

BC360 Housing & Homeless Task Force/Beaufort County Housing Committee

Meeting Minutes

April 12, 2018

CALL TO ORDER/INTRODUCTIONS

The BC360 Housing & Homeless Taskforce/Housing Committee at the Beaufort County Health Department on this date (4/12/2018). The meeting was called to order at 2:00 p.m. by Sally Love (Beaufort County Chairperson/Beaufort County United Way). Those in attendance were: Tujuanda Sanders (Greenville Housing Authority), Gabriela Gonzalez (NC Works), Greg Smith (NC Works), Linda Thornton (Zion Shelter), Evan Lewis (attorney/BC360 representative), Ashley Gray (Greenville Housing Authority), Valerie Kines (Ruth's House), Jaclyn Cullipher (Ruth's House), Jessica McIntyre (Beaufort County DSS), Larry McAvoy (Zion Shelter), Ken Becker (Endeavors), Jim Cox (Pitt County United Way, Region 12 lead), Lynne James (Pitt County Planning/CA Lead), and Melissa Eastwood (Trillium Health Resources).

APPROVAL OF MINUTES

Sally asked for a motion to approve the minutes. There was a unanimous vote to approve the minutes. The committee approved the minutes for March 2018.

Region 12 Updates-Jim Cox

Jim provided an overview regarding region 12. Region 12 is divided into 5 counties. Our goal is to be active in all five counties. He provided an update regarding the upcoming CoC grant completion. We are in the beginning stages of the CoC grant competition. The NOFA has not been released. The Letter of Intent has been posted. Agencies that are interested must complete the Letter of Intent to move forward with the application process. There was a webinar recently regarding the process. It was recorded and posted. The Letter of Intent can be submitted up to 1 week after the notice of funding is released. There are two webinars coming up that are mandatory for ESG and CoC grant recipients. The Anti-Discrimination Policy Webinar will be held on April 19th from 11:00-12:00. The Violence Against Women Act (VAWA) Emergency Transfer Plan Webinar will be held on May 17th from 11:00-12:00. The BoS Supportive Services grant RFP will be posted soon. The Balance of State received a CoC grant from HUD for Coordinated Entry. They will sub grant to some of the regions for implementation of Coordinated Entry. The RFP will be released soon. There will be a webinar after the RFP comes out. Grant applications will be due in May. There will be a competitive competition and the BoS will award the funding to 3-8 agencies (\$15,000 to \$40,000). They will only fund one agency per region. We can have more than one agency apply. Pitt County Planning may apply for the grant. Agencies applying must obtain letters of support from the committee (regional leads). Agencies must be willing to assume the role of Coordinated Assessment lead for the region and assume all of those responsibilities. The agency must serve the entire region. Funding will be awarded in July. Joseph Beach (VOA) and Ken Becker (Endeavors) are working to get our Veterans by name list up and running.

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Jim encouraged Sally to send out the Steering Committee Summaries and he encouraged the group to read these each month. The Steering Committee calls are typically held on the first Tuesday of each month from 10:30am to 12:00pm.

Coordinated Assessment Report-Lynne James

The quarterly coordinated assessment report for the region is due April 15, 2018. Lynne needs all reports/data by the end of the day. Please call or email Lynne if there are updates or if you have questions. Lynne stated that we had our one year anniversary of the implementation of our Coordinated Assessment plan on April 1, 2018. We will need to meet to review the plan and to make necessary changes. We need a comprehensive list of housing services/providers. We need to work to eliminate side doors within our Coordinated Assessment system. Lynne is still working to get updated MOUs from everyone. Gabi stated that she plans to have NC Works incorporate the prevention and diversion screening tool at intake. She stated her goal is to do this in Pitt and Beaufort County. Gabi stated that she will provide a copy to the individual and she will keep a copy for their records. Jaclyn stated that they have been completing VI-SPDATs at Ruth's House. Lynne stated that there will be a webinar on Coordinated Assessment in HMIS on April 18, 2018 from 10:00am to 11:00am. She suggested that everyone participate if you can (anyone making referrals to coordinated assessment). In the future, everything will be housed in HMIS. Data will be pulled from HMIS to compile the quarterly reports. Lynne discussed the need to elect a Coordinated Assessment Co lead to assist as needed and to ensure attendance requirements are met. She suggested that it would be wise to have someone in place by next month. Please email Jim if you are interested.

