

HMIS@NCCEH Advisory Board Meeting Agenda

Monday, March 31, 2025, 1 PM – 3 PM
HMIS@NCCEH Advisory Board Meeting

WELCOME

ONE	Presenter: Colin Davis	Estimated Time: 5 min
	Collin will begin the meeting.	

APPROVAL OF MINUTES

TWO	Presenter:	Estimated Time: 5 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Members will review minutes from the January 27, 2025, meeting and suggest corrections. Members will vote to approve meeting minutes.	
	Supporting Materials: <ul style="list-style-type: none">Attached in an email reminder sent prior to the meeting.	

ADVISORY BOARD – MEMBERSHIP

THREE	Presenter: Orange CoC, NC BoS	Estimated Time: 10 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	New member from Orange CoC, new role for Jessica Aldave of Orange CoC, and NC BoS CoC replacement for Brian Alexander.	
	Supporting Materials: N/A	

DATA REQUEST FOR INFORMATION DATA WAREHOUSE

FOUR	Presenter: Andrea Carey	Estimated Time: 10 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Review Statewide HMIS Data Warehouse RFI revisions suggested by Charlotte/Mecklenburg CoC	
	Supporting Materials: <ul style="list-style-type: none">Attached in an email reminder sent prior to the meeting.	

DEVELOPMENT OF FY24-25 ANNUAL STRATEGIC GOALS

FIVE	Presenter: Colin Davis		Estimated Time: 45 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions		Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<p>Colin and Andrea led the discussion of each strategic goal</p> <ul style="list-style-type: none"> - Strategic Planning on Finances <ul style="list-style-type: none"> o Identify multi-year funding needs for big projects like data warehousing, dashboards o Continued analysis of funding sources for HMIS and sustainability - HMIS Implementation Evaluation and Improvement <ul style="list-style-type: none"> o Set plan for future HMIS Lead monitoring o Notify the HMIS Lead and provide checklist of required materials and expected deadlines o Use data to evaluate the HMIS Lead and the implementation per HUD guidance and the HMIS@NCCEH Governance Charter and policies and procedures - End-User and Community Improvements <ul style="list-style-type: none"> o Increase homeless system representation of folks with lived experience around HMIS implementation, data analysis, and training o Improve timely responses to HMIS Helpdesk and project configurations in HMIS <ul style="list-style-type: none"> ☐ Meet goals for timely HMIS Helpdesk responses ☐ Establish a goal for timely project configuration o Improving training on HMIS Reporting <ul style="list-style-type: none"> ☐ Create new Custom Reports for community evaluation: <ul style="list-style-type: none"> ☐ Returns to homelessness (regardless of project type) ☐ CE evaluation like diversion, shelter referrals, permanent housing referrals, and move-on services o Continue to increase attendance and engagement with System Updates meetings and Monthly Trainings o Continue to increase Engagement with other NC HMIS implementations: Collect Point-In-Time and Housing Inventory Count data from all 12 NC CoCs 		
	<p>Supporting Materials:</p> <ul style="list-style-type: none"> • Final 2024-2025 Strategic Goals & Strategies • HUD's HMIS Lead Evaluation Matrix 		

DATA CENTER UPDATES

SIX	Presenter: Andrea Carey		Estimated Time: 15 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions		Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<p>We will discuss the new NCCEH website, Spanish translation forms, SPM and PIT/HIC progress, and results from the Data Quality Plan reports submission.</p>		
	Supporting Materials		

Next HMIS Advisory Board Meeting: Scheduled for May 19, 2025, from 1-3 PM.