

HMIS@NCCEH Advisory Board Meeting Minutes

Monday, November 30, 2024, 1 PM – 3 PM

HMIS@NCCEH Advisory Board Meeting

WELCOME

ONE	Presenter: Colin Davis	Estimated Time: 5 min
	Colin Davis called the meeting to order at 1:03 pm.	
	Members Present: Colin Davis (Chair, Durham, City of Durham CDD), Anthony Henderson (Durham, City of Durham CDD), Jenny Simmons (NC BoS, NCCEH), Danielle Butler (Orange, Orange County Housing Department), Dr Mike Fliss (At Large member, DHHS Injury and Violence Prevention), Heather Mountz (at large, Duke University), Shanise “Kielana” Ham (NC BoS NC, The REACH Center), Jessica Aldave (at large, Inter-Faith Council for Social Services), Nicole Wilson (Durham VAMC), Bettie Teasley (at large, NC Housing Finance Agency), Andrea Carey (HMIS Lead Agency, NCCEH)	
	Others present: Dashia Shanks (NCCEH Project Specialist), Mia Philips (NCCEH Project Specialist), Rachelle Dugan (NCCEH Project Specialist), Elliot Rhodes (NCCEH Project Specialist)	
	Absent: Brian Alexander (Secretary, NC BoS, NCCEH), Kat Wies (Orange member, Orange County Housing Department), Lola Johnson (at large, Urban Ministries)	

APPROVAL OF MINUTES

TWO	Presenter: Andrea Carey	Estimated Time: 5 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Quorum was not met at the start of the meeting, so the review of minutes was tabled until the next Advisory Board Meeting set for January 27, 2025.	
	Supporting Materials: <ul style="list-style-type: none">hmis-ab-minutes-sept-2024	

DEVELOPMENT OF FY24-25 ANNUAL STRATEGIC GOALS

THREE	Presenter: Colin Davis	Estimated Time: 45 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Colin led the discussion of each Strategic goal #3 Do we need a lived experience seat?	

	<ul style="list-style-type: none"> - At least 1 and up to 3. BoS has 2 designated seats on their governance board. - Experience in a lifetime or within our CoCs? - How do we provide the right support? Compensation via HMIS Grants? - Would employment in the providers be disqualified? Or count as a designated seat. - What's our target goal or limit for total board spots? (currently the charter outlines 11-17 total members) - How to consider identification and comfort with that disclosure? - Would orientation for all board members help? - Demographic survey once a year to track our progress? Would it be anonymous? <ul style="list-style-type: none"> o Send out survey in December (if you have lived experience of HUD homelessness, are you comfortable sharing that). <p>#3 Improved reporting and system enhancements</p> <ul style="list-style-type: none"> - The group reviewed the data dashboard. The need to be sure the data dashboard is secure was discussed. Mike, Elliot, and Andrea will work to pressure test the dashboard before moving forward. <p>Supporting Materials:</p> <ul style="list-style-type: none"> • Final 2024-2025 Strategic Goals & Strategies • HUD's HMIS Lead Evaluation Matrix
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DATA CENTER UPDATES

FOUR	Presenter: Andrea Carey	Estimated Time: 15 minutes
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<p>Background Information: Andrea led a discussion of Data Center updates including the Statewide HMIS Collaboration on Data Warehousing, FY24 HMIS Report updates. System Administrators will have access to the Data Warehouse. Question was raised by the Statewide group working on this if background checks need to be done for people with access to the warehouse. Also the group needs to resolve consent issues especially regarding clients who declined consent to share. What entity will be the fiscal entity is still a big question to be answered. NC County of Services element is retiring. Will be county/parish.</p>	
	<p>Supporting Materials</p> <ul style="list-style-type: none"> • Data Center AB Updates - November 2024 	

Next HMIS Advisory Board Meeting: Scheduled for January 27, 2025, from 1-3 PM.