



North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

Steering Committee Meeting Agenda

Tuesday, December 12, 2017, 10:30 am – 12:00 pm

Call-in info (audio): 404-400-8750, conference code 109-732-640#

Online presentation: <https://join.me/nccehrocks>

WELCOME & CALL TO ORDER

ONE	Presenter: Ehren Dohler	Estimated Time: 10 min
	Background Information: Roll call is for elected Regional Leads; other callers should identify themselves afterwards. If this is your first time calling in to a NC BoS CoC Steering Committee meeting, please email bos@ncceh.org with your contact information.	
	Supporting Materials:	

CONSENT AGENDA

TWO	Presenter: Ehren Dohler	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes, by common consent
	Background Information: NCEEH staff emailed and publicly posted the consent agenda prior to this meeting. This consent agenda includes items that require a vote by the Steering Committee but little discussion. Steering Committee members must read the consent agenda prior to the meeting and will vote on the entire consent agenda at the beginning of each Steering Committee meeting. Steering Committee members may remove items from the consent agenda if more discussion is required. These items will be added to the next month's Steering Committee meeting agenda.	
	Supporting Materials:	

- Consent agenda: www.ncceh.org/bosminutes/

GRANT TRANSFER POLICY

THREE	Presenter: Nancy Holochwost, Destri Leger	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: The Grant Transfer Workgroup has developed a proposal and procedure to guide all future CoC grant transfers. A workgroup member will present the proposal and the Steering Committee will vote on its approval.	
	Action Items & Supporting Materials:	

- Read the Grant Transfer Proposal: www.ncceh.org/files/8827/

HMIS LEAD DISCUSSION

FOUR	Presenter: Denise Neunaber	Estimated Time: 20 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: The Steering Committee will discuss and vote on whether to change the HMIS lead after the current contract with MCAH ends.	
	Action Items & Supporting Materials:	

- Read background information about the HMIS lead change www.ncceh.org/files/8830/.

ESG UPDATE

FIVE	Presenter: Brian Alexander	Estimated Time: 15 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Every Regional Committee has received their ESG award letter. NCCEH staff will present an overview of how funds were awarded and common challenges regions had in submitting ESG applications. The Steering Committee will discuss what assistance Regional Committees will need next year to support successful ESG applications.	
	Action Items & Supporting Materials:	

STEERING COMMITTEE EXPANSION

SIX	Presenter: Ehren Dohler	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: The Steering Committee Workgroup has recruited a slate of new at-large Steering Committee members. The Steering Committee will discuss and be asked to approve these new members. NCCEH staff are holding an orientation webinar for all new Steering Committee members on Friday, December 15 th from 2:00 p.m. to 3:30 p.m. New Regional Leads and Alternates are expected to attend or listen to the webinar recording if they cannot. All new regional leadership and continuing Regional Leads and Alternates are also invited. The Funding and Performance Subcommittee will convene in January 2018. Please email bos@ncceh.org if you would like to join the subcommittee.	
	Action Items & Supporting Materials: <ul style="list-style-type: none"> The slate of proposed new at-large Steering Committee members will be posted at: www.ncceh.org/bosminutes Register for the new Steering Committee member orientation: www.ncceh.org/events/1210/ 	

POINT-IN-TIME COUNT AND HOUSING INVENTORY COUNT

SEVEN	Presenter: Brian Alexander and Nancy Holochwost	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: The Point-in-Time Count and Housing Inventory Count are fast approaching. NCCEH staff will remind Regional Committees about the pieces they need in place for successful counts.	
	Action Items & Supporting Materials:	

COORDINATED ASSESSMENT

EIGHT	Presenter: Ehren Dohler	Estimated Time: 7 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: The Coordinated Assessment Council has changed some language in the Prevention and Diversion Screening Tool to improve access for people fleeing domestic violence. The Steering Committee will be asked to approve the change to the tool. NCCEH staff and the CAC are considering changes to the structure of oversight and assistance for coordinated assessment in 2018. To allow for planning for next year the December Coordinated Assessment Exchange call is cancelled.	
	Action Items & Supporting Materials: <ul style="list-style-type: none"> Read the updated Prevention and Diversion Screening Tool: www.ncceh.org/bosminutes/ 	

NC BOS COC LETTERS OF SUPPORT

NINE	Presenter: Ehren Dohler	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: The NC BoS CoC Steering Committee receives regular requests for letters of support that are required as part of funding applications. The Steering Committee will discuss the process for approving these letters of support.	
	The Steering Committee will vote whether to approve letters of support for SSVF providers' renewal applications, which are due in January.	
Action Items & Supporting Materials:		

VETERANS PLAN UPDATE

TEN	Presenter: Ehren Dohler	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: The Veterans Subcommittee met on December 7. The subcommittee set goals for 2018 and suggested changes to the NC BoS CoC Plan to End Veteran Homelessness. NCCEH staff will summarize the decision the subcommittee made.	
	Action Items & Supporting Materials:	

JANUARY MEETING

ELEVEN	Presenter: Brian Alexander	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: The January Steering Committee meeting will be held on January 9, 2018. This will be the first meeting with new Steering Committee members, so it will include introductions. All Regional Leads and Alternates should plan to attend to get to know the new Steering Committee.	
	Action Items & Supporting Materials:	

UPCOMING MEETINGS & REMINDERS

TWELVE	Presenter: Nancy Holochwost	Estimated Time: 2 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Notices and updates from the Steering Committee board packet are also listed here.	
	Action Items & Supporting Materials: <ul style="list-style-type: none"> • The December Coordinated Assessment Exchange call is cancelled. • Email bos@ncceh.org if you are interested in joining the Funding and Performance Subcommittee. • Regional Committees should hold elections by January. After elections please submit leadership using this form: https://goo.gl/forms/l7u4kQ5asEjopTBu2 • Start preparing for the 2018 PIT and HIC. • Read the Grant Transfer Proposal: www.ncceh.org/files/8827/ • Download and start using the updated Prevention and Diversion Screen Tool, available here: www.ncceh.org/bos/coordinatedassessment/ • Attend the new Steering Committee member orientation on Friday, December 15, from 2:00 p.m. to 3:30 p.m. Register here: www.ncceh.org/events/1210/ 	

12:00 ADJOURN

NEXT STEERING COMMITTEE MEETING:

Tuesday January 9, 2018, 10:30 a.m. – 12:00 p.m.