

# North Carolina Balance of State Continuum of Care

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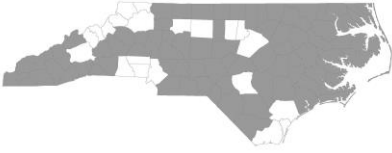
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## NC Balance of State CoC Steering Committee Consent Agenda and Updates

December 2017

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## **Section I. NC BoS Steering Committee Consent Agenda**

\*Any Steering Committee member may request to move an item off the consent agenda to be more thoroughly considered. Any such items will be discussed as a regular agenda item at the next Steering Committee meeting.

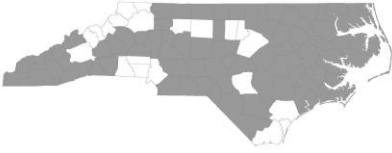
The following will be voted on at the December 12, 2017 NC BoS Steering Committee meeting:

### **Approval of November 7, 2017 Meeting Minutes**

Available here: <http://www.ncceh.org/files/8780/>

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## Section II. Updates

### **December Coordinated Assessment Exchange call CANCELLED**

NCCEH staff and the CAC are considering changes to the structure of oversight and assistance for coordinated assessment in 2018. To allow for planning for next year the December Coordinated Assessment Exchange call is cancelled.

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### **Regional Committee Leadership Elections**

Regional Committees should have a plan to elect new officers by January 2018. Please submit leadership names here: <https://goo.gl/forms/l7u4kQ5asEjopTBu2>

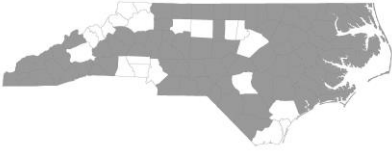
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### **Veterans Plan Updates**

**Every Regional Committee must have a Veterans by-name list in HMIS by the beginning of December. In order to track by-name lists in HMIS, every HMIS-participating agency must sign an HMIS sharing agreement (QSOBAA) and all currently homeless Veterans must sign a new release of information. Regions 2, 7, 8, 10, and 13 have completed their HMIS sharing agreements. The remaining Regions must complete their QSOBAAs asap.**

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## Section III. Meeting Minutes and Supporting Materials

### Steering Committee Restructuring Workgroup Minutes

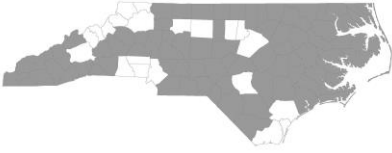
#### November 9, 2017 Minutes

**Workgroup attendance:** Melissa McKeown, LaTasha McNair, Monica Frizzell, Jim Cox

**NCCEH staff attendance:** Ehren Dohler, Brian Alexander

- Ehren provided an overview of efforts to recruit at-large members so far:
  - Both members with lived experience have accepted: Derrick Burnell and Barry Shipp
    - The workgroup plans to invite Barry Shipp to NC BoS CoC Regional Committee meetings to help him learn more about the NC BoS CoC. Ehren will invite Barry to the Region 5 meeting on December 13 in Stanly County. Melissa can help with transportation. Brian will be at that meeting. Melissa will check if Derrick can also come to that meeting.
  - Jessa Johnson who covers PSH in the DHHS office of the Secretary has accepted an at-large seat.
  - Lisa Phillips, the state-wide coordinator of McKinney-Vento Homeless School Liaisons has accepted an at-large seat.
  - Paul Kimball at the NC HFA has been offered a seat. He was very interested but needed to check whether he has the time to commit. Ehren will check with him to see whether he or someone else from NC HFA will be able to hold the at-large seat.
  - Ehren suggested adding a member of the Coordinated Assessment Council to the Steering Committee. They would bring experience with CA, and many of them are very committed to the NC BoS CoC's work. Ehren suggested either Stephanie Williams or Angela Harper King. They both work for NC DHHS. Stephanie works on the TCLI program. Angela Harper King oversees mental health services and MCOs. The workgroup agreed this was a good idea. Ehren will reach out to them to see who would be the best fit and have the time for the commitment.
  - Jim connected with the president of the state-wide DSS Director's Association – Donna Fayko. He had a brief conversation with her, and she expressed interest and wanted to learn more. Ehren is trying to get ahold of her but has not talked to her yet.
- Monica has been trying to get ahold of Parker Smith at Pisgah Legal but has not talked to her yet.
- Jim is talking to his connections in the NC Office of rural health. They are exploring some options.
- LaTasha talk to Felica Flower, the NC Council for Women Eastern Region Director. She expressed interest. Felica is new to her position – LaTasha had a





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very good relationship with the previous Eastern Region Director but does not know Felica very well. The NC Council for Women is the main funder for DV agencies in the state. They do have a youth component – SADD – Students Against Destructive Decisions, but that is not part of Felica’s role.

