



North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

NC BoS CoC Steering Committee Meeting

August 7, 2018 Minutes

Regional Leads Present

Trina Hill, Nicole DeWitt, Ellery Blackstock, Marie Watson, Emily Locklear, LaTasha McNair, Jim Cox

At-Large Members Present

Parker Smith, Angela Harper King

SC Members Absent

Marilyn Chamberlin, Teena Willis, Kevin Hege, Nicole Boone, Juliet Rogers, Dana Mangum, Christine Miller, Jessa Johnson, Thea Craft, Lisa Phillips

Interested Parties Present

Patricia Bryant, Cassie Rowe, Monica Frizzell, Paullett Wall, Joel Rice, Jamica Sweezy, Amy Steele, Joshua Edwards, Kristen Martin, Michele Knapp, Lynne James, Teresa Robinson, Lori Watts, Brian Fike, Jessica Maples, Melissa Eastwood, Melissa McKeown, Talaika Williams, Richard Gary, Roxxy Eppinger, Alison Azbell

NCCEH Staff Present

Brian Alexander, Ehren Dohler, Bagé Shade, Andrea Carey, and Jenn Von Egidy

Approval of Consent Agenda

- The Steering Committee restructuring proposal included changes to the topics that are covered during Steering Committee meetings. The proposal recommended that standard updates and voting items that do not require in-depth discussion be put in a “board packet” that is sent to Steering Committee members for review prior to the meeting. The voting items are included in this packet as a “consent agenda.” The consent agenda will be voted on as a whole at the beginning of each meeting. Steering Committee members may request to move an item from the consent agenda to the regular agenda, if they feel it requires additional discussion.
- The consent agenda was sent out prior to the meeting and is posted at: <http://www.ncceh.org/files/9404/>
- There being no changes needed, the consent agenda was approved by common consent.

New NCCEH Staff Member

- Bagé Shade joined the NC BoS CoC staff team in August. She comes to us from Triangle Family Services in Raleigh, NC where she served as Program Manager and Case Manager. Bagé briefly introduced herself.

At-Large Membership Change

Both 2018 Steering Committee seats for At-Large members with lived experience have become vacant. NCCEH staff have spoken with Eric Edwards from Champions for Change about filling one of the seats.

- About Eric
 - Eric is the Shelter Manager at The Haven in Brevard, NC. He was formerly a resident there and has since moved into his own home.
 - He serves on the Champions for Change Board and is currently working to open a chapter in Brevard, NC.
 - He is a member of Civitan, a help coach for the Special Olympics, and instructor of the “Getting Ahead” program for those with troubled pasts.
- Jenn asked for questions or comments and none were expressed. Jenn asked for a motion to be made.
- A motion was made to nominate Eric Edwards to serve as an At-Large member on the 2018 Steering Committee. [Cox, Blackstock] All in favor, none opposed.

2018 CoC Competition

The CoC competition is now open!

- HUD released the CoC NOFA on June 20 and the CoC consolidated application is due September 18.
- Final funding amounts have now been released by HUD
 - Annual Renewal Demand (ARD): \$8,388,382
 - Bonus Funding: \$699,562
 - DV Bonus: \$1,165,937
 - Planning: \$349,781
- Funding will be tiered again in this competition:
 - Tier 1: 94% of ARD
 - Tier 2: 6% of ARD plus Bonus

Steering Committee’s role in the CoC Competition

- The Scorecard Committee and Project Review Committee provide recommendations to the Steering Committee for approval.
 - Scorecard Committee prepares the new and renewal scorecards to score CoC applications.
 - PRC uses the scorecards to score applications and ranks the projects based on CoC priorities, standards, and points.
 - The PRC may choose to reallocate funds from low-performing/low-spending renewals to create new projects.
- Steering Committee will have a special meeting to review and approve the PRC recommendation for project prioritization on August 30 at 10:30am
 - Staff anticipate posting the full application on September 12 at www.ncceh.org for the CoC to review.
- Brian solicited questions and comments about 2018 CoC competition. None expressed.
- *2018 CoC Competition timeline*
 - **August 8:** PRC holds first meeting
 - **August 9:** Second due date for project application materials
 - **August 12-22:** PRC reviews and scores application. Phone calls with staff.
 - **August 29:** PRC meets to create ranked list of projects



- **August 30:** Special Steering Committee meeting to approved ranked list of projects
- **August 30-31:** Project applicants notified if project included in the final application
- **August 31:** Project applicants submit final edited application in esnaps
- **September 6:** Appeal deadline (as needed)
- **September 7:** PRC meets to consider appeals (as needed)
- **September 11:** Steering Committee meeting
- **September 18:** CoC application due to HUD

NC Coalition Against Domestic Violence DV-RRH Project

NCCADV intends to submit an application for CoC Bonus Funding for a DV-RRH project. To meet the new project threshold, they need to present their proposal to the community for support and feedback.

