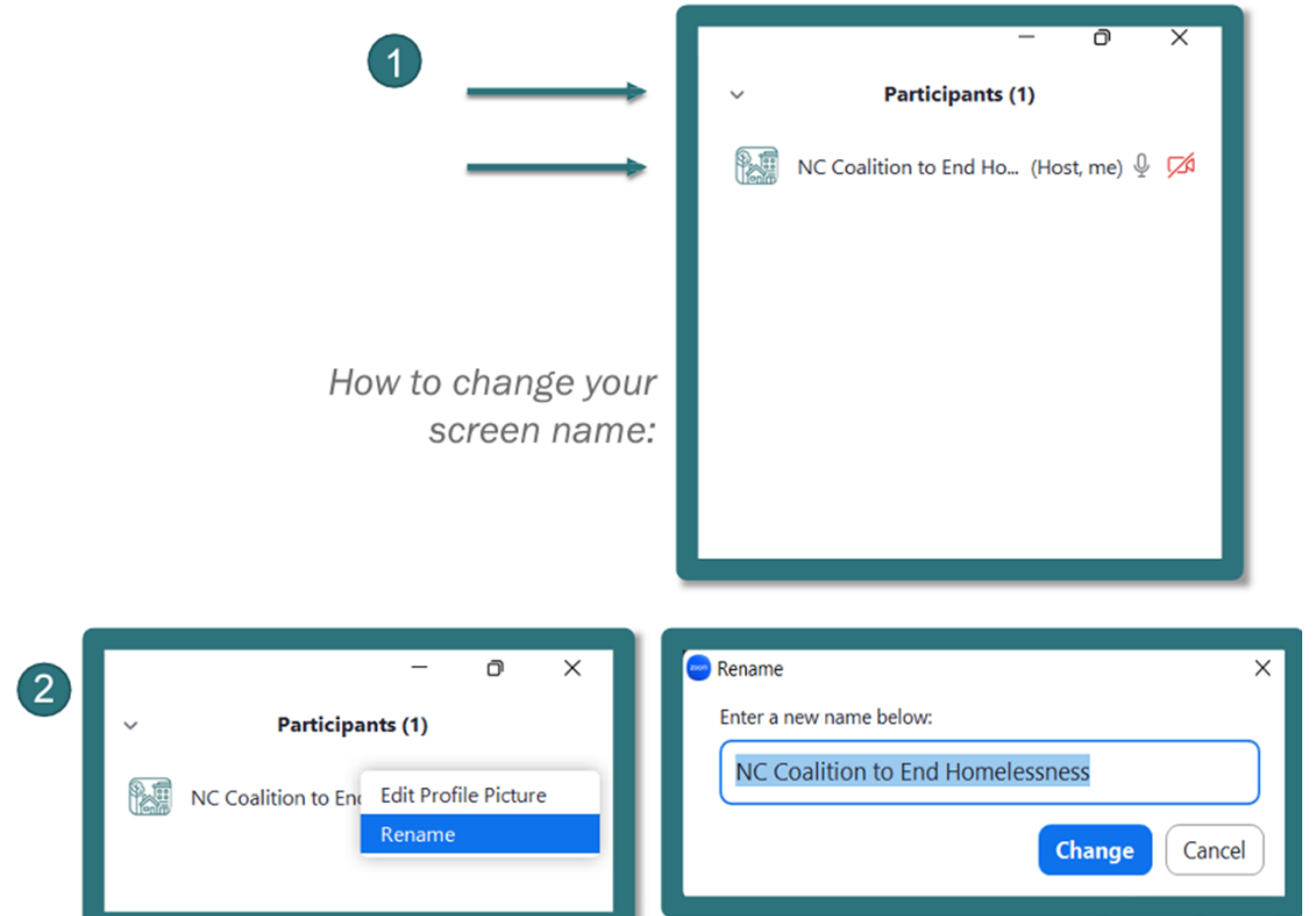


Unsheltered Access Coordinator Planning & Training

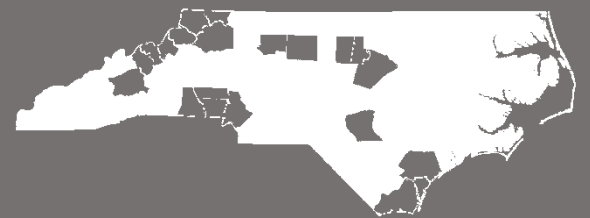
October 14, 2025

Roll Call

- We will conduct Roll Call for Regional UACs.
- All participants should enter their full names, so we can document their participation in the minutes.