- Ehren suggested that there would be both advantages and drawbacks to having the main DV funder on the Steering Committee. They would need to be able to see their role on the Steering Committee as different than their role as a monitoring agency. The NC BoS CoC’s DV agencies may have problems with the NC Council for Women joining the Steering Committee. Ehren asked what the workgroup thought about this.
- Brian mentioned that having someone from the NC Council on Women would have some advantages: they could align policies with the CoC and help bring more DV agencies on board, since they control the funding. Would these advantages outweigh the potential difficulties of this relationships?
- The workgroup will talk to DV agencies in their area to see what they think.
- LaTasha also talked to the director of patient services at Vidant Duplin. LaTasha asked whether there is someone else in Vidant who might be a better fit and hasn’t heard back.
- Jim asked whether we might want someone from academia. Ehren suggested we could ask Emily Carmody if there are any partners in her research project who might be good and would fill the health sector at-large seat.
- The next meeting will be the last week of November.

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## November 29, 2017 Minutes

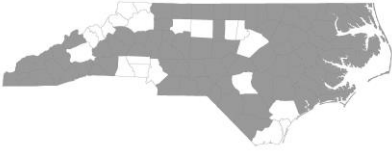
**Workgroup members attendance:** Monica Frizzell, LaTasha McNair

**NCCEH staff attendance:** Ehren Dohler, Brian Alexander

### Minutes:

- Ehren listed the currently confirmed at-large Steering Committee Members:
  - People with Lived Experience: Barry Shipp and Derrick Burnell.
  - DHHS: Jessa Johnson and Angela Harper King. Jessa Johnson is in the Secretary’s office and covers PSH and other topics. Angela Harper King is in the Department of Mental Health and convenes regular meetings with MCOs.
  - NC Housing Finance Agency: Paul Kimball
  - NC Homeless Education Program: Lisa Phillips. She coordinates all the McKinney-Vento Homeless School Liaisons.
  - Pisgah Legal: Parker Smith.





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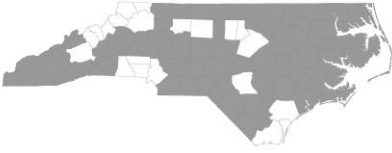
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- DSS: Donna Fayko. She is the director of the Rowan County DSS and the President of the DSS Directors' Association.
- The workgroup discussed how to fill the seat for the domestic violence sector.
  - Monica and LaTasha had discussions with local DV agencies about their relationship with the NC Council for Women. They all said they have good relationships with the Council and think they could be a good partner.
  - Ehren expressed concern that NCCEH/BoS don't have close relationships with the decision-makers on the Council, and the regional people, who are good contacts in the communities, are not necessarily decision-makers. Ehren also said that the NC Coalition Against DV's director has agreed to serve on the Steering Committee if we want her on it. Ehren suggested that we should continue the conversations with the Council in 2018 to deepen the relationship, but invited NCCADV onto the Steering Committee this year.
  - LaTasha asked whether NCCADV is also a state-wide organization.
  - Ehren said they are state-wide. They are a membership organization that does a lot of training and advocacy around the state with DV providers. They organize some local coalitions against domestic violence that operate very similarly to the BoS Regional Committees. They also have been very helpful in setting BoS CoC policy for Coordinated Assessment and other items.
  - Monica and LaTasha agreed to invite Dana Mangum, Executive Director of NCCADV to serve on the Steering Committee. Ehren will confirm with her.
- LaTasha reported on her discussions with Vidant Health in Duplin County:
  - LaTasha has talked with Christina, the Patient Services Director in Duplin County. She serves on a systems outreach group that serves 29 counties. There's a rep from each county on that group. She is interested in serving on the steering committee and is committed to helping people with problems with housing.
  - Ehren asked the grouped whether they think this would be a good fit, even though she isn't in a state-wide role.
  - LaTasha said she thinks the Patient Services Director has the perspective to think more broadly and would work well on the Steering Committee.
  - Brian suggested that she seems like a good fit, and since this is the first time through with these positions we should try it and see how it goes.
  - LaTasha will connect Ehren to Christina to confirm her membership.
- LaTasha asked how at-large Steering Committee members will be chosen next year.
  - Brian suggested we would probably re-convene a recruiting group again to help make those decisions. Brian also suggested that we wouldn't want all seats to turn over every year because we would lose people's expertise just as they were really getting up to speed.





