Review Committee in the NC BoS CoC Governance Charter: www.ncceh.org/bos.

Section I: General Application		Section I Score	
Possible Points: All projects: 4			
Accuracy and Completeness of Responses			
1.1 (OC) The applicant completed all sections of the overall application in e-snaps (answered all relevant questions; provided detailed answers per the Project Applicant Detailed Instructions; filled out all charts). <i>[Project Application, Project Application Detailed Instructions]</i> Reviewer Notes:			
		No	0
		Yes	4
Adherence to Project Eligibility Thresholds			
1.2a The project will not engage in racial or religious preferences or other forms of illegal discrimination. <i>[Project Supplemental Information Form]</i> Reviewer Notes:		<p>Standard</p> <input type="checkbox"/> Met <input type="checkbox"/> Unmet	
1.2b The project will not operate drug injection sites or “safe consumption sites,” knowingly distribute drug paraphernalia on or off of property under their control, permit the use or distribution of illicit drugs on property under their control, or conduct any of these		<p>Standard</p> <input type="checkbox"/> Met <input type="checkbox"/> Unmet	



activities under the pretext of “harm reduction.	
<i>[Project Supplemental Information Form]</i>	
Reviewer Notes:	

Section II: Client Advocacy

Section II Score

Possible Points:						
All projects: 14						
2.1 (OC)	Non-Profit Applicants: At least one member of the project applicant's board of directors is filled by someone currently experiencing homelessness or previously experienced homelessness.					
	<i>[Project Supplemental Information Form]</i>					
	Reviewer Notes:					
		No	0			
		Yes	5			
	Applicant is not a Non-Profit		N/A			
2.2 (OC)	The project applicant meets Fair Housing requirements in 24 CFR 578.93 and the CoC's Fair Housing Policy.					
	<i>[Project policies and procedures; ZoomGrants Page Reference Form]</i>					
	Reviewer Notes:					
		No	0			
		Yes	5			
2.3	The applicant has an Anti-discrimination Policy in full compliance with the NC BoS CoC.					
	<i>[Anti-Discrimination P&P; ZoomGrants Page Reference Form; Project Supplemental Information Form]</i>					
	Reviewer Notes:					
		<input type="checkbox"/> Met				
		<input type="checkbox"/> Unmet				
2.4 (OC)	The applicant has an equal opportunity hiring clause in job postings.					
	<i>[Project Supplemental Information Form; Example Job Posting]</i>					
	Reviewer Notes:					
		No	0			
		Yes	2			
2.5	The applicant incorporated the NC BoS CoC Client Bill of Rights in its policies and procedures.					
		Standard				



	<p><i>[Project Supplemental Information Form; NC BoS CoC Client Bill of Rights P&P; ZoomGrants Page Reference Form]</i></p> <p>Reviewer Notes:</p>	<input type="checkbox"/> Met <input type="checkbox"/> Unmet
2.6 (OC)	<p>The applicant agency has an internal policy/procedure to solicit informal/formal feedback from current/former clients.</p> <p><i>[Project Supplemental Information Form; P&P on Soliciting Client Feedback]</i></p> <p>Reviewer Notes:</p>	<p>No 0</p> <p>Yes 2</p>

Section III: Project Design		Section III Score
Possible Points:	RRH: 15	PSH: 15
SSO-Standalone:	5	
Community Need Statement		
3.1	Renewals applicants must demonstrate that their proposed projects will continue to meet an existing need in their community.	<p>Standard</p> <p><input type="checkbox"/> Met</p> <p><input type="checkbox"/> Unmet</p>
	<i>[Project Supplemental Information Form]</i>	
	Reviewer Notes:	
3.2		
(OC)	The Department of Housing and Urban Development (HUD) and the NC Balance of State CoC (NC BoS CoC) prioritize funding for certain homeless subpopulations.	