Agenda

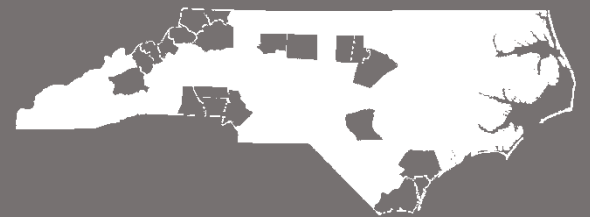


Agenda

- Unsheltered PIT Count
- Discussion & Workshop
- Reminders



Unsheltered PIT Count



Unsheltered Count

- Unsheltered household are counted through the regional by-name list – this is extremely important in your work of connecting households YEAR ROUND to coordinated entry!
- For an unsheltered household to be counted for the unsheltered PIT they must appear on the regional by-name list and have BOTH of the following:
 - A current living situation listed as a place not meant for habitation AND
 - A current living situation date of the date of PIT (usually the last Wednesday in January)



Unsheltered Count

- Two ways households can be counted for unsheltered PIT
 - Unsheltered household was located on night of PIT and survey was completed with the household and they were entered into HMIS and the by-name list
 - Unsheltered household is currently on the by-name list and is contacted on the night of/day after unsheltered PIT and their current living situation is verified as place not meant for habitation for the night of PIT



Unsheltered Count Timeline

October &
November

- Plan outreach, data collection, data input
- Recruit

December

- Review BNL for unsheltered households
- Outreach to unsheltered households on BNL

January

- Training on outreach, data collection, and data input



Unsheltered Count Timeline

January 28

- PIT NIGHT
- Identify unsheltered households and collect data

January 28 –
February 4

- Continue to identify households who were unsheltered on JANUARY 28 and collect data (through outreach and BNL review)

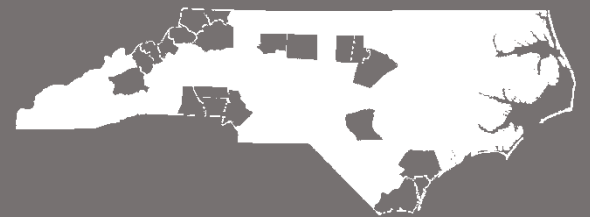
February 11

- All data for households who experienced unsheltered homelessness on JANUARY 28 is entered into HMIS