- They will sub-grant to NC BoS CoC providers. Do not have a single Regional Committee from which to obtain support.

Cassandra Rowe, Health Program Coordinated, from NCCADV presented their project

- Cassie discussed the particular vulnerabilities experienced by survivors of domestic violence that can create homelessness and become barriers to accessing housing. She commented that a national study found that NC has a large unmet need for DV survivors seeking housing.
- NCCADV wants to encourage efficient use of the coordinated entry system for DV survivors to be housed.
- NCCADV intends to sub-grant the award and has 2 DV agencies and 2 non-DV agencies they are considering. They are working with the 2 DV agencies, Coastal Women’s Shelter and SAFE Space, through another grant that focuses on economic justice. They feel housing access is an economic justice issue that these agencies will be well-equipped to add to their portfolio.
- Cassie also stated NCCADV is currently looking for funding to support a statewide assessment of how DV survivors access the homeless system. They hope to use this assessment to gather both qualitative and quantitative data and provide recommendations on how to improve access and flow in the homeless system for DV survivors.
- Ehren asked for questions or comments on the NCCADV DV-RRH project. None expressed.

ESG Application

ESG Application Deadline

- ESG Regional Application due by 5:00 PM on October 26. Must be received (not postmarked) by the NC ESG Office
- Please note that each Regional Committee should submit the following in a 3-ring binder(s) no larger than 2 inches each, tabbed according to the checklist in the RFA:
 - One Regional Application
 - One Project Application for each of the agencies recommended for funding
 - One soft (electronic) copy on a flash drive of the complete application.

ESG Tutorials are posted on the ESG website

- Project Application Overview:
<https://attendeegotowebinar.com/register/1652432228301298689>



- Regional Lead and Fiscal Sponsor Application Overview
<https://attendee.gotowebinar.com/register/2717405996825470465>

ESG Timeline

September 17, 2018	Fiscal Sponsor Application Due
September 24, 2018	Fiscal Sponsor Notified of Decision
October 26, 2018	Regional Application Due
October 29- November 9, 2018	Application Review
November 26, 2018	Funding Decisions Announced
December 7, 2018	Agency's intent to appeal Due
December 14, 2018	Appeals & Special Consideration Materials Due
December 21, 2018	Fiscal Sponsor Contacts
January 4, 2019	Appeals Answered
January 4, 2019	Contracts Sent Out

NC BoS CoC Timeline

August 1 <i>Missing Regions: 3,5,6,7,8,12,13</i>	Submit the ESG Funding Priorities worksheet with approval from the Regional Committee
September 7	Project Applications are due to Funding Process Committee for review
September 28	Submit full application to NCCEH for review and feedback
October 1-12	Staff calls with Funding Process Leads to give feedback and recommendations
October 26	Complete final review of full application and submit to ESG office by October 26*

Resources

- All resources are posted on our website: <http://www.ncceh.org/bos/esg/>
 - ESG Funding Process Tips Documents
 - ESG Funding Priorities Document
 - ESG Funding Priorities Worksheet
 - ESG Scorecard
- ESG Scorecard Webinar: Friday, August 17 11:00-12:00
 - View presentation by typing this address in your browser: join.me/nccehdata



- Listen via phone: 917-960-3860 pin: 494 778 537#
- Jenn solicited questions or comments on the ESG application timelines and resources. None expressed.

ESG RFA Overview

- ESG office priorities:
 - Vet project applicants thoroughly:
 - Capacity
 - Financial stability
 - Expenditure history
 - Data collection
 - Coordinated entry
 - Adherence to written standards
 - Participation in LPA planning/coordination
 - Housing First
 - VAWA
- ESG RFA: Fiscal Sponsors
 - Not required
 - If LPA chooses a fiscal sponsor, they must cover the whole LPA and all funded projects in the LPA
 - LPA must submit for approval the fiscal sponsor two weeks prior to the application submission deadline.
- Appeals Process
 - Intent to appeal must be filed in writing by December 7, 2018 and the appeal must be filed in writing by December 14, 2018.
 - NC ESG Office will respond within 30 days.
- Ehren solicited questions or comments about the ESG RFA. None expressed.