	Reviewer Notes:		
	No specific targeting	0	
	Targeted Project	5	
RRH & PSH Only: Services Resource Leverage Plan			
3.3 (OC)	<p>CoC Program Funded Projects should utilize housing and healthcare resources not funded through the CoC or ESG Programs. Examples of housing and healthcare resources include those provided by private organizations, state or local government sources, public housing agencies, and faith-based organizations.</p> <p>CoCs and projects can achieve extra points:</p> <ul style="list-style-type: none"> • In the case of housing subsidies for PSH or TH projects, the leveraged resources provide at least 25 percent of the units included in the project; or • In the case of housing subsidies for a RRH project, the leveraged resources serve at least 25 percent of the program participants included • In the case of an organization that provides substance use disorder treatment or recovery services, the leveraged resource provides access to all participants who qualify for those services; or • In the case of healthcare or behavioral health resources, the value of assistance being provided is at least an amount that is equivalent to 25 percent of the funding being requested <p>Leveraging resources, but not to the full extent listed above, may result in partial points being awarded.</p> <p><i>[Project Supplemental Information Form, Submitted MOU/contract/commitment letter to demonstrate leveraging resources]</i></p>		
	Reviewer Notes:		
	Project does not meet either criterion below	0	
	Project has MOU/contract/commitment letter and leverages resources, but not to the full extent listed above.	5	
	Project has MOU/contract/commitment letter and leverages resources to the full extent listed above.	10	
	Not a RRH or PSH Project	N/A	
Low Barrier Housing			
3.4	This project uses a Low-Barrier Housing approach. <i>Must meet all statements below to meet the threshold. Project</i>	Standard	



<p><i>should not have any policies and procedures that would result in screening out or terminating anyone for any of the reasons below, but policies do not have to explicitly include the statements below to meet the standard.</i></p> <p>The project does not screen out for:</p> <ol style="list-style-type: none"> 1) Having too little or no income 2) History of substance use 3) History of domestic violence (e.g., lack of protective order, or separation from abuser, or law enforcement involvement) <p>The project ensures that participants are not terminated from the program for the following reasons:</p> <ol style="list-style-type: none"> 1) Failure to make progress on a service plan 2) Loss of income or failure to improve income 3) Domestic violence 4) Any other activity not covered in a lease agreement typically found in the project's geographic area <p><i>[Project policies and procedures, sample lease, ZoomGrants Page Reference Form]</i></p>	<input type="checkbox"/> Met (ALL met) <input type="checkbox"/> Unmet (1 or more missed)
<p>Reviewer Notes:</p>	



Staff Scoring

The following section is scored by NCCEH staff using standardized scoring methods to ensure fairness.



For RRH Projects Only:

<p>3.6a The program has written policies and procedures for landlord recruitment activities, including screening out potential landlord partners who have a history of poor compliance with their legal responsibilities and fair housing practices.</p> <p><i>[Program policies and procedures, ZoomGrants Page Reference Form]</i></p> <p>Reviewer Notes:</p>	<p>Standard</p> <p><input type="checkbox"/> Met</p> <p><input type="checkbox"/> Unmet</p> <p><input type="checkbox"/> N/A</p>
<p>3.6b The program offers a standard, basic level of support to all landlords who lease to program participants. This support is detailed in a written policy distributed to landlords. The program can negotiate additional supports, as needed, on a case-by- case basis.</p> <p><i>[Program policies and procedures, ZoomGrants Page Reference Form]</i></p> <p>Reviewer Notes:</p>	<p>Standard</p> <p><input type="checkbox"/> Met</p> <p><input type="checkbox"/> Unmet</p> <p><input type="checkbox"/> N/A</p>
<p>3.6c The program has a written policy requiring staff to explain to participants basic landlord-tenant rights and responsibilities and the requirements of their specific lease.</p> <p><i>[Program policies and procedures, ZoomGrants Page Reference Form]</i></p> <p>Reviewer Notes:</p>	<p>Standard</p> <p><input type="checkbox"/> Met</p> <p><input type="checkbox"/> Unmet</p> <p><input type="checkbox"/> N/A</p>
<p>3.6d Program staff are trained on regulatory requirements of all Rapid Rehousing funding streams and on the ethical use and application of a program's financial assistance policies, including, but not limited to, initial and ongoing eligibility criteria, program requirements, and assistance maximums. The program has a routine way to onboard new staff and to keep staff regularly updated on changing regulations and/or program policies.</p> <p><i>[Program policies and procedures, ZoomGrants Page Reference Form]</i></p> <p>Reviewer Notes:</p>	<p>Standard</p> <p><input type="checkbox"/> Met</p> <p><input type="checkbox"/> Unmet</p> <p><input type="checkbox"/> N/A</p>
<p>3.6e A progressive approach, as defined in the NC BoS CoC Written Standards is used to determine the duration and amount of rent assistance. Financial assistance is not a standard "package" and is flexible enough to adjust to households' unique needs and resources, especially as participants' financial circumstances or housing costs change. Policies detailing this progressive approach include clear and fair decision guidelines and processes for reassessment for the continuation and amount of financial assistance. Policies and procedures also detail when and how rapid rehousing assistance is used as a bridge to permanent subsidy or permanent supportive housing placement.</p> <p><i>[Program policies and procedures, ZoomGrants Page Reference Form]</i></p>	<p>Standard</p> <p><input type="checkbox"/> Met</p> <p><input type="checkbox"/> Unmet</p> <p><input type="checkbox"/> N/A</p>



