

Northeastern Homeless Coalition - Region 11 Committee Meeting

Hertford County Health Department
828 S. Academy Street
Ahoskie, NC 27910

September 24, 2018

10:00 am

Attendance

Agency	Representative(s)
Hertford County Health Department	Cherri Brunson
Trillium Health Resources	Lakitra Claude Melissa Eastwood Kisha Darden Rakendria Watford
Hertford County DSS	Tiffany Walton Jacqueline White
River City CDC	Lisa Cross

Minutes

Call to Order

- Lakitra Claude, Webmaster/Secretary, called the meeting to order and also facilitated the meeting.

Roll Call and Review of Agenda

- Those in attendance introduced themselves. The committee then reviewed the items on the agenda and were given a chance to add any items they felt needed to be discussed.

Review and Approve Minutes from March's Meeting

- The committee reviewed the minutes from the last meeting (August 14, 2018). There were no changes to be made. A motion was made by Melissa to approve the minutes from the last meeting and it was seconded by Kisha

September's Steering Committee Update

- Trillium Health Resources grant for their Permanent Supportive Housing Program was renewed
- The ESG Regional Application is due by 5:00pm on October 26. The application but be received by the ESG office by the 26th, not postmarked
 - Although the applications are due October 26th, the Federal and State Certification forms need to be dated for January 2, 2019. These forms need to be dated in the grant year for which you are applying. This will aid in contracts being executed in a timely manner.

- There is no match required for the ESG FY 2018 – 19 year.
- The NC BoS CoC must conduct an evaluation of the coordinated entry system before 2019. This will consist of surveys for both participating agencies and consumers
- Regional elections should begin in October 2018
 - The Point-in-Time Lead needs to be elected ASAP because the role will begin in October to prepare for the 2019 PIT count
 - Other positions include: Regional Lead, Regional Alternate, Coordinated Assessment Lead, Funding Process Lead and Webmaster
 - To promote coverage, no one agency should fill more than 2 leadership positions
- The HMIS Transition has been delayed
 - The transition to the new HMIS site has taken longer than anticipated due to unforeseen delays
 - MCAH has concerns that global visibility was incorrectly applied to clients, making their information viewable if they has been searched
 - This is an internal issue, meaning only licensed HMIS users could have seen these clients; not outside persons or hackers
- Meeting and Reminders
 - In-person Steering Committee Meeting for Regional Lead, Regional Alternates, and At-Large members: Thursday, November 29 10:00-4:00, Winston-Salem
 - BoS HMIS User Meeting: Thursday, September 20 1:00-2:30
 - ESG Funding Process Lead Status Calls: Weekly on Fridays 10:00-11:00am
 - Collaborating with Local Homeless Liaisons Webinar: Tuesday, September 25th 11:00-12:00
 - Steering Committee Workgroup: Wednesday, September 26, 10:30 am
 - Best Practice in Tenancy Supports: 2-Day Case Manager Training offered in Western & Eastern NC: November 12-13 or November 15-16. Locations will be announced once space is reserved
 - Next Steering Committee Meeting: Tuesday, October 9, 2018, 10:30 am – 12:00 pm

Coordinated Assessment Update

- Melissa stated that Trillium was awarded the SSO-CE grant for Region 11 and introduced Rakendria Watford who will act as the new Coordinated Assessment Lead for the Region
 - Rakendria will be reaching out to agencies in the region to get them more involved with the coordinated entry process
 - She will also manage the by-name list and then later added into HMIS
- As a reminder, Trillium has Call Center staff that can administer the VI-SPDAT

ESG Application Process

- River City CDC has decided to apply for the ESG Funding; if awarded the funds they plan to serve Camden and Pasquotank counties
- A rough draft is due to the Balance of State by 6pm on Friday
- Lisa from River City CDC had a couple of questions regarding the application
 - Having a Board Member that has lived homeless experience
 - Can clients be required to participate in counseling services
 - Entering data into HMIS and getting trained

Future of Region 11

- It is time to elect new officers. Right now we need a new Regional Lead because Nicole stepped down as of September 1st.
- Everyone was asked to think about serving in one of the Leadership roles. They were reminded of the positions that are needed and were referred to the NCCEH website to view the roles and responsibilities of each position.

Questions/Concerns

- There were none

Partner Announcements

- There were none

Adjournment

- After discussing all of the items on the agenda, a motion was made that the meeting be adjourned and it was seconded. The meeting was adjourned at 11:30 am. The next meeting is scheduled for October 9, 2018. The place will be announced at a later date.

Submitted by:



Webmaster/Secretary for Northeastern Homeless Coalition - Region 11