HMIS Transition

The HMIS Transition has been delayed

- Mediware has now provided a demo site. NCCEH staff is currently reviewing the demo site for quality assurance.
- Depending on the amount of editing needed, the new system is expected in mid-September.
 - Continue work as usual until notified!
- NCCEH has a MOU with the NC HMIS Governance Committee to continue using NC HMIS.
 - We are paying a percentage of the NC HMIS implementation while we wait for the new system.
 - The MOU is good until September 30. We do not anticipate needing to extend the MOU with the NC HMIS Governance Committee.
- Per the NC BoS CoC Governance Charter approved in June, NCCEH is serving as the HMIS Lead for the CoC.
 - Per the MOU, NCCEH is contracting for services with MCAH until the new system is up and running.
- The HMIS Advisory Board continues to work on governance of the new system in anticipation of new system launch.
- Brian solicited questions or comments. None expressed.



System Performance Measures

- System Performance Measures have become increasingly important to the NC BoS CoC because HUD requires all CoCs to submit them for review and include them in the annual CoC consolidated application. However, these measures are more than just a requirement. Evaluating System Performance Measures for the CoC provides an opportunity for the NC BoS CoC and its providers to understand how the CoC is doing at ending homelessness across our 79 counties.

We are looking at the following SPMs

System Performance Measures



- The presentation shows data from this year's SPMs submission. The data pulled for these reports use data from HMIS from the last three years.
 - SPMs reports use data from all relevant homeless and housing programs: SO, ES, TH, RRH and PSH.
 - Data is reported for both individuals and person in families.

SPM 1: Length of Time Homeless

- The length of time persons are homeless in emergency shelter, Safe Haven, and transitional housing projects (Note: the NC BoS CoC does not have any Safe Haven programs).
- Goal: Reduction in the average and median length of time persons remain homeless
- What's the Difference between average and median?



Average = 105 days

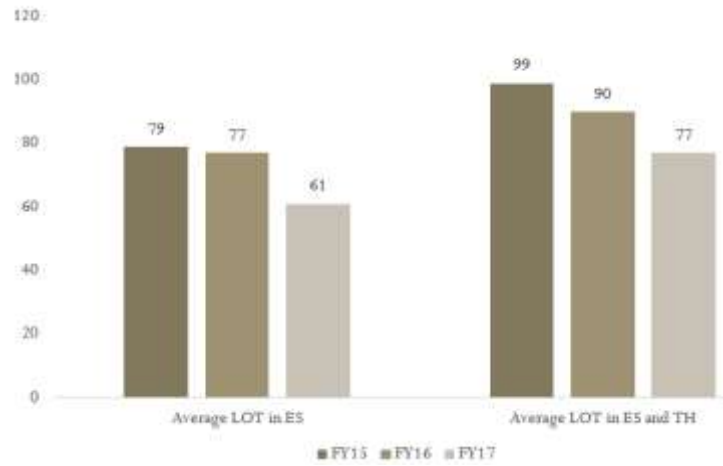
Adding 30, 45, 60, 90 and 300 and then dividing by five equals 105 days

Median = 60 days

50% of clients stayed less than 60 days and 50% stayed more than 60 days and

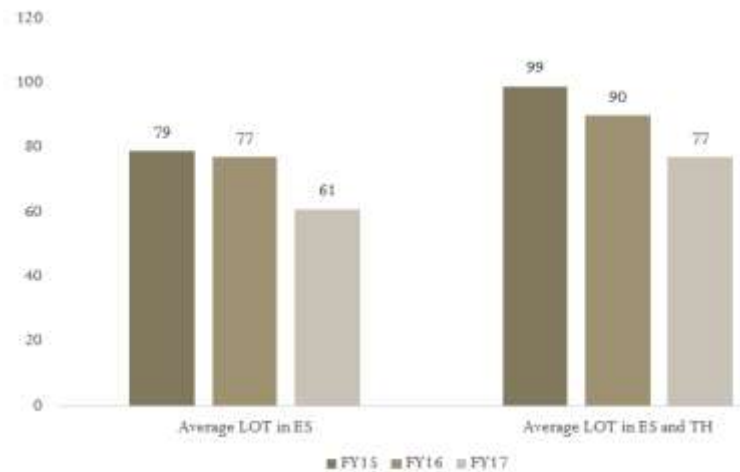
- Data reported in two ways: Average and Median. Average is pulled by outliers – in this case someone who may be chronically homeless. But could also be pulled short by people exiting very quickly.
- Brian commented that if there is a big gap between your average and your median length of time homeless, Regional Committees and local providers may want to look at targeting your long-time stayers that are pulling your average up. You want to prioritize housing long-time stayers to reduce the average length of time homeless.