	Reviewer Notes:	
3.6f	<p>The program has clearly defined relationships with employment and income programs that it can connect program participants to when appropriate.</p> <p><i>[Program policies and procedures, ZoomGrants Page Reference Form]</i></p> <p>Reviewer Notes:</p>	<p style="text-align: right;">Standard</p> <p><input type="checkbox"/> Met</p> <p><input type="checkbox"/> Unmet</p> <p><input type="checkbox"/> N/A</p>
3.6g	<p>The program has well-defined and written screening processes that use consistent and transparent decision criteria. Criteria do not include screening possible participants out for income or lack thereof.</p> <p><i>[Program policies and procedures, ZoomGrants Page Reference Form]</i></p> <p>Reviewer Notes:</p>	<p style="text-align: right;">Standard</p> <p><input type="checkbox"/> Met</p> <p><input type="checkbox"/> Unmet</p> <p><input type="checkbox"/> N/A</p>
3.6h	<p>Leases for program participants are legally binding, written leases. Leases with additional requirements, such as drug testing or program participation, are not allowed.</p> <p><i>[Program policies and procedures, ZoomGrants Page Reference Form, Sample Lease]</i></p> <p>Reviewer Notes:</p>	<p style="text-align: right;">Standard</p> <p><input type="checkbox"/> Met</p> <p><input type="checkbox"/> Unmet</p> <p><input type="checkbox"/> N/A</p>
<p>Permanent Supportive Housing: Moving-on Strategy</p> <p>Permanent supportive housing should be available indefinitely, as long as households need it. However, participants in these projects can stabilize to the point that they no longer need the intensive services associated with the project. Moving-on strategies for permanent supportive housing projects create opportunities for participants who no longer need the supportive part of permanent supportive housing to live independently and sustain their homes after graduation for the project. They usually involve transferring the tenant to another long-term housing subsidy, such as a Housing Choice Voucher (Section 8), public housing, or other affordable housing option.</p>		
3.7 (OC)	<p>The permanent supportive housing project incorporates moving-on strategies in its project policies and procedures (<i>Note: this should not be a separate section, but all sections of the document should indicate how the program uses a moving-on approach</i>). To receive full points project policies and procedures should include:</p> <ul style="list-style-type: none"> • Regular evaluation using standardized criteria to identify households who may be interested and able to move-on; • A formal partnership with one or more affordable housing providers (like a public housing authority/HCV organization); • A method to prepare tenants to move-on and exit planning procedures; • A method to link moving-on tenants to mainstream services and supports; • Procedures to provide step-down services after exit; and • A strategy to evaluate the effectiveness of moving-on strategies. 	



<p><i>[Project policies and procedures, ZoomGrants Page Reference Form]</i></p> <p>Reviewer Notes:</p>			
		Project meets none of the above bulleted points	0
		Project meets 1-3 of the above bulleted points	5
		Project meets 4-5 of the above bulleted points	10
		Project meets all 6 bulleted points above	15
		Not a PSH Project	N/A
<p>Requiring Participation in Supportive Services</p>			
3.8a	<p>RRH & PSH: The project will provide substance abuse treatment (SP) services for people experiencing homelessness, and program (OC) participants will be required to take part in such services as a condition of continued participation in the program. Applicant has an occupancy agreement that requires participation.</p>		
	<p><i>[Project policies and procedures, ZoomGrants Page Reference Form]</i></p> <p>Reviewer Notes:</p>		
			No 0
			Yes 5
			Not a RRH or PSH Project N/A
3.8b	<p>RRH & PSH: Participation in supportive services is required for all (SP) participants.</p>		
	<p><i>[Project policies and procedures, ZoomGrants Page Reference Form]</i></p> <p>Reviewer Notes:</p>		
			No 0
			Yes 15
			Not a RRH or PSH Project N/A
3.8c	<p>SSO-Standalone: Participation in supportive services is required for (SP) all participants.</p>		
	<p><i>[Project policies and procedures, ZoomGrants Page Reference Form]</i></p> <p>Reviewer Notes:</p>		
			No 0
			Yes 20
			Not a SSO-Standalone Project N/A

Section IV: Project Performance

Section IV Score



The following project performance scores are based on CoC Annual Performance Reports (CoC-APRs) for January 1, 2024 to December 31, 2024, unless otherwise noted.

