

Rapid Impact Grant Guidance

NCCEH received a Rapid Impact Grant from the American Red Cross and is subgranting these funds to Back@Home Rehousing Agencies.

Budgeting

Each Rehousing Agency is responsible for planning for expenditure of funds based on the needs of the households on their caseloads.

Term

Rapid Impact Grant funds may only pay for costs incurred between November 23, 2018 and January 3, 2019.

Eligible Cost Categories

Hotel Expense Category:

1. Hotel/Motel stays between 7 and 30 days (14-day maximum without approval)

Other Expense Categories:

Household max of \$750 for total expenses below without NCCEH approval.

2. Barrier Busters

- Application fees
- Pet deposits
- Rent and utility arrears
- Document fees (paying for IDs, birth certificates, etc.)

3. Transportation

- Gas Cards
- Car Repair
- Local bus tickets
- Taxi/Car for Hire

4. Moving costs

- Moving company
- Box truck rental

Eligible Clients

Clients receiving assistance paid for with Red Cross Rapid Impact Grant funds MUST have stayed in a Red Cross disaster shelter.

Clients receiving assistance paid for with Rapid Impact Grant funds must have no other source of assistance for the same service/type of assistance. No one approved for FEMA TSA should receive hotel/motel funds.

Clients receiving assistance paid for with Rapid Impact Grant funds must be actively working with a Back@Home Rehousing Agency.

If funds are available, clients needing assistance with eligible expenses may be served, if approval is granted by NCCEH.

Priority of Expenses

The first priority for these funds is to prevent unsheltered homelessness among people who stayed in disaster shelters AND have no other available resource to secure permanent housing or temporary shelter.

Due to limited funds, all other avenues to prevent unsheltered homelessness should be explored before using Rapid Impact Grant funds, including homeless emergency shelters and temporarily staying with friends and family.

The second priority for these funds is to help people move quickly into housing by reducing barriers to housing. Any of the above eligible costs may be used to help move households rapidly into permanent housing, after other avenues for these costs are explored first.

Invoice Reporting Process

Rehousing agencies must submit weekly invoices as instructed by NCCEH by each Monday at 5pm for all expenses incurred to date. To submit an invoice, complete the Back@Home Rapid Impact Invoice spreadsheet then complete this submission form and attach the spreadsheet to the form:

<https://app.smartsheet.com/b/form/b0dba645482d4fc78a9b32c77547bbd1>

Documentation of all expenses paid (receipts etc.) must also be attached to the Smartsheet submission form.

If Rehousing Agencies spend their initial grant, if NCCEH has funding available, additional funds may be requested.

Required Approvals

Rehousing Agency must have written permission from NCCEH for the following:

- Payment for household to remain in hotel beyond 14 days
- Any cost per household that is beyond set maximum of \$750
- Assisting clients who did not stay in a disaster shelter