- Ehren commented that it looks like over the last 3 years our average has improved.

NC BoS CoC Median Length of Stay



Entries, Exits, and Null Data Impact

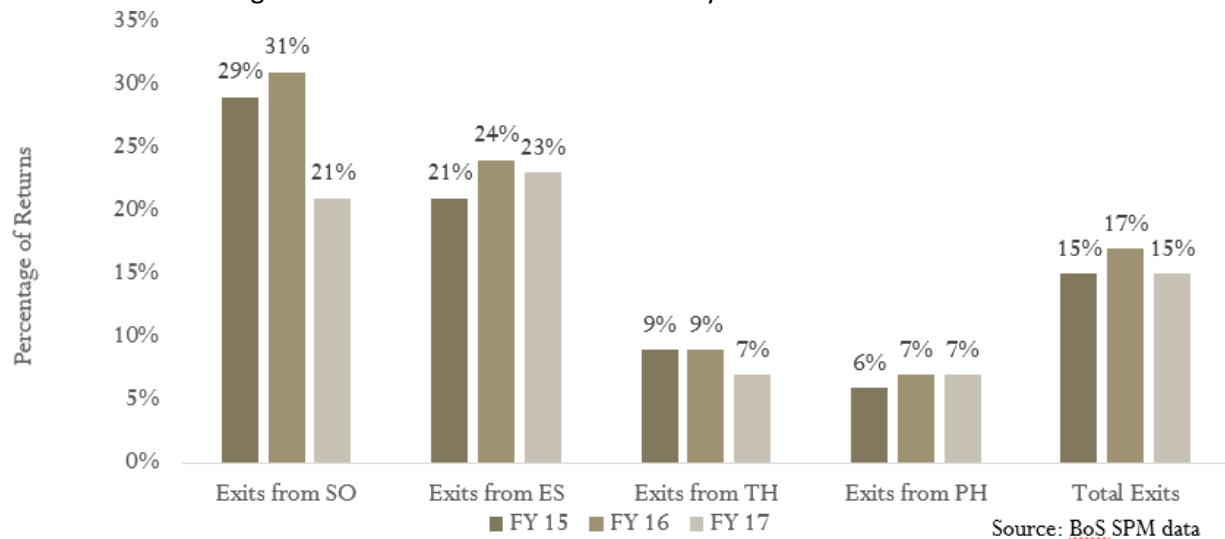
- Entries/Exits
 - Data accuracy
 - Project type (only for ES and TH included)
- Inaccurate Response
 - ES and TH entries need clients in beds. Are there practices that prevent accurate entry or exits dates?
- Missing data is always better than inaccurate data

SPM 2: Returns to Homelessness

- The number of persons who return to street outreach, emergency shelter, transitional housing, or permanent housing projects after previously exiting to a permanent housing destination.
- Goal: Reduction in the percent of persons who return to homelessness
- It's important to providers to figure out what destination the client exited to.



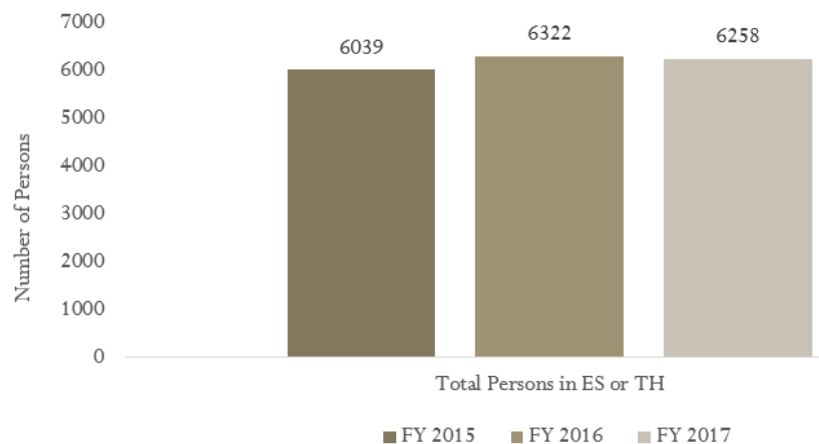
NC BoS CoC Percentage of PH returns to homelessness in 2 years