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- Ehren mentioned that Jim Cox (who couldn't make this call) also is still exploring a contact with the statewide association of Federally Qualified Health Centers. Ehren will keep the group updated if that conversation goes anywhere.
- Ehren also reported that Melissa couldn't be on the call due to a client emergency but wanted the group to know that Barry Shipp and Derrick Burnell will be attending the Region 5 meeting on December 13<sup>th</sup> so they can be introduced to the local community. Brian will also be at that meeting.
- Ehren summarized the next steps:
  - At-large Steering Committee members will be confirmed at the December 12 Steering Committee meeting.
  - NCCEH staff is holding an orientation webinar for all new Steering Committee members on December 15<sup>th</sup> from 2-3:30pm.
  - The 2018 Steering Committee will have its first full meeting on January 9<sup>th</sup>.

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## Grant Transfers Workgroup Minutes

### November 1, 2017 Minutes

**Workgroup members present:** Destri Leger, Kristen Martin, Talaika Goss-Williams, Mike Bridges

**NCCEH staff present:** Nancy Holochwost, Brian Alexander, Ehren Dohler

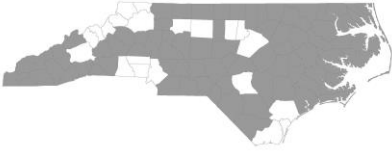
Agenda:

- Current CoC grant transfer process
- Need for change
- Discuss new process
- Next Steps

#### Current grant transfer process

- Background:
  - CoC funding is tied to CoC performance
    - The NC BoS CoC submits an application each year for the full CoC – the score the CoC receives affects the likelihood of each project getting funded.
      - Each project's performance effects each other project's funding.
    - It is in everyone's best interest to have grantees that:
      - Have capacity to administer federal funds
      - Meet HUD and NC BoS CoC priorities
      - Run the most effective programs with best outcomes
  - One method to ensure high project performance is to evaluate and select projects to submit for funding
    - In the NC BoS CoC:





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- Scorecard Committee creates a scorecard to evaluate project apps
- Project Review Committee scores applications and recommends project ranking
- Steering Committee approves project ranking
- CoC lead agency (NCCEH) submits full application to HUD
- Projects go through intensive review and vetting to receive funding
- Sometimes changes to grants need to be made for them to run effectively
  - Two types of changes:
    - Small change
    - “Significant change” (HUD terminology)
      - Change of recipient (grant transfer)
      - Changing or adding subrecipient
      - Change of project site
      - Adding or eliminating budget line items
      - Shift of more than 10% of budget line item to another
      - Permanent change in subpopulation
      - Permanent reduction in number of units
- NC BoS CoC has a policy addressing significant changes
  - Grantees must obtain Steering Committee approval for any significant change
    - Policy: [www.ncceh.org/files/8504](http://www.ncceh.org/files/8504)
    - This is because the Steering Committee approved the original project, so if the project will significantly change, the Steering Committee must approve this change as well.
  - Process: Grantees submit a form explaining change and this request is brought to Steering Committee, which votes for approval.
    - In the case of a grant transfer, there is currently no vetting for the receiving agency, the way projects are vetted originally during the application process.

## Need for change

- Of all significant changes, transfers can have biggest impact:
  - Impact on participants
  - Impact on community system
  - Impact on grant spending & administration
  - Impact on CoC-wide performance and CoC’s ability to receive future funds
- Who to transfer grant to has high stakes
- There will likely be more grant transfers in the near future
  - Upcoming changes to MCOs







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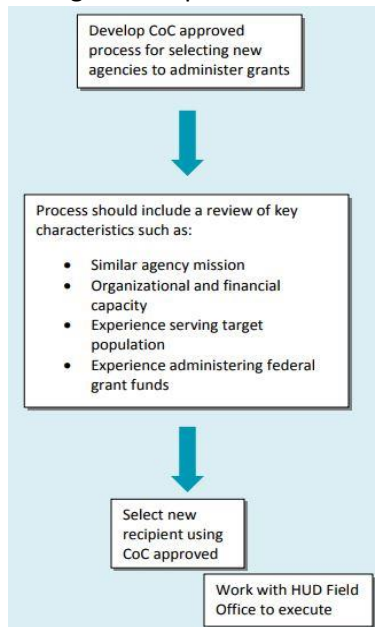
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- MCOs hold over half of BoS grant portfolio – 17 grants that total about \$5 million.
- More robust process needed to handle grant transfers
  - Goals for grant transfer process:
    - Increase transparency – open process for all interested parties
    - Find agency that is best fit for grants
      - Capacity & experience – especially since MCO grants are large, agency needs capacity to administer large grants
      - Mission alignment
      - Program design & philosophy
      - Most effective at operating the project
    - Close the loophole of agencies receiving grants without being evaluated like they would in the normal CoC application process

