#  uni5 Regional Committee

# Meeting Minutes

Date: 11/15/17
Location: 305 West Union Street (Burke Mission Station – BUCM)

Meeting Facilitated By: Teena Willis

**Attendees**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name | Agency | Present/Absent | Name | Agency | Present/Absent |
| Angela Battle | Kwanzaa Family Inn | P | Amelia Bostic | Greenway Transportation | A |
| Valerie Brooks | Options Inc | P | Jamie Brown | Sipes Orchard Homes | A |
| David Burleson | BUCM | P | Jennifer Clark | Family Care Center | P |
| Lisa Clontz | Shelter Home of Caldwell Co.  | A | Lisa Cook | ACCESS Care | A |
| Curry Cromer | ABCCM | P | Kim Duncan | WPCOG | A |
| Jane Earnest | Family Care Center | A | Tammy Gray | VAYA | P |
| Kala Guido | WPCOG | A | Bonnie Harper | GHCCM | A |
| Gail Henson | CVBH | P | Chris Hoover | Meeting Place Mission | P |
| Casey McCall | Salvation Army | A | Leila McMichael | Kwanzaa Family Inn | A |
| John Mills | Community Link | A | Sabra Rock  | McDowell Mission | A |
| Crystal Sweatt | McDowell Mission | A | Teena Willis | Partners BHM | P |
| Guests: |  |  |  |  |  |
| Lexi Benfield | CVBH intern |  |  |  |  |

**Agenda Items**

1. **Call to Order – Introductions/Welcome/Sign In**
2. **Minutes Reviewed** – OctoberMinutes were approved with minor changes.
3. **Balance of State**
* Steering Committee update
	+ No update was given for the most recent call
* ESG application update
	+ Jennifer Clark gave an update on ESG. The application has been submitted and waiting to hear back for the ESG office.

* In Person Meeting
	+ There was an in-person meeting on November 8th for Regional Committee leadership. Chris Hoover, Jennifer Clark, Curry Cromer, Jamie Brown, and Teena Willis were in attendance. They provided some information about our regions HMIS data and performance outcomes. Some was positive and some was negative. Teena shared the handouts that were given and explanations of information that was provided. This was great data for us to review.
* Elections for leadership positions
	+ Positions need to be in place to begin January 1, 2018
	+ The following elections were approved
		- Regional Lead – Teena Willis (Partners BHM)
		- Regional Alternate – Gail Henson (CVBH)
		- Coordinated Assessment Lead – will send out and elect next month
			* CA County Leads
				+ Alexander – Tammy Gray (VAYA)
				+ Burke – Chris Hoover (Meeting Place Mission)
				+ Caldwell – Angela Battle (Kwanzaa Family Inn)
				+ Catawba – Casey McCall (Salvation Army)
				+ McDowell – will send out and elect next month
		- Funding Lead – will elect next month
		- Point In Time Count Lead – Curry Cromer (ABCCM)
			* PIT County Leads
				+ Alexander – Tammy Gray (VAYA)
				+ Burke – Valerie Brooks (Options)
				+ Caldwell – Angela Battle (Kwanzaa Family Inn)
				+ Catawba – Jennifer Clark (Family Care Center)
				+ McDowell – will send out and elect next month
		- Webmaster – Jennifer Clark (Family Care Center)
		- Secretary – Chris Hoover (Meeting Place Mission)
* Coordinated Entry
	+ Everyone needs to send Chris Hoover their CAA and agency information
	+ Veterans are waiting on NCCEH to confirm agencies and then will be sending outsharing agreements.
* Point In Time Planning –
	+ Point in Time is reported to be conducted on Jan. 24th this year. This is not the last Wednesday of the month as it usually is. Teena will follow up to make sure that is correct.
1. **Agency updates** –
	* **Meeting Place Mission –** Chris Hoover reported they did not apply for any rapid rehousing money this year. It is not clear if those dollars were absorbed by other agencies. Jennifer Clark will check on it and report back to the group.

**Adjourn**

* + **Next meeting – December 20, 2017 10am – 12 noon at Burke United Christian Ministries**