Populations Served		Possible score	Project Score
4.1a (OC)	RRH Only (Excluding DV): At least 45% of the people served by the project had a disability. Benchmark 45% [Q13a2 divided by total enrolled] Reviewer Notes:		
	Less than 25%	0	
	25%-44%	5	
	45% or Above	15	
	A VSP RRH Project or not an RRH Project	N/A	
4.1b (OC)	PSH Only: At least 80% of households served by the project were experiencing chronic homelessness. [A003 – Chronic Homelessness – check if participants found non-Chronically Homeless, staff will follow up with grantee to determine CH status.] Reviewer Notes:		
	Less than 50%	0	
	50-79%	5	
	80-100%	10	
	Not a PSH Project	N/A	
4.1c (OC)	RRH Only: At least 50% of exits were to a permanent housing destination. HUD Benchmark 50%. [CoC-APR 23a/b] Reviewer Notes:		
	No Exits or Less than 50%	0	
	50%-100%	15	
	Not a RRH Project	N/A	
4.1d (OC)	PSH Only: At least 50% of exits were to a permanent housing destination. HUD Benchmark 50%. [CoC-APR 23a/b] Reviewer Notes:		
	Below 50%	0	
	50% or higher	15	
	Not a PSH Project	N/A	



4.1e (OC)	<p>PSH & RRH: At least 95% of exits were to a known destination.</p> <p><i>[CoC-APR Q23a/b]</i></p> <p>Reviewer Notes:</p>	
4.1f (SP)	<p>PSH & RRH: At least 20% of adults increased earned cash income.</p> <p><i>Benchmark 20%.</i></p> <p><i>[CoC-APR 19a1, 19a2]</i></p> <p>Reviewer Notes:</p>	
4.1g (OC)	<p>PSH Only: At least 40% of adults increased unearned cash income.</p> <p><i>Benchmark 40%.</i></p> <p><i>[CoC-APR 19a1, 19a2].</i></p> <p>Reviewer Notes:</p>	
4.1h (SP)	<p>PSH Only: 8% or less people who exited to PH returned to homelessness within 2 years.</p> <p><i>HUD Benchmark 8% or less.</i></p> <p><i>[0701 SPM report exits between 01/01/2023-12/31/2024]</i></p> <p>Reviewer Notes:</p>	
4.1i (SP)	<p>RRH Only: 8% or less people who exited to PH returned to homelessness within 2 years.</p> <p><i>HUD Benchmark 8% or less.</i></p> <p><i>[0701 SPM report exits between 01/01/2023-12/31/2024]</i></p>	



	Reviewer Notes:		
	9% or more	0	
	0-8%	15	
	Not a RRH Project	N/A	
4.1j (OC)	RRH Only: Median Length of project participation for leavers. <i>Benchmark 180-270 days.</i> <i>[CoC-APR Q22B]</i>		
	Reviewer Notes:		
	>270 days or <180 days	0	
	180 – 270 days	10	
	Not a RRH Project	N/A	
HMIS Participation (Per federal law, victim service providers are prohibited from using HMIS. However, CoC Program-funded projects must use an HMIS Comparable Database to collect and report data.)		Possible Score	Project Score
4.2a (OC)	HMIS Data Completeness- Percentage of Issue Rate <i>[CoC-APR Q6a-6d]</i>		
	Reviewer Notes:		
	Above 10%	0	
	0-10%	5	
	Not a RRH or PSH Project	N/A	
4.2b (OC)	All of the applicant's projects that are listed in the 2025 HIC participate in HMIS or a comparable database if VSP. <i>[HIC]</i>		
	Reviewer Notes:		
	No	0	
	Yes	5	
	Not a RRH or PSH Project	N/A	
4.2c (OC)	The applicant submitted their APR on or before the designated deadline. <i>[Sage]</i>		
	Reviewer Notes:		
	No	0	
	Yes	5	
	Not a RRH or PSH Project	N/A	
4.2d	(Excluding DV) The applicant was responsive to the Data Center in annual corrections for LSA and/or SPM reports. <i>[The CoC Regional Lead copied on communication to escalate responsiveness; Data Center records]</i>		
	Reviewer Notes:		