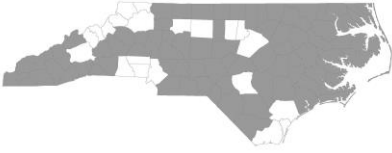
- HUD guidance provides a framework for transfers:



## Discuss new process

- Process must include basic elements:
  - Open call to increase transparency
  - Submission of documentation to evaluate interested agencies





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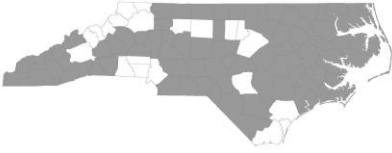
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- Impartial review to increase transparency and evaluate agencies
- Open call for interested agencies:
  - Options for method of call:
    - Email to main BoS contact list
    - Email to Regional Committee leads
    - Post on NCCEH website
    - Staff/current grantee engage potential agencies
    - Discussion:
      - Talaika: First three options will cast a wide net and reach the most agencies that are already tied into the system. Fourth option is okay as well.
      - Ehren question: would an email be enough to interest you?
        - Talaika: an email would make me investigate a bit more to contact BoS and talk to actual grantee.
          - Brian: so even if we do the first three, there should then be a personal conversation with the original grantee. Intent to apply process for CoC competition asks for people with intent, then CoC staff follows up after receiving interest.
        - Kristen: Email to Regional Leads is the most important option – RLs know the community culture and can deal with political issues. They can decide how to disseminate the information effectively to their regions.
        - Destri: RLs sending emails doesn't work – there needs to be personal engagement. Especially if you're looking at potentially transferring to an agency that wouldn't look into it themselves. In the ESG process Kim Crawford having direct contact was really helpful.
        - Brian: doesn't have to be just one method – we can do more than one.
        - Nancy: we can do broad outreach and add a direct outreach component
        - Kristen: need HUD field office to direct grant transfers back to CoC staff
  - Options for content
    - Description of available grants (type, location, budget, target population, etc)
    - Method & deadline for indicating interest
    - Others?
    - Discussion:





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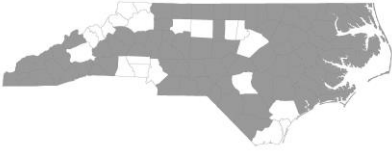
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- Mike Bridges: important to know the timing of the grant transfer and what is the current grantee willing to do with the transfer. History of performance.
- Kristen: How many households are currently housed in relation to how many the grant is supposed to house?
- Submission of documentation for interested agencies
  - Need to maintain balance between overly burdensome process and getting what the CoC needs to make an informed decision
  - Information to consider
    - Eligibility for CoC funds
    - Capacity/experience
    - Meeting thresholds (same as CoC competition scorecard)
    - Meeting standards (same as CoC competition scorecard)
    - Others?
    - Discussion:
      - Talaika: depends on whether new or current grantee. For new grantees we need to ask more information. Capacity is especially important.
      - Kristen: Putting thresholds and standards out there will help self-select agencies who can do it.
      - Ehren: put information out to allow for self-vetting
      - Mike: financial assessment is very important
        - Submit description of best practices
  - How to submit documentation
    - One option is to adjust CoC application process:
      - Current CoC application process: early deadline that asks for threshold information. Second deadline for full application and documents.
      - Make short form asking basic questions & threshold information. All agencies would submit at a first deadline
      - Ask non-grantees or CoC grantees that aren't running same type of grant for additional information at second deadline
    - Talaika: would agencies be notified to submit for the second deadline?
      - Nancy: probably the opposite – we would only notify if they don't meet thresholds.
    - Destri: It's good to have different process for current grantees and new grantees.