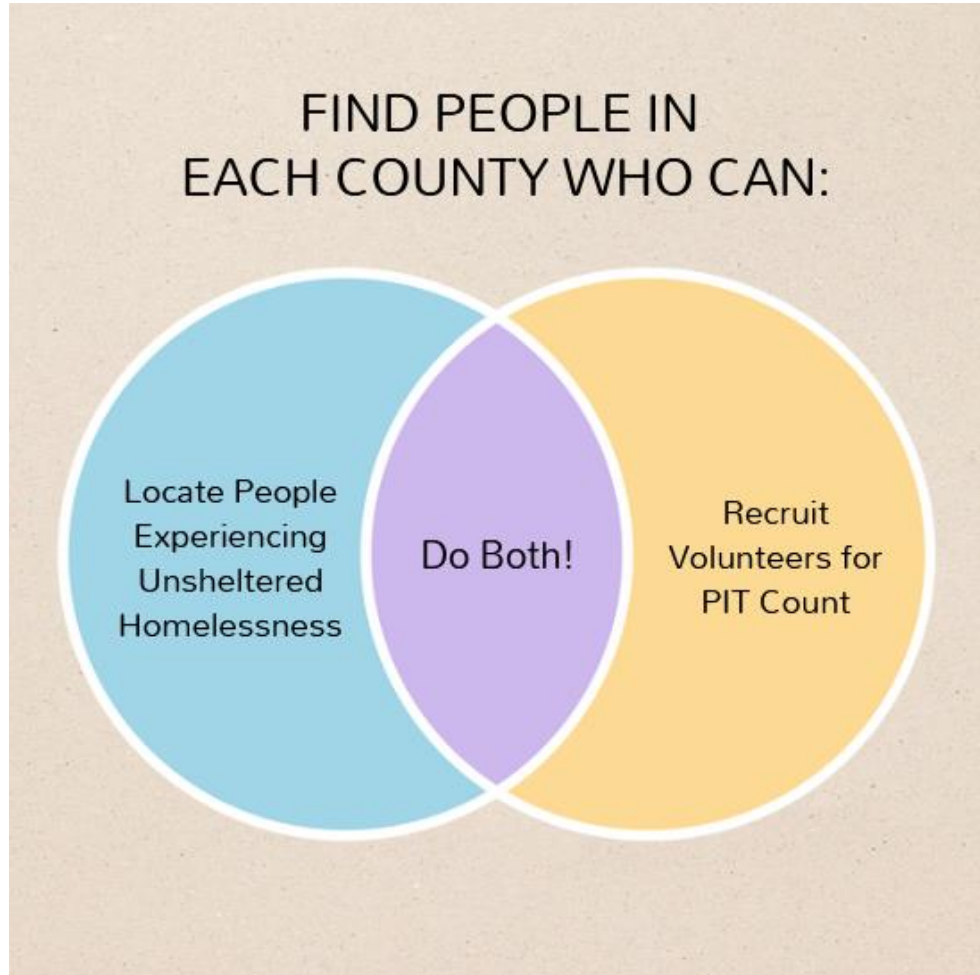


Discussion

County-level Data Collection



Unsheltered PIT Count

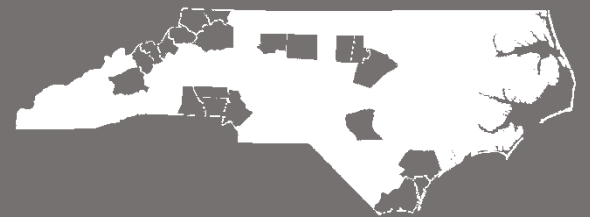


- Were you able to identify at least one agency/person in each county who can assist in collecting data on the night of PIT?
- Are there any counties in your region you have not been able to identify any agency/person who can help collect data on persons experiencing unsheltered homelessness?



Discussion

Data Quality Review



2025 Data Quality

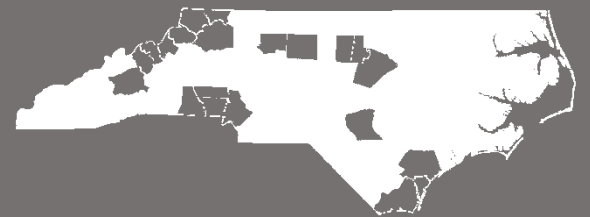
Data Quality Flag	Count of client_id	Percent of total
Head Of Household aged 16 or under	2	0.26%
missing Date of Birth or DOB_quality	266	34.91%
missing race	180	23.62%
missing RelationshipToHoh	5	0.66%
older than 80 years old	6	0.79%
verify Current Living Situation Date	18	2.36%
verify gender	92	12.07%
verify NCCounty	7	0.92%
verify veteran status	186	24.41%
Grand Total	762	

The last day of data clean-up, 437 clients had 762 data quality flags.



Discussion

Unsheltered PIT Count Form



Unsheltered PIT Count Form

NC BoS CoC – First Contact for Unsheltered Outreach

This form should be used for outreach at first contact for each person living unsheltered. Additional data elements can be collected at later interactions.

Identify yourself and explain the purpose of your questions.

Hello, my name is _____, and I am helping connect persons experiencing homelessness to resources in the community. Would you like information on shelters in your area or how to get connected to a system in your area for permanent housing?

