North Carolina
Balance of State Continuum of Care

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Step-by-Step Guide to Converting to the VI-SPDAT v2.0

On January 1, 2016 the NC Balance of State CoC will begin using the VI-SPDAT v2.0 to assess individuals and families for housing referrals. The VI-SPDAT v2.0 will replace the VI-SPDAT v.1 as the prioritization tool in all Regional Committees' Coordinated Assessment processes. In order to assist communities in implementing these changes, the NC Balance of State CoC has provided an outline of the steps Regional Committees, agencies and staff need to take.

- Regional Committees:
  - o Inform all programs participating in Coordinated Assessment about the change to version 2
  - o Provide the Orgcode Consulting explainer document to community agencies to explain the changes made to the tool: http://www.orgcode.com/wordpress/wp-content/uploads/2015/05/VI-SPDAT_v2_Backgrounder.pdf
  - o Follow the instructions provided on page 4 of the Orgcode Consulting explainer to convert waitlist scores from VI-SPDAT version 1 to version2

- Agencies who will administer VI-SPDAT v2.0:
  - o Make sure that all staff have copies of the VI-SPDAT v2.0 and have been trained on the new tool before January 1, 2016
    - ▪ VI-SPDAT v.1 and v2.0 for individuals and families are available on NCCEH website: http://www.ncceh.org/bos/coordinatedassessment/
  - o Collect all copies of the VI-SPDAT v1.0 to be recycled
  - o Begin assessing households with the VI-SPDAT v2.0 as of January 1, 2016

- Coordinated Assessment staff who will administer the VI-SPDAT v2.0 are REQUIRED to:
  - o Review the new tools: http://www.ncceh.org/bos/coordinatedassessment/
  - o Read the explainer document about the changes from Orgcode Consulting: http://www.orgcode.com/wordpress/wp-content/uploads/2015/05/VI-SPDAT_v2_Backgrounder.pdf
  - o Watch the new NC BoS Training video about the VI-SPDAT v2.0: https://prezi.com/ebmxox_3qwqd/vi-spdat-version-2/