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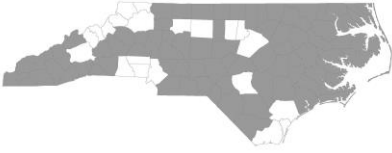
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- Nancy: description of process would be included in initial information about the transfer so everyone knows what the process will be
- Destri: Make sure thresholds/standards are included in initial call for interest
- Impartial review:
  - Options for responsible party:
    - Project Review Committee (change to a standing committee)
    - Funding & Performance Subcommittee
      - Falls under their purview but a new committee
    - Create a specific committee for transfers
    - Others?
    - Discussion:
      - Destri: makes sense to get PRC to take it on
      - Talaika: agree – keep it with PRC
      - Brian: we would have to make clear to PRC that it's a more standing commitment
      - Destri: grant transfers don't sound like such a big commitment as the normal CoC competition – probably wouldn't scare anyone away
- Method of review:
  - Options:
    - Scorecard based on CoC application scorecard
    - Scorecard just for transfers
    - Discussion:
      - Destri: how much additional info is needed for transfers compared for regular CoC app?
      - Nancy: Standards and thresholds still included, but potentially take about half the scorecard off
      - Kristen: for consistency, it makes sense to adjust the CoC scorecard rather than make a new one. Adjust scores and put N/A for parts not being asked
      - Mike: is there a way to capture how they would run the grant, since it's not theirs?
      - Nancy: Maybe in the questionnaire we send we could ask for some of this information
      - Mike: there are a lot of contingencies in the grant transfer process. We should work to not have the transferring agency just drop the grant.





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- Ehren: There needs to be a way to capture the administrative needs of transferring the grant and negotiate those needs between agencies. This isn't a good scorecard piece. But need to facilitate.
  - Can we capture some of these issues early? Ask from current grantee, and ask potential transferees to respond.
- Brian: but some things always come up. Need some inherent flexibility.
- Mike: when does the negotiation happen? For transparency, negotiation shouldn't happen until after the vetting process.

## Next steps

- Documents to create:
  - Summary of process
  - Open call template
  - Template forms for interested agencies to submit
  - Scorecard
- Who should do it?
  - Staff will draft, send out before next meeting
- Next meeting: Wednesday 11/15, 10am – 11am\

## November 15, 2017 Minutes

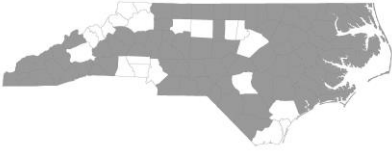
**Workgroup attendance:** Talaika Williams, Destri Leger, Mike Bridges, Kristen Martin

**NCCEH staff attendance:** Nancy Holochwost, Ehren Dohler, Brian Alexander

## Minutes:

- The purpose of the meeting today is to review the documents for the grant transfer process that staff have drafted.
- Documents to review:
  - Summary of process (does not need to be formally approved)
  - Official transfer process template documents for approval:
    - Announcement of available grant transfers
    - Letter of intent
      - All agencies will fill this out, due on first deadline
    - Written proposal





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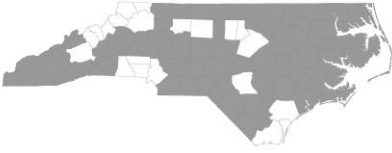
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- Only completed by agencies that do not currently have CoC grant of same type
- Broader questions
  - Grant transfer scorecard
    - Project Review Committee will use scorecard to review interested agencies
  - All templates were drafted with PSH in mind. If a RRH program is being transferred then the documents will be edited to reflect that.
- The workgroup reviewed the Announcement of Available CoC Grant Transfers
  - This is a template – would be filled in for each specific transfer.
  - Top has basic information about grant – agency, grant name, number, budget items, units, operating year, counties served.
  - The “description of grants” section explains who the grant serves, the number of households, relevant spending and performance information, and how the transferring agency will assist with the transfer.
  - The “eligibility and requirements” section explains which agencies are eligible to apply and the match requirement and directs potential applicants to the scorecard.
  - Last page explains the process to apply
    - Deadlines and materials for each deadline
    - Project Review Committee will review each application
  - Kristen Martin: maybe include program budget and agency budget to make sure we’re getting in-depth information about the agency’s financial capacity.
    - Nancy – question below asks for audits and financial statements. Maybe we should ask for financial statements for all non-profits.
    - Kristen – that should cover it.
- The workgroup reviewed the Letter of Intent:
  - If there are multiple grants, agency can check which they would like to receive.
  - Questions that apply to all grantees:
    - How would they expand their current capacity to cover this grant? How would they potentially expand to a new geographic area, increase staffing, and meet match and reimbursement requirements?
    - Will they commit to following the housing first model and PSH key elements (would change to RRH benchmarks if RRH)?
    - Will they commit to participate in coordinated assessment in the region the grant(s) covers?
  - Questions for non-grantees about eligibility and threshold requirements (same as on CoC scorecard):
    - Eligibility of organization type
    - Has agency been in operation for at least 3 years?