SPM 3: Number of Homeless Persons

- The number of sheltered and unsheltered homeless persons counted as homeless on PIT
- The number of sheltered homeless in HMIS in ES, SH and TH during the reporting period
- Goal: Reduction in the number of persons who are homeless

Unduplicated Annual Count



- This count has remained steady for the last 3 years. Brian stated that the CoC remains at the same inflow rate but needs to increase the outflow rate.
- Andrea suggests the CoC needs to reduce length of stay to open more beds and serve unsheltered people with those beds.

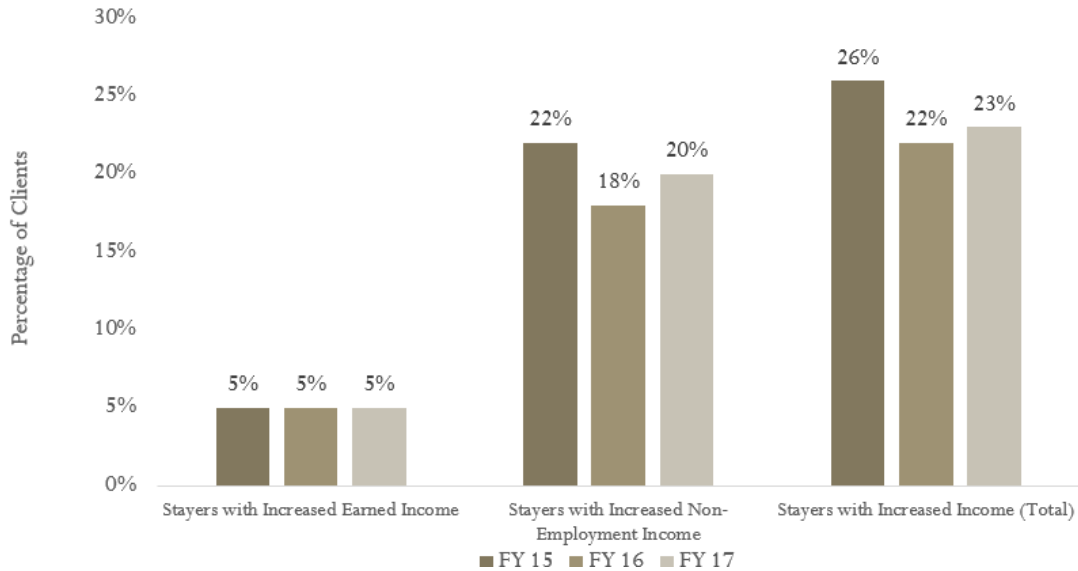
SPM 4: Employment and Income Growth

- Only for CoC-funded Projects
- Percentage change in the number of clients with employment income, non-employment, and total income
- Divided into two groups: stayers with at least one annual assessment and leavers exiting during the reporting period
- Goal: Increase in the percentage of adults who gain or increase employment or non-employment cash income over time

