

## Northeastern Homeless Coalition - Region 11 Committee Meeting

Chowan County DSS  
100 W Freemason St.  
Edenton, NC 27932

November 15, 2018

10:00 am

### Attendance

<b>Agency</b>	<b>Representative(s)</b>
River City CDC	Lisa Cross
Trillium Health Resources	Melissa Eastwood Rakendria Watford
Hertford County Health Department	Cherri Brunson
Chowan County DSS	Christine M. Dowdell
Hertford County DSS	Tiffany Walton (phone) Jacqueline White (phone)
Pasquotank County DSS	Carolyn Perry (phone) Wendy Overton (phone)
Mid-East Regional Housing Authority	Erica McCloud (phone)
Edenton-Chowan Schools	Denae Lassiter

### Minutes

#### Call to Order

- Cherri Brunson called the meeting to order and reviewed the purpose of the meeting.

#### Roll Call and Purpose of Meeting

Those in attendance introduced themselves (in person, phone). Cherri asked for a motion to approve the October minutes. Christine made a motion to approve the minutes as written. Melissa seconded the motion. The group unanimously agreed. The committee approved the minutes for October 2018. The committee then reviewed the items on the agenda.

#### Updates

##### **Steering Committee**

##### **Back @ Home**

- In response to Hurricane Florence, NCCEH, DHHS, NCHFA, and five program agencies are utilizing a Rapid
- Re-Housing approach to disaster response.
  - For more information, visit the website: <https://www.backathome.org/>
  - Questions? You can email us at [disaster.response@ncceh.org](mailto:disaster.response@ncceh.org) or call 919-755-4393 and ask for Denise Neunaber.

- **HMIS Transition**
  - At this time, all providers should continue using NC HMIS. Once a new timeline for the transition is established, NCCEH will send out information for providers to make the transition to the new system.
- **Point-in-Time Count**
  - PIT and HIC counts will be conducted on the night of Wednesday, January 30, 2019. This will provide a snapshot of the homeless system at a single point in time.
  - Regional Committees need to keep these objectives in mind as they plan the 2019 count.
- Identify needed tasks, identify people to complete them, and plan timeline
- Facilitate communication about PIT/HIC throughout the region
- Ensure coverage across entire region
- Ensure data collected is complete and accurate
- NCCEH will provide enhanced training and materials this year!
- Recording of 2019 PIT/HIC orientation webinar:
- [https://recordings.join.me/S\\_LNRuUcq0qmOOy9b-9ndg](https://recordings.join.me/S_LNRuUcq0qmOOy9b-9ndg)
- All PIT/HIC resources available on the NCCEH website:
- <https://www.ncceh.org/datacenter/pointintimehowto/>

**Upcoming webinar trainings:**

- November 30: Unsheltered Count planning including regional best practices
- December 14: Youth Homelessness Count planning
- January 4: Unsheltered Count data collection - App training
- January 25: Non-HMIS sheltered count data collection

**ESG Application**

- River City CDC completed and submitted their ESG application for Rapid Rehousing. The application was for all of the allotted funding for the region and will cover 2 counties (Camden and Pasquotank). We hope to hear back by the end of November or early December.

**Coordinated Assessment**

- Rakendria reported that there are no updates regarding Coordinated Entry at this time. The purpose of Coordinated Entry was reviewed. Cheri reviewed HUDs definition of homelessness with the group. Rakendria informed the group that she was adding new referrals to a spreadsheet that she developed.
- Case conferencing-Rakendria discussed individuals that she provided outreach to. The group discussed 2 cases. The group discussed resources in the area and the need for additional resources. Hertford County talked with the group regarding their experience with Street Outreach.
- Cherie provided info regarding the HOPWA (Housing Opportunities for People with Aids) program. They cover the entire region. Contact the Hertford County Health Department at (252) 862-4054 if you have questions or would like to make a referral.

### **Point in Time Count**

- The count will take place on January 30, 2019 (last Wednesday in January). The group started planning for the Point in Time count. We discussed identifying county leads. Erica provided information regarding the count last year. She reported that last year's count went well. The only issue was that some PIT forms were not filled out completely/correctly. She stated that she had a lead for each county last year. She had them fax completed forms to her and she compiled all the data. Please be sure to contact Erica prior to sending the forms. Erica will participate in the BoS calls regarding the PIT count.
- Christine inquired about whether we have clean data regarding homelessness in each county. She requested the Point in Time numbers for the past year. She requested that the forms be shared as soon as possible for review.

### **Regional Resource List**

The committee will work on putting a resource list together for each county within the region. The group discussed how we can creatively use existing resources in the community and how to develop new resources.

- Who to call for what services, qualifications, etc. The goal is to have this done by January 2019
- The list will include places like DSS, Salvation Army, Housing Authorities, Food Banks, Shelters, Transportation, etc.

### **Election of Leadership**

- New leadership should be in place by January 1, 2019. Nicole Boone resigned as Regional lead. Cherri reported that she can no longer serve as the alternate lead. No agency can hold more than two leadership positions. Cherri inquired as to whether anyone would like to hold any of the available leadership positions. No one volunteered. She requested that those that are interested email her.

### **Questions/Concerns**

- There are concerns regarding transportation throughout the region. This has been a huge barrier. Hertford County can provide transportation for individuals if they have open services. Each county is different in regards to availability of funds. Christine suggested that individuals/families continue to contact the county DSS to determine if someone is eligible for services or financial assistance. Hertford County DSS stated that they also assist with referrals and with contacting natural supports. Roanoke Chowan Community Health Center has some funding for transportation (medical). Cherie will distribute that information.

### **Partner Announcements**

- Christine stated that Chowan County DSS has an open position for a Social Worker in Adult Services. The position will be in APS and will do SA in home assessments.

- Cherri stated that World AIDS day is December 1<sup>st</sup>. It is on a Saturday this year. In Hertford, at the Gallery Theatre on Main Street, there will be a free family friendly event. There will be education, entertainment, and food. The event will be from 4:30pm to 7:00pm. She invited everyone to attend.

### **Adjournment**

- After discussing all of the items on the agenda, a motion was made that the meeting be adjourned and it was seconded. The meeting was adjourned. The next meeting is scheduled for December 11, 2018 at the Ahsoskie Housing Authority.