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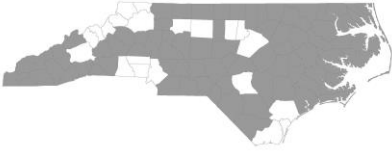
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- Commitment to enter data into HMIS
  - Grantee certification form
  - Non-profit documentation
  - Brian asked whether this form is a reasonable length that won't prevent agencies from submitting a letter of intent.
    - Mike: Yes, I think it's a good balance. All this information is necessary in the process, but it's not too much.
    - Talaika: Agreed – all this information is necessary and any seriously interested agency would put in the work.
- The workgroup reviewed the Written Proposal for CoC Grant Transfers
  - This form is only for agencies that do not have a CoC grant of same type as transfer grant.
  - Mostly narrative – tried to capture information about agency's ability to run grants effectively.
    - Financial capacity, experience running federal grants, experiencing serving homeless people, plans to adhere to housing first and PSH key elements/RRH standards, serving target population, and how they will provide appropriate housing and support services.
    - Narrative questions ask for more detail about how they would implement the program.
  - Kristen: Do we need a word limit?
    - NCCEH staff: We generally get too little, not too much.
  - Ehren suggested adding a line about coordinated assessment to the question about identifying eligible program participants. The workgroup agreed to make this change.
- The workgroup reviewed the scorecard for grant transfers
  - Staff adjusted the 2017 CoC competition scorecard to be applicable for transfers.
  - Certain thresholds and standards were left in:
    - Housing First, PSH key elements/RRH standards, coordinated assessment participation
  - Questions that relate to the letter of intent/application materials were added.
  - Questions that aren't relevant to transfer process were removed.
  - Scorecard has three sections:
    - Applicant capacity and experience
    - Program design
    - Financial capacity
  - Each question identifies which piece of documentation is used to score the question.
  - There are thresholds, standards, and points on the scorecard.
    - Agencies have to meet thresholds, standards, and minimum points per section.





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- Thresholds must be met for the agency to move forward. Standards and minimum points are expected to be met, and if agencies don't meet them, it triggers further review by the Project Review Committee.
- There is one change to scoring: There is no staff scoring section (like there is on the regular CoC competition scorecard).
- Feedback on scorecard from workgroup:
  - Kristen: This scorecard covers what is necessary – if Thrive had to do everything in this process in the beginning it would have been better than doing it along the way.
  - Taliaka: I think the minimums are good – don't want to go too low.
  - Ehren: maybe we should set minimums at 11 to prevent people from being able to get 0 points and still meet minimum.
    - Brian: or maybe it doesn't matter as much because the Project Review Committee can always review as necessary.
    - Destri agreed with Brian.
    - The workgroup agreed to keep minimums at 10.
- Brian: what happens if the Project Review Committee finds no agencies that could operate the grant effectively? Maybe we should add an option to the process that allows the PRC to re-open the process if no quality agencies submit applications.
  - Kristen: Yes. I agree that would be helpful.
  - Workgroup agreed, this will be incorporated into process.
- A motion was made to approve the proposal and documents with changes made during call [Leger, Martin].
  - All in favor, none opposed.
- Next steps:
  - Will bring proposal and process documents to the Steering Committee for approval at the next meeting, on Tuesday December 12.
  - Destri agreed to represent the workgroup on the Steering Committee call.

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## Coordinated Assessment Council Meeting Minutes November 14, 2017 Minutes

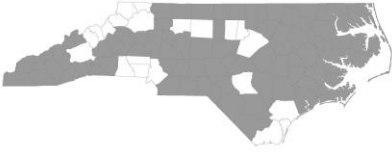
CAC Attendance: Angela Harper-King, Fredrika Murrill, Brian Fike, Deena Fulton

NCCEH Staff Attendance: Brian Alexander, Ehren Dohler

- The CAC reviewed proposed new language for the domestic violence question on the Prevention and Diversion Screen.
  -







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- Deena Fulton drafted the new language to make sure people experiencing other types of violence besides intimate partner violence are covered by the question.
- A CAC member suggested the language should also include “other household member” to make sure any sort of domestic violence is covered, including any categories we don’t specifically list.
  - Other CAC members agreed. The language was edited to read (changes in red):  
2. Are you currently residing with, or trying to leave, an intimate partner, **family member, caregiver, or other person in your home** who threatens you or makes you fearful?
- Angela and Fredrika asked whether this question should also try to ask about human trafficking.
  - The CAC agreed that Coordinated Assessment systems should have some connection to human trafficking.
  - Ehren suggested that we should do more research into how best to serve and identify victims of trafficking before changing this language. The CAC agreed to keep the language as-is, and do more research.
  - Angela suggested Cumberland County has a robust human trafficking response that we could look at.
- A motion was made to approve the new P&D screen language, as edited in the meeting [Fike, Murrill]. All in favor, none opposed.
- The CAC reviewed 3<sup>rd</sup> quarter CA outcomes. Each outcome form with comments from the CAC are below.