	No	0
	Yes	5
A VSP Project/Not a RRH or PSH Project		N/A

HUD Monitoring

4.3a	<p>The applicant is free of HUD monitoring findings for any agency programs. If not, findings must be resolved or explained to the satisfaction of the Project Review Committee for the application to meet standards.</p> <p><i>[Project Supplemental Information Form]</i></p> <p>Reviewer Notes:</p>	Standard	
		<input type="checkbox"/> Met <input type="checkbox"/> Unmet	
4.3b	<p>Previous Project Spending Rates: These questions are for programs that have been operating for at least one year at the time of the NOFO release. (Percentage rounded to the nearest whole number)</p> <p>Percentage 90% or higher.</p> <p>(Programs that fall below the standard will trigger review by CoC staff and Project Review Committee. The review will determine potential consequences, including whether some funding should be reallocated to new projects.)</p> <p><i>[Scored from APR. If APR is not available, agencies will submit an eLOCCS screenshot of final draw for last completed year. If agencies are spending less than 90% of funding, they must submit a narrative explaining why the agency is underspending their grant.]</i></p> <p>Reviewer Notes:</p>	Standard	
		<input type="checkbox"/> Met – Spent at least 90% of funds <input type="checkbox"/> Unmet <input type="checkbox"/> N/A	
		Amount awarded	
		Amount spent	
		Percentage %	

Section V: Coordinated Entry and Prioritization

Section V Score

Possible Points:

RRH: 5 PSH: 5

SSO-Standalone: 15

5.1	The agency participated in at least 85% of the region's case conferencing in calendar year 2024.	Standard
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	[CE Lead Interview]	<input type="checkbox"/> Met
	Reviewer Notes:	<input type="checkbox"/> Unmet
		<input type="checkbox"/> N/A
5.2	RRH & PSH: At least 95% of new households entered in calendar year 2024 were referred through Coordinated Entry. [CE Audit Report pulled by NCCEH]	Standard <input type="checkbox"/> Met
	Reviewer Notes:	<input type="checkbox"/> Unmet
		<input type="checkbox"/> N/A
5.3	SSO-Standalone: Applicant accurately describes the process of connecting program participants to their region's Coordinated Entry. [Project Supplemental Information Form]	
	Reviewer Notes:	
		No 0
		Yes 10
	Not a SSO-Standalone Project	N/A
5.4 (OC)	The agency participated in the 2024 annual CE evaluation process, submitting both an <u>agency survey</u> and <u>client surveys</u> . [CE evaluation documentation submitted for 2024]	
	Reviewer Notes:	
		Yes 5
		No 0

Section VI: Application Deadlines and Documentation

Section VI Score

Possible Deductions: All Projects: -25			
Budget & Match		Possible Score	Project Score
6.1a	Questions regarding the budget are neither complete nor accurate, <i>subtract up to 5 points</i> .	-5	
	Reviewer Notes:		



6.1b	<p>Match letters sufficiently document the required 25% match, and all match funds are eligible.</p> <p><i>[Match amounts are based on documentation submitted by the applicant by the submission deadline. Information submitted after the deadline will not be included in the scoring of these sections].</i></p> <p>Reviewer Notes:</p>	Standard	
		<input type="checkbox"/> Met	<input type="checkbox"/> Unmet
Deadlines		Possible Score	Project Score
6.1c	Online application was NOT completed correctly, subtract up to 10 points. (Specific dates for deadlines will be clarified as the NOFO timeline is discerned or published.) Reviewer Notes:	-10	
6.1d	Required accompanying documents were NOT completed correctly, <i>subtract up to 10 points</i> . Reviewer Notes:	-10	
6.2a	The application and accompanying documents were submitted by the deadline. Reviewer Notes:	Standard	
6.2b	The applicant signed and submitted the NC BoS CoC Grantee Agreement. [Grantee Agreement Form] Reviewer Notes:	Threshold	
		<input type="checkbox"/> Met	<input type="checkbox"/> Unmet