If the person gives consent:

- A. Has anyone asked you questions about experiencing homelessness already? If so, find out who.
- B. Where are you sleeping tonight? (**STOP** if client is staying at a sheltered location. Engage in conversation for resources as available/appropriate.)

Answer For All Household Members

Date Of Data Collection									
		/			/				
Month			Day			Year			

Name - (First, Middle, Last, Suffix)	
First Name	
Middle Name	
Last Name	
Suffix (e.g., Jr, Sr, III)	

Name Data Quality
☐ Full name reported
☐ Partial, street name or code name
☐ Don't know
☐ Prefer not to answer
☐ Data Not Collected



Unsheltered PIT Count Form

Client Contact Information					
Recording multiple ways to contact clients is important to ensure clients receive services as they become available.					
Type	Details				
Primary Phone Number					
Email Address					
Ok to receive texts?	☐ Yes ☐ No				
Social Media Handle or Website					
Other contact method (frequent location, friend or family member, worksite)					

Veteran Status				
☐ Yes	☐ No	☐ Don't know	☐ Prefer not to answer	☐ Data not collected

Date Of Birth (e.g. 10/23/1978)	Data Quality Status				
	☐ Full Reported	☐ Approx. or Partial Reported	☐ Don't know	☐ Prefer not to answer	☐ Data not collected

Gender - Select one or more gender identities	
☐ Woman (Girl, if child)	☐ Questioning
☐ Man (Boy, if child)	☐ Different Identity (Please Specify)
☐ Culturally Specific Identity (e.g. Two-Spirit)	☐ Don't know
☐ Transgender	☐ Prefer not to answer
☐ Non-Binary	☐ Data not collected



Unsheltered PIT Count Form

Race and Ethnicity - Select one or more race and ethnic categories	
☐ American Indian, Alaska Native, or Indigenous	☐ White
☐ Asian or Asian American	☐ Don't know
☐ Black, African American, or African	☐ Prefer not to answer
☐ Hispanic / Latina/e/o	☐ Data not collected
☐ Middle Eastern or North African	Additional Race and Ethnicity Detail:
☐ Native Hawaiian or Pacific Islander	

Relationship to Head of Household	
☐ Self (head of household)	☐ Head of household's other relation member (other relation to head of household)
☐ Head of household's child	
☐ Head of household's spouse or partner	☐ Other: non-relation member

NC County Of Service
In which NC county is this client experiencing homelessness?

Answer These Questions For Head Of Household And Other Adults

Enrollment CoC – In which CoC is the Head of Household staying at the time of project entry?			
☐ NC 502-Durham City & County	☒ NC 503-NC Balance of State	☐ NC 513-Chapel Hill/Orange County	☐ Other:

Domestic Violence - Are you a fleeing domestic violence or human trafficking?				
☐ Yes	☐ No	☐ Don't know	☐ Prefer not to answer	☐ Data not collected

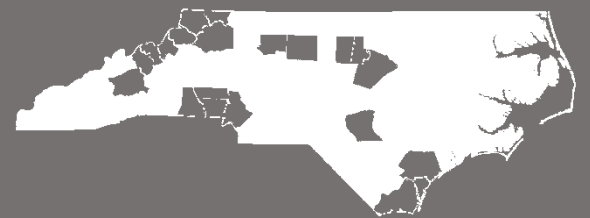


Unsheltered PIT Count Form

Current Living Situation Confirm the date of this contact?				/			/			
Type Of Current Living Situation - Where were you living during this contact? If the response is Sheltered, Temporary, or Other situation, STOP the survey.										
Unsheltered	☐ Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)									
Sheltered	☐ Emergency shelter (including hotel or motel paid for <i>with</i> emergency shelter voucher, by a government or non-profit, or RHY-funded Host Home shelter)									
Temporary	☐ Hotel or motel paid for <i>without</i> emergency shelter voucher									
	☐ Staying or living in a friend's room, apartment, or house									
	☐ Staying or living in a family member's room, apartment or house									
Other	☐ Other (specify):									
Living Situation verified by: Name the name of group/agency collecting survey										



Reminders



Reminders

- Continue county-level planning for engagement
- Next UAC Planning/Training: November 11 at 1 PM