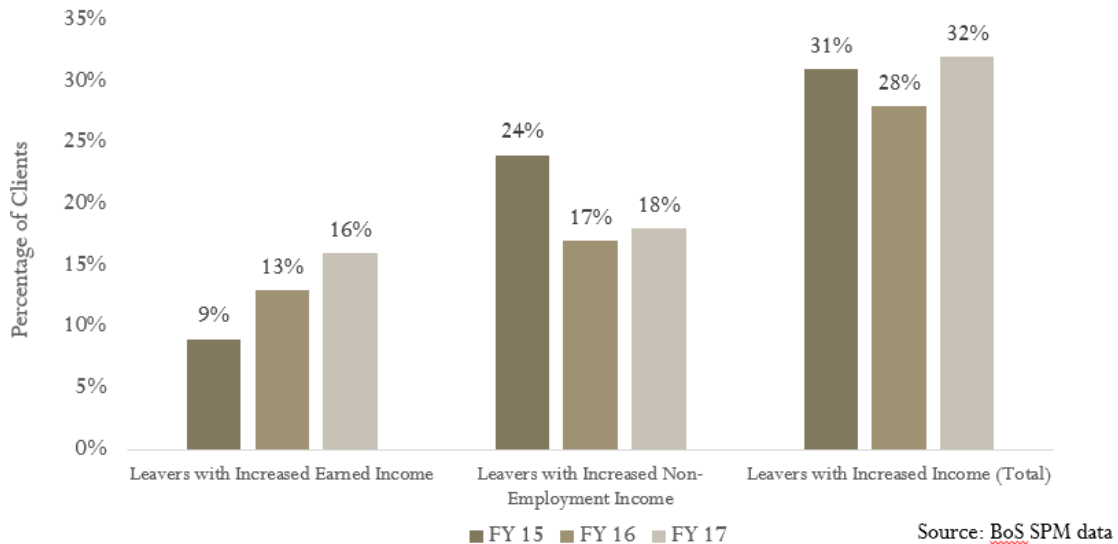


- Andrea commented that this is for CoC-funded projects, not ESG projects, so PSH projects are included in this portfolio. Stayers are those who have been in the program at least 365 days.

NC BoS CoC increase in employment and income amongst stayers



NC BoS CoC increases in employment and income amongst leavers

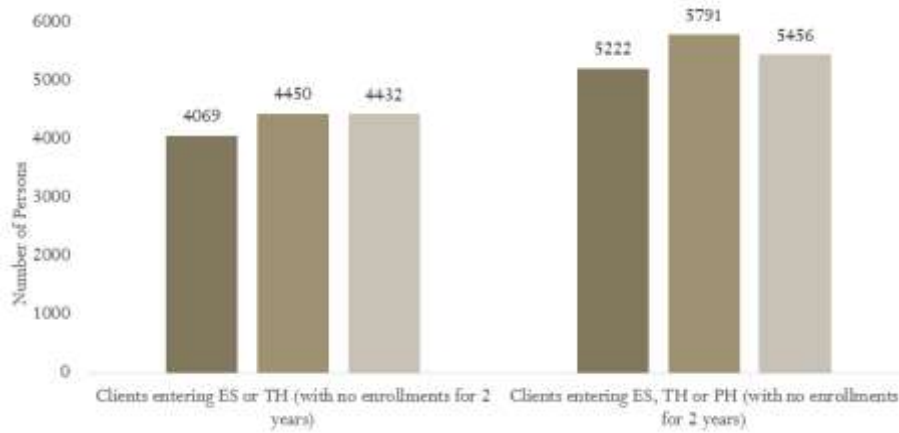


SPM 5: First Time Homeless

- Change in the number of homeless persons in ES, SH, and TH projects with no prior enrollments in HMIS
- Change in the number of persons in ES, SH, TH, and PH projects with no prior enrollments in HMIS
- Goal: Reduction in the number of persons who become homeless for the first time

NC BoS CoC clients served for the first time (no entries in the last two years)



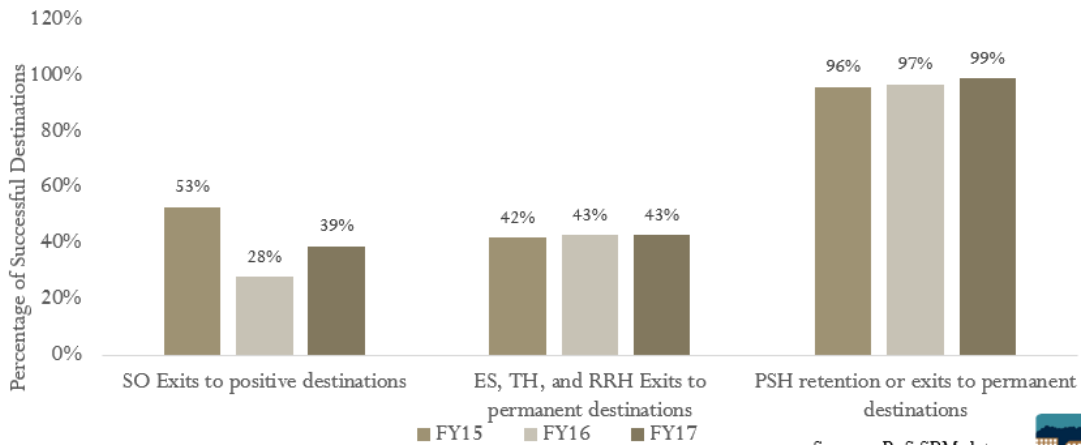


- The table above shows how many people are becoming homeless in the CoC. The NC BoS CoC can try to incorporate more prevention and diversion to lower the rates of entries into the homeless system.