<b>Regional Committee:</b>		Region 2									
<b>Time Period Covered:</b>		Q2 - Q3 2017									
<b>Prevention and Diversion Screen</b>											
Prevention/Diversion Screen:					Comments: Great that everyone presenting got a P&D screen!						
		2nd Quarter 2017		3rd Quarter 2017		Is the increase due to better data tracking and					
Presenting for shelter:		48		105							





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Prevention/Diversion Screen:	48	105	participation? Or is it a real increase in number of people?  What happened to the other 50+ people in Q3 who were not referred to emergency services, DV services, or diverted?						
Referred to DV services:	3	6							
Referred to shelter or emergency services:	21	30							
Total who left shelter before VI-SPDAT:	unknown	0							
Total number of households diverted from homeless system:	11	20							
<b>VI-SPDAT</b>			Comments: Is the increase in VISPDATs due to improved participation/data collection or an actual increase in people?  It is surprising to see high unsheltered numbers but not very high VI-SPDAT scores. This could imply that people are being screened out of shelter who do need and want to enter a shelter.						
	2nd Quarter 2017	3rd Quarter 2017							
Total VI-SPDAT	15	69							
Unsheltered	7	52							
Sheltered	8	17							
Scores:									
0-3:	5	11							
4-7:	7	28							
8-17:	3	6							
0-3:	2	8							
4-8:	7	12							
9-22:	2	5							
<b>Referrals/Admissions</b>									





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Program Type	Total referral s Q2	Admissions Q2	Total referral s Q3	Admission s Q3								
Case Management (CM)	7	-	30	-								
RRH	14	14	46	5								
PSH	5	5	6	0								
<b>Wait Lists</b>				Comments: If this growth in wait lists continues, they could become unwieldy and may reflect people getting stuck in the system. For RRH, maybe increased diversion would help and maybe there are creative partnerships with mainstream resources that could help (like TANF). For PSH, possibly forming more partnerships with resources like TCLI and others could help. Also, if the wait list is growing due to lower VI-SPDAT scores, maybe those people could be served through RRH instead.								
		Q2	Q3									
Total on RRH wait list		20	78									
Total on PSH wait list		15	32									
<b>Grievances</b>				Comments: A goal for 2018 should be to make sure the grievance process is accessible to all participants.								
		Q2	Q3									
Individual Grievances filed		0	0									
Individual Grievances resolved		0	0									

<b>Regional Committee:</b>	Region 5/PRC										
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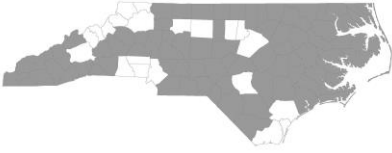
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<b>Time Period Covered:</b>	Q2-Q3 2017													
<b>Prevention and Diversion Screen</b>														
<p>The Prevention and Diversion screen is administered when households present in a housing crisis to see if there are any other safe housing options available to them besides a shelter bed. This screen allows communities to prioritize shelter beds for those with no other options.</p>														
<b>Prevention/Diversion Screen:</b>														
		2nd Quarter 2017	3rd Quarter 2017	<p>Comments: DV referrals seem quite low. Why is that? Are DV shelters themselves not reporting numbers? Should there be stronger connections between emergency shelters and DV shelters?</p> <p>A goal for 2018 should be to increase diversion, especially with such high numbers of people on the wait list and in shelter.</p>										
Presenting for shelter:		423	474											
Prevention/Diversion Screen:		325	348											
Referred to DV services:		8	1											
Referred to shelter or emergency services:		346	266											
Total who left shelter before VI-SPDAT:		257	70											
Total number of households diverted from homeless system:		6	1											
<b>VI-SPDAT</b>														
		2nd Quarter 2017	3rd Quarter 2017											
Total VI-SPDAT		192	110											
Unsheltered		66	35											





