NC Balance of State Continuum of Care

Steering Committee Meeting

March 6, 2018

10:30 AM

Welcome

- Reminders
  - *6 to mute/unmute line
  - Please do not put us on hold

- Roll Call

Agenda

Today's agenda

- Consent Agenda

- VAWA Emergency Transfer Policy

- Supportive Services Only-Coordinated Entry Grant

- Coordinated Assessment Council Membership Change

- CoC Application Updates

- HMIS Update

Consent Agenda

Review & approve consent agenda

- The consent agenda was sent to the Steering Committee one week prior to the meeting as part of a board packet.

- The consent agenda will be voted on as a whole at the beginning of each meeting.

- Steering Committee members may request to remove an item from the consent agenda for additional discussion.

Review & approve consent agenda

- Consent agenda:
  http://www.ncceh.org/files/9034/

- Changes or discussion?

VAWA Emergency Transfer Policy

Updated VAWA Emergency Transfer Draft and Written Standards

- Feedback was incorporated into the draft

- Emergency Transfer Policy draft and Written Standards are posted at www.ncceh.org/bosminutes

HUD-funded housing providers must have a plan for emergency transfers

- All CoCs and each housing provider must have an emergency transfer plan.

NC BoS CoC's proposed emergency transfer plan outlines requirements of every permanent housing provider

- A model emergency transfer plan for providers is Appendix V in the NC BoS CoC's Emergency Transfer Plan.

CoCs must also edit TH, RRH, and PSH written standards

- VAWA regulations require that people who need emergency transfers to other programs or organizations will have priority over other applicants for open appropriate housing slots.

Questions or discussion?

- Motion, vote?

Next steps

- NCCEH staff are holding a webinar to explain emergency transfers on May 17.

- Agencies should read the NC BoS CoC's VAWA Emergency Transfer policy and complete the model emergency transfer plan and add it to their policies and procedures ASAP.

NCCEH's SSO-CE Grant

NCCEH's SSO-CE Grant

- Awarded as part of the FY2017 CoC Competition awards

- Will support coordinated entry activities in the NC BoS CoC

- NCCEH will re-grant to between 3 to 8 agencies to help implement CE in their areas. Only one agency per Regional Committee will be awarded funds.

- SSO-CE grants are for implementing coordinated entry. They cannot be used to design or plan a CE system.

NCCEH's SSO-CE Grant will support basic CE infrastructure in Regional Committees

- By-name lists, case conferencing, collecting and reporting outcomes, etc.
- Not intended to fund all the work of CE but to enhance and support the work already happening

NCCEH will release an application in April

- Application materials will include a detailed RFP and application instructions.

- Applicants may apply for grants between $15,000 and $40,000.

- Applicants must demonstrate knowledge of CE, community buy-in, currently functioning CE system

- Applications will be due in May.

- NCCEH intends to announce awards in June, for grants to start in July (all subject to change).

Eligible Applicants

- Must be current federal grantee

- Understanding of and experience with coordinated entry

- HMIS user w/ high quality data

- Regional CE system is currently functioning (funding cannot be used for planning)

- Region needs additional funding (SSO-CE should not supplant current funding dedicated to CE)

- Must have support from the Regional Committee to become the CA Lead, if not already

SSO grantees would become CA Leads

- The SSO-CE grant is intended to fund the tasks of the Coordinated Assessment Lead position. Grantees would need to become the CA Lead, if they are not already.

- CA Leads are elected by the Regional Committee.

- All SSO-CE applicants will be required to gain a letter of support from the Regional Committee stating that the RC will elect them CA lead, if they are awarded the grant.

Governance Charter should reflect this change

- Proposed change: www.ncceh.org/files/9033/
- Clarifies that SSO-CE grantees will be CA Leads and that they must gain support from their Regional Committees to receive SSO-CE funding.

- Discussion? Questions?
- Motion, vote.

Coordinated Assessment Council Membership Change

The CAC's role has changed

- Basic structure of coordinated assessment is in place

- Every Regional Committee has a Coordinated Assessment Plan.

- The CAC will now focus on overseeing implementation and improving the system.

The CAC proposes adding CA Leads

- CA Leads would become automatic members of the CAC.

- State-wide experts would continue to serve on the CAC.

- CA Leads would no longer be expected to attend CA Exchange calls.