Case Conferencing

Melissa provided an update regarding the family we staffed at the last meeting. The family was not available when attempts were made to reach back out to schedule a Rapid Rehousing intake (no answer, could not leave a voicemail). Valerie thinks her church might have assisted the family. There was one Rapid Rehousing placement on 4/3/18 in Aurora (individual had been residing in her vehicle in Beaufort County). We staffed two new cases today. Both scored a 10 on the VI-SPDAT. Jaclyn provided information/updates regarding one of the referrals. Melissa and Sally provided information regarding the other referral (the VI-SPDAT for the second was completed through the call center). Both were referred on to Permanent Supportive housing. They will be added to the Greenville Housing Authority and Trillium waitlist for PSH. Tujuanda reported that Greenville Housing Authority has openings in PSH. There is a gap when assessments are done, in regards to case conferencing. How do we expedite case conferencing? The group discussed eventually setting up a shared document. The group discussed the need to put a set process in place. We could set up a subcommittee of our current committee for case conferencing. We originally had meetings set up for every 2 weeks for case conferencing. We could do a conference call when there are cases that need to be staffed. Jim suggested that we start with this

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and that we could re-evaluate at a later time. Please let Sally know if you want to be involved in a subcommittee for this.

Jessica reported that DSS assisted a family (mother, father, and baby) with getting to a shelter recently. The family had been residing in a tent and the temperatures had been very low. The family went to Good Shepherd in Wilmington NC. DSS got food/formula for the baby and transported the family to the shelter. Sally thanked DSS for assisting this family and for all their hard work.

Region 12 (Inner Banks) Meeting in Washington

The next regional meeting will be held at Beaufort County DSS on June 13, 2018 from 10:00am to 12:00pm. Jim stated that he will invite a representative from the Balance of State to attend. They previously offered to come spend a day with us (meeting in the morning, training in the afternoon).

Project-Fair Housing Seminar-Evan Lewis

Evan would like to host a Fair Housing Seminar. He would like the event to draw landlords in. He would like to get information on private landlords and get them together. Tujuanda provided information regarding the event that they hold annually. Evan stated that he could get the Fair Housing PowerPoint. He discussed potentially offering continuing education credits. Washington Human Relations Committee does a fair housing event once a year. Evan is working on organizing the event. Valerie and Jaclyn volunteered to assist.

10 year plan to end homelessness-Jason Perry

Jason was not present today.

Updates/Reports

Ruth's House-2 clients currently (1 family), Jaclyn reported that they are partnering with the police department for the Unmask Project (1 year long).

Washington Housing Authority-No updates.

Zion Shelter-Linda reported that ECU contacted them and asked them to take on an intern. They will have an intern for the upcoming semester (approximately 352 hours). Linda would like for the intern to get the whole experience. She plans to bring the intern to the meetings and she also plans to have him or her meet with representatives from other agencies to learn more about what we do and the individuals we serve.

Open Door Community Center-No updates.

Mid-East Regional Housing Authority- No updates.

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Metropolitan Housing-No updates.

NC Works-Gabi reported that there will be a Veteran Stand Down in Beaufort County in February of 2019. Gabi is organizing a planning committee. Please call or email her if you are interesting in volunteering for the planning committee. Also, Greg reported that they are putting a re-entry team together in Beaufort County.

Trillium Health Resources-No updates.

Department of Social Services-No updates at this time.

Police Department-No updates.

Endeavors-No updates.

Greenville Housing Authority-Tujuanda brought materials to share regarding their programs. Tujuanda provided information regarding the HOPWA program (Housing Opportunities for Persons with Aids).

Sharing:

Sally had everyone participate in a fun activity called Making Choices where you are given a 15 candy budget and you have to decide how to spend your resources based on a scenario. Sally also provided information regarding United Way's Money Needs Calculator. Everyone can access it at www.unitedwaync.org/our-money-needs-calculator.

Sally announced that the "Bringing it Home: Ending Homelessness in NC" conference will be held April 30 and May 1st 2018 in Raleigh. There is a waiting list right now, but you can still register.

ADJOURN

There being no further business, Sally Love adjourned the meeting.

**Next Meeting: May 10, 2018 @ 2:00pm
Beaufort County Health Department
1436 Highland Drive Washington, NC 27889**