



**Piedmont Regional Committee**

**Case Conferencing**

Date: Wednesday, May 3, 2018

Location: 300 Copperfield Blvd, Concord, NC 28025

Meeting Minutes

Meeting Facilitated By: Teresa Robinson

Attendees:

Name	Agency	Title
Melissa McKeown	Union County Community Shelter	COO
Tiera McDonald	Homes of Hope	Program Director
Symphony Dejesus	Esther House	Sexual Assault Victim Advocate
Kristi Dial	Esther House	Shelter Manager
Andrea Merriman	Esther House	Program Service Coordinator
Jessica Gossage	Crisis Ministries of Davidson	Intern
Ashley Phillips	Crisis Ministries of Davidson	Case Manager
Kim Fowler	Family Crisis Council of Rowan	Shelter Director
Sonia Gibbs	Family Crisis Council of Rowan	Case Manager
Sherry Smith	Rowan Helping Ministries	Director of Client Services

**Agenda**

- Updates:
  - Discussion of takeaways from Raleigh Conference
  - Rapid Rehousing: 10 openings as of April 22<sup>nd</sup>, as of May 3<sup>rd</sup>, 43 households had been referred and only 8 households were eligible. Top reasons for referral decline are: no working number, no longer in shelter, or self-resolved.
  - Meet and Greet Event: Discussion of event location and purpose. Every shelter asked to provide a “goodie bag” item for everyone who attends to take with them. Discussion about possible donation of chips and/or drinks for the event.
  - Case Management Tool: Must be used with every client based on written standards.
    - Written Standards <http://www.ncceh.org/files/8592/>
    - Case Management Tool with training video [http://www.ncceh.org/media/files/page/01bc696f/BoS\\_Case\\_Management\\_Tool.pdf](http://www.ncceh.org/media/files/page/01bc696f/BoS_Case_Management_Tool.pdf)
  - Outcome Reports: These reports will no longer be required. The outcome report process will change completely especially as our region moves into HMIS.
  - ROI’s: signed by all in attendance in order to discuss households on the waitlist
- Other Discussion
  - High Barrier and Low Barrier Shelter challenges
  - Importance of having willing landlords on board to help clients from our agencies. There was some support from the group to coordinate an event for landlords to learn more about how they can help.
  - Need for procedure/policy for transient DV populations
  - Some interest in DV shelters discussing policy and procedure with contacting their clients outside of shelter
  - Overall interest in identifying SOAR representatives in each county for quick access. Many Hospitals, veteran agencies, and DSS workers have a SOAR representative

- Discussion of the need for a Task list to set goals and track progress
- **Next Meeting**
  - Date and Location: TBD**
  - **Further reorganizing of the waitlist**
  - **Prioritization process**
  - **Case conferencing plan**