Proposed Governance Charter changes

- Available here: www.ncceh.org/files/9033/

- Expands the purpose of the CAC to include on-going oversight, policies and procedures, and evaluation

- Adds CA Leads to CAC – expectation of attendance at 75% of meetings

- Allows Regional Committees to elect co-leads to ensure CAC attendance

- Discussion? Questions?

- Motion, vote

CoC Competition Update

CoC competition should get underway soon

- HUD announced initial stages of CoC competition should begin soon
  - Registration
  - GIW
  - Other activities

- NCCEH staff are preparing for this year's competition

The Funding and Performance Subcommittee met on Feb. 20

- Steering Committee set the following goals for the FPS:
  - Set CoC and ESG funding priorities, including guidelines for potential reallocation
  - Develop goals for Regional Committee and CoC performance (SPMs, possible goals like ending chronic homelessness)
  - Develop performance measures and guidelines for grantee performance

- Members of the FPS:
  - Talaika Williams – Trillium; Joel Rice – Cardinal; Tiana Terry – Volunteers of America; Destri Leger – REACH of Haywood County; Melissa McKeown – Union County Community Shelter; Richard Gary – Allied Churches

The FPS will recommend CoC funding priorities at the May SC meeting

- FPS believes that 2017 CoC Funding Priorities are still relevant, needing only small updates
  - Clarifications in the document
  - Updated regional chart for prioritized projects with 2018 PIT numbers

- See the 2017 CoC Funding Priorities document at: http://www.ncceh.org/files/8471/

2017 Funding Priorities for CoC Competition

- Ensure essential infrastructure elements are in place, including HMIS and coordinated assessment

- Ensure adequate coverage of PSH across the CoC

- Increase the availability of RRH

- Ensure CoC funding is being used well, including potentially re-allocating some funding from projects that have patterns of low spending or poor performance

New CoC Applicant Webinar to be held on March 8 at 11:30 AM

- Staff will hold a webinar for agencies interested in applying for CoC funds this year on March 8
  - CoC eligible activities
  - Thresholds for applying
  - Standards applicants should meet
  - Overview of NC BoS CoC application process
  - Next steps

- Register at: http://www.ncceh.org/events/1250/

Intent to Apply form mandatory for all agencies applying for new CoC funds

- Intent to Apply form will be posted on March 8 after the webinar at: http://www.ncceh.org/bos/currentcocapplication/
  - Asks for preliminary info about proposed project
  - NCCEH staff review and follow up with agency to discuss

  - Rolling basis, non-binding
  - Deadline: 1 week after NOFA release

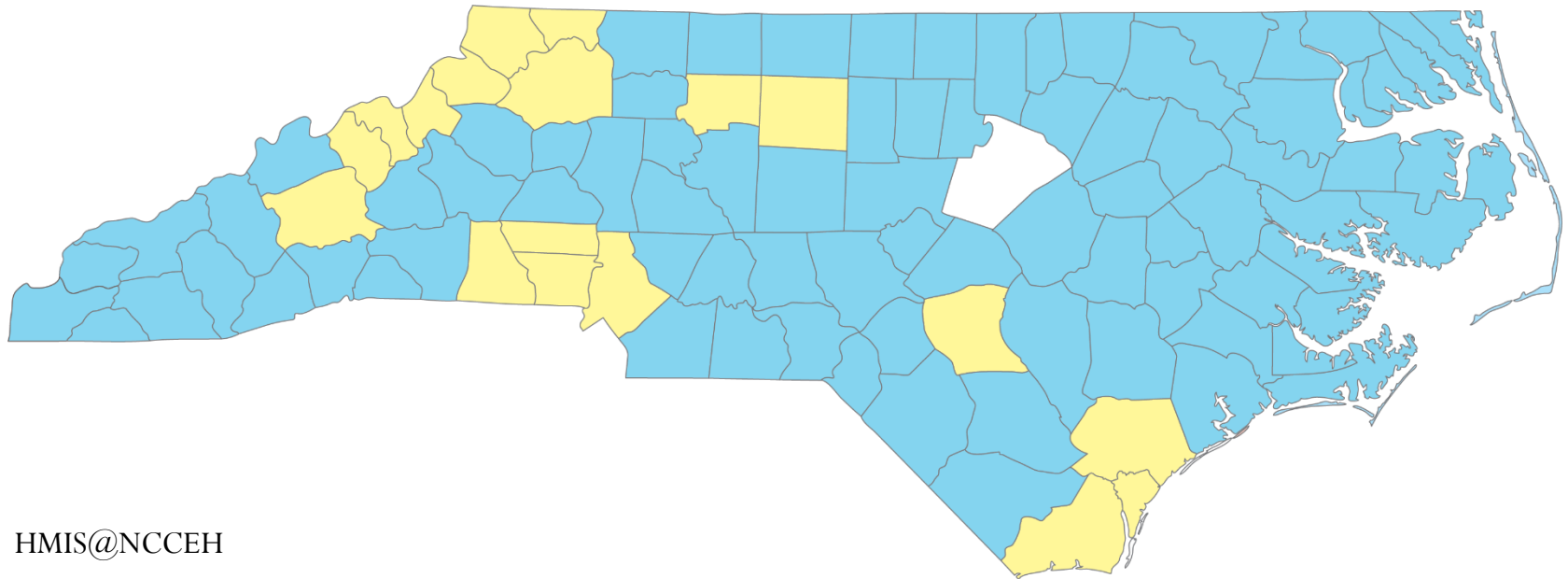# CoC needs agencies to apply for funds that can run effective programs