SPM 7: Permanent Housing Placement and Retention

- The number of clients enrolled in emergency shelter, safe haven, transitional housing, rapid re-housing, or permanent supportive housing who exit to permanent housing destinations or remain in permanent housing
- Goal: Increase in percentage of people who exit to or retain permanent housing

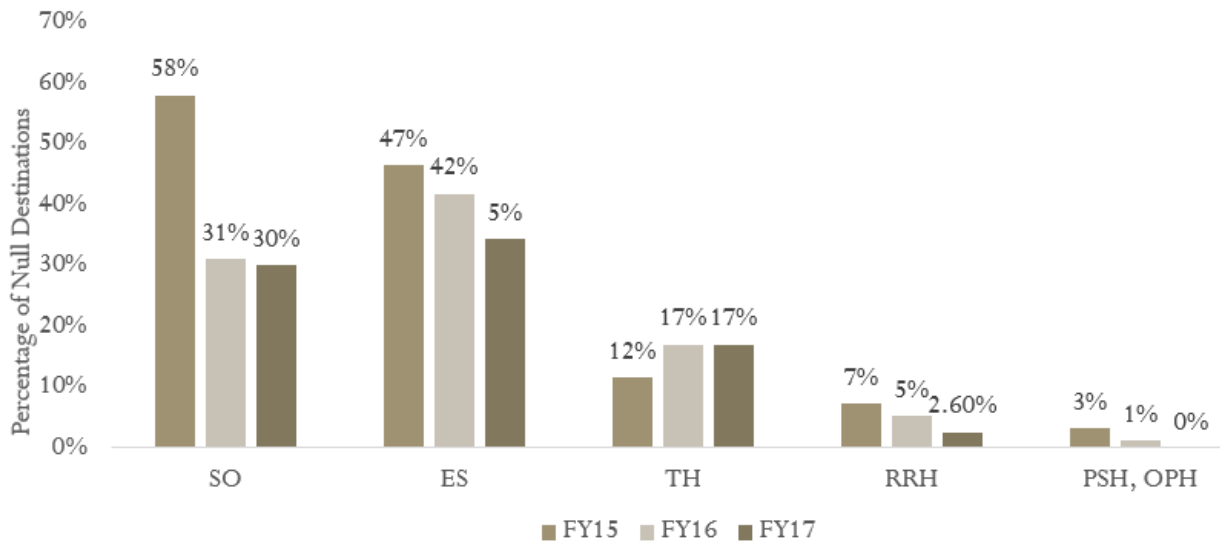
NC BoS CoC exits to (or retention of) successful destinations



Data Quality

Exit Destinations DQ Completeness





Data Quality timeliness was discussed across each component type.

- Andrea stated she anticipates timeliness to be something HUD requests in the future. We need to work with projects to get complete data entered in a timely way.

Meeting and Reminders

- Project Review Committee Meeting Dates:
 - Orientation: Wednesday, August 8 10:00-12:00
 - Tiering & Ranking: Wednesday, August 29 2:00-4:00
 - Appeals: Friday, September 7th 11:30-12:30
- ESG Funding Process Lead Status Calls: Weekly on Fridays 10:00-11:00am
- ESG Scorecard Webinar: Friday, August 17 11:00-12:00
 - View presentation by typing this address in your browser: join.me/ncehdata
 - Listen via phone: 917-960-3860 pin: 494 778 537#
- **Special Steering Committee Meeting:** Thursday, August 30 10:30-11:30
- In-person Steering Committee Meeting for Regional Leads, Alternates and At-Large Members: Tuesday, September 18 10:00-3:00, Winston-Salem, NC
- McKinney-Vento Liaisons Webinar: Tuesday, September 25th 11:00-12:00
- Rapid Re-housing for Youth Recording: <https://recordings.join.me/X0cnADXZ700ByxqFQX01ig>
- July HMIS User Meeting Recording: https://recordings.join.me/ZIVtITgEUUiYltGi2O_aZg
- **Next Steering Committee Meeting:** Tuesday, September 11, 2018, 10:30 am – 12:00 pm
 - Note change in usual frequency due to the Labor Day holiday