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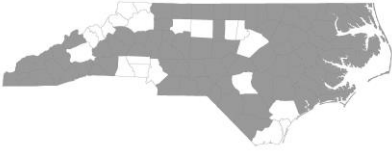
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Sheltered	126	75												
Scores:														
0-3:	7	4												
4-7:	57	30												
8-17:	59	25												
0-3:	0	0												
4-7:	29	14												
8-17:	40	35												
<b>Referrals/Admissions</b>					Comments: Given the size of the PSH wait list, the community should implement a move-on program in PSH. Also look at spending.									
Program Type	Total referrals Q2	Admissions Q2	Total referrals Q3	Admissions Q3										
Case Management (CM)	22	-	12	-										
RRH	151	21	71	25										
PSH	6	4	21	0										
<b>Wait Lists</b>					Comments: What happened to the PSH wait list? Were 58 people housed through other resources or did you lose contact with them, or something else?									
		Q2	Q3											
Total on RRH wait list		218	282											
Total on PSH wait list		70	12											
<b>Grievances</b>					Comments: We know you've been trying to make sure grievance forms are more available. Contact the CAC or NCEH staff if you want to									
		Q2	Q3											





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Individual Grievances filed	0	0	talk more about making sure the grievance process is accessible.
Individual Grievances resolved	0	0	

<b>Regional Committee:</b>	Region 6/PRACC									
<b>Time Period Covered:</b>	Q2-Q3 2017									
<b>Prevention and Diversion Screen</b>										
<p>The Prevention and Diversion screen is administered when households present in a housing crisis to see if there are any other safe housing options available to them besides a shelter bed. This screen allows communities to prioritize shelter beds for those with no other options.</p>										
<b>Prevention/Diversion Screen:</b>										
		2nd Quarter 2017	3rd Quarter 2017	<p>Comments: Why did some people not receive P&amp;D screens even though they presented for shelter in the third quarter, when everyone received P&amp;D screens in the second quarter? Did something change? Great to see so many people diverted from the system! But not everyone recieved the financial assistance they requested. How do you know the diversion was still successful if they didn't recieve the assistance they needed?</p>						
Presenting for shelter:		274	192							
Prevention/Diversion Screen:		274	153							
Referred to DV services:		54	40							
Referred to shelter or emergency services:		127	83							
Total who left shelter before VI-SPDAT:		44	31							
Total number of households diverted from homeless system:		143	70							





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Total financial assistance provided for diversion		\$ 2,465.00	\$ 4,272.00																
Total financial assistance requested for diversion		\$ 15,145.00	\$ 12,052.00																
<b>VI-SPDAT</b>				Comments: What progress has been made to increase outreach and what is the plan to meet goal in CA Plan for May 2018?															
	2nd Quarter 2017	3rd Quarter 2017																	
Total VI-SPDAT	106	116																	
Unsheltered	9	3																	
Sheltered	97	113																	
Scores:																			
0-3:	15	18																	
4-7:	39	40																	
8-17:	119	17																	
0-3:	9	14																	
4-7:	10	18																	
8-17:	14	10																	
<b>Referrals/Admissions</b>																			
Program Type	Total referrals Q2	Admissions Q2	Total referrals Q3	Admissions Q3															





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Case Management (CM)	40	-	29	-	people receiving RRH and about 25 receiving PSH per quarter. Seems like maybe the RRH/PSH admissions numbers are too high.
RRH	56	56	59	59	
PSH	24	24	26	26	
<b>Wait Lists</b>					
		Q2	Q3		
Total on RRH wait list		46	41		
Total on PSH wait list		24	15		
<b>Grievances</b>					Comments: A goal for 2018 should be to make sure the grievance process is accessible to participants.
		Q2	Q3		
Individual Grievances filed		0	0		
Individual Grievances resolved		0	0		

<b>Regional Committee:</b>	Region 10									
<b>Time Period Covered:</b>	Q2-Q3 2017									
<b>Prevention and Diversion Screen</b>										
The Prevention and Diversion screen is administered when households present in a housing crisis to see if there are any other safe housing options available to them besides a shelter bed. This screen allows communities to prioritize shelter beds for those with no other options.										







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<b>Prevention/Diversion Screen:</b>				Comments: Are some agencies not doing P&D screens? What's happening to households who get the P&D screen, don't get diverted, but aren't referred to shelter either? Seems like that's about 100-150 households. Why did the number of diversions drop by so much? Lack of reporting from agencies or did funding dry up or something else?				
		2nd Quarter 2017	3rd Quarter 2017					