- Regional Committee leadership can help recruit agencies to apply. The CoC needs agencies with:
  - Capacity to operate CoC programs
  - Best practice knowledge
  - Willingness to serve most vulnerable people

- Have you been thinking about potential grantees?
- What outreach do you do to agencies in your regions?
- What do you need from staff to engage agencies?

HMIS Update

Two HMIS Implementations in North Carolina beginning June 2018

HMIS@NCCEH

NC HMIS with MCAH

Wake CoC (undecided)

2018 Transition Timeline

December: Contract with Institute for Community Alliances began

February: Executed contract with Mediware/Bowman

March 9th: Final deadline for Wake to join HMIS@NCCEH for launch

May: Launch of test site with copy of relevant data

Late May/Early June: HMIS@NCCEH site goes live

June 30th: Final day of BoS, Durham, & Orange as members of NC HMIS

What to Expect

- New Agency and User Agreements

- All training provided by NCCEH
  - Online at www.ncceh.org
  - In person

- Software will remain the same (Mediware/Bowman ServicePoint)

- NCCEH will implement some configuration corrections to the system before going live. Other improvements will be made over time.

- Short period of time where users are instructed to stop entering information while new system goes live

- New url to go to for ServicePoint

NCCEH Contact for HMIS

Transition Concerns and Questions

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NCCEH HMIS Help Desk

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919-410-6997

Tia Sanders-Rice, Data Analyst
Andrea Carey, Support Specialist
Andy Phillips, Support Specialist
Nicole Purdy, Support Specialist
Jasmin Volkel, System Administrator

Meetings & Reminders

Upcoming Meetings & Reminders

- All Steering Committee Members must sign the Conflict of Interest Form and return it to NCCEH ASAP.

- **ESG webinar recording:**

The recording for the webinar can be found at:

https://recordings.join.me/JCxd_TM5TEy0ANhbEVvivQ.

- **SSO-CE Available Funds Webinar Recording**

The recording for the webinar can be found at:

https://recordings.join.me/JCxd_TM5TEy0ANhbEVvivQ

Upcoming Meetings & Reminders

- **Point-in-Time and Housing Inventory Count Forms have Update Deadlines**

PIT/HIC Deadlines are changing based on project types. Remember, there should be separate submissions through the online form for each HMIS project since each project has a different inventory or capacity.

  - **Regional Committee Unsheltered Count Deadline – February 28th**

Regional PIT Leads should submit their Regional Committee's unsheltered count. They should submit a separate unsheltered count form for each county in their region.

  - **Emergency Shelter and Transitional Housing Deadline -- February 28th**

The required reports for ES and TH projects are all available and your CoC need your data submitted to deduplicate clients with the unsheltered PIT counts.

  - **Rapid Re-Housing and Permanent Supportive Housing Deadline -- TBA**

RRH and PSH projects are waiting on the corrected and updated 0628 report. We will let you know when the report is ready and what the new deadline will be.

Upcoming Meetings & Reminders

- **New CoC Grantee Webinar March 8th 11:30-12:30**

Register http://www.ncceh.org/events/1250/.

- **County of Service Webinar March 29th 10:00-11:00**

Register http://www.ncceh.org/events/1241/.

Wrap Up

- Next Steering Committee meeting: Tuesday, April 3, 10:30 am – 12:00 pm

- Keep in touch
  - bos@ncceh.org
  - (919) 755-4393