

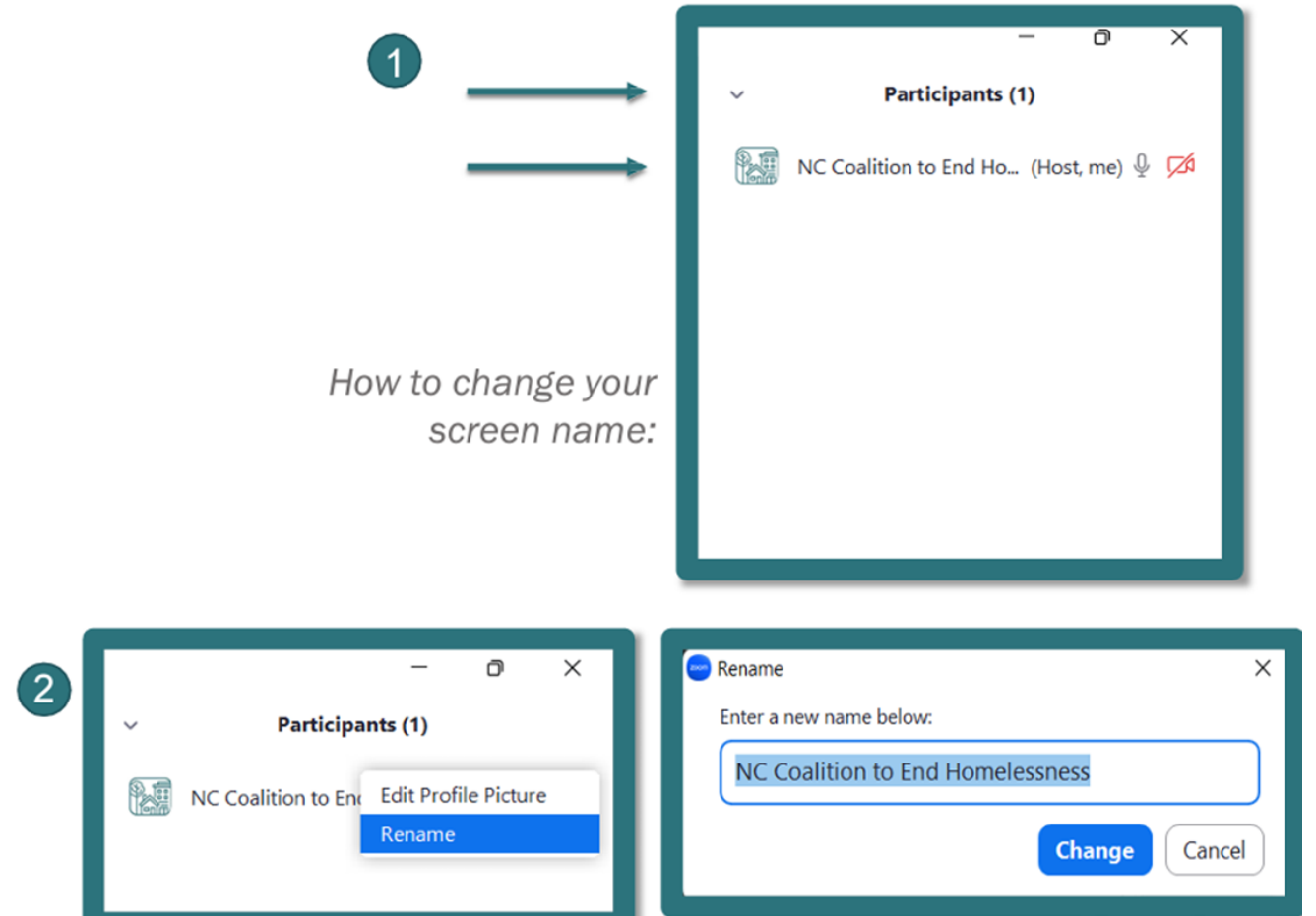


Unsheltered Access Coordinator Planning & Training

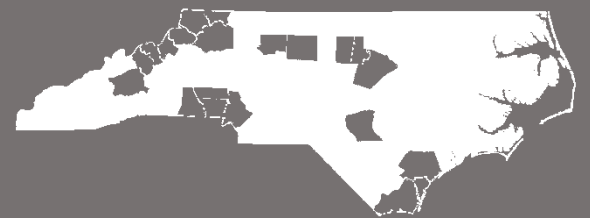
November 18, 2025

Roll Call

- We will conduct Roll Call for Regional UACs.
- All participants should enter their full names, so we can document their participation in the minutes.



Agenda

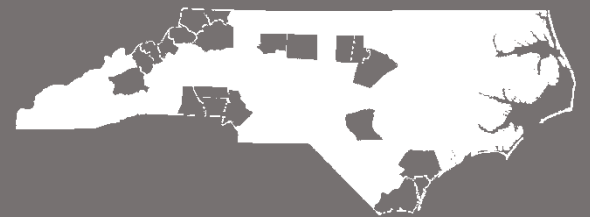


Agenda

- Unsheltered PIT Count
- Eligible Items for Unsheltered PIT
- Data Collection Form
- Volunteer Training Template
- Reminders



Unsheltered PIT Count



Unsheltered Count

- Unsheltered household are counted through the regional by-name list – this is extremely important in your work of connecting households YEAR ROUND to coordinated entry!
- For an unsheltered household to be counted for the unsheltered PIT they must appear on the regional by-name list and have BOTH of the following:
 - A current living situation listed as a place not meant for habitation AND
 - A current living situation date of the date of PIT (usually the last Wednesday in January)



Unsheltered PIT Count

Three ways households can be counted for unsheltered PIT

1. Unsheltered household located on night of PIT and survey was completed with the household and they were entered into HMIS and the by-name list
2. Unsheltered household is currently on the by-name list and is contacted on the night of/day after unsheltered PIT and their current living situation is verified as place not meant for habitation for the night of PIT
3. Survey is completed with unsheltered household (up to seven days after PIT) and their sleeping location on night of PIT is confirmed as unsheltered



Unsheltered PIT Count Timeline

October &
November

- Plan outreach, data collection, data input
- Recruit

December

- Review BNL for unsheltered households
- Outreach to unsheltered households on BNL

January

- Training on outreach, data collection, and data input



Unsheltered PIT Count Timeline

January 28

- PIT NIGHT
- Identify unsheltered households and collect data

January 28 –
February 4

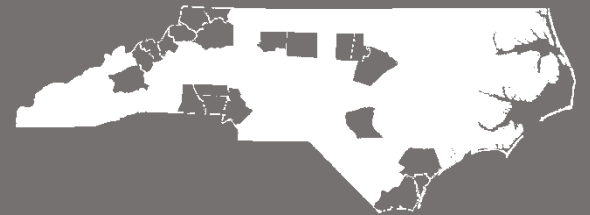
- Continue to identify households who were unsheltered on JANUARY 28 and collect data (through outreach and BNL review)

February 11

- All data for households who experienced unsheltered homelessness on JANUARY 28 is entered into HMIS



Eligible Items for Unsheltered PIT



Eligible Items

- Each BoS Region will be awarded \$250.
- In past years, NCCEH has mailed gift cards for UACs to purchase items to distribute during unsheltered PIT.
- This year, NCCEH will purchase eligible items and send the items directly to the UAC.
- NCCEH will create a list of eligible items (and prices), and each Regional UAC will select the items they wish NCCEH to purchase and ship for distribution.



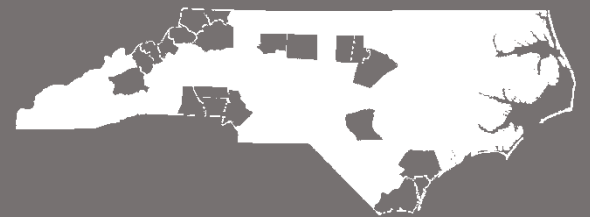
Eligible Items

Items that might be purchased:

- Socks, gloves, warm clothing
- Hygiene kits
- Convenient food like granola bars
- Water bottles
- Weather-related supplies



Data Collection Form

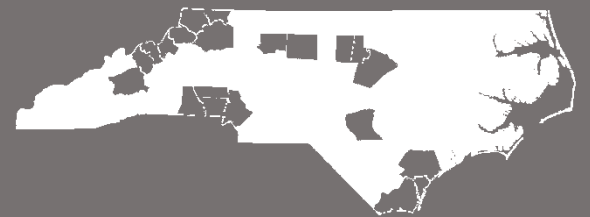


Updated Data Collection Form

- Updated form based on feedback at last webinar
- Location on website: <https://ncceh.org/coordinated-entry/>
 - Scroll down the page!



Volunteer Training Template



Volunteer Training Slides

Survey responses:

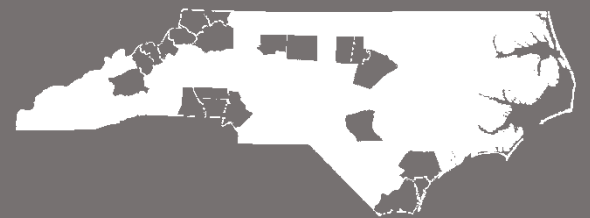
- We heard from 9 of our 13 BoS regions
- Most feel they have HMIS training and volunteers prepared for 2026
- Several regions said they could use support creating an outreach plan and engaging other local partners to participate in their PIT

Thanks to Regions 4, 7, 12 and 13 for contributing!

[Link to Compiled Training Slides](#)



Reminders



Reminders

- Continue county-level planning for engagement
- Plan training for unsheltered data collection
- Next UAC Planning/Training: December 9 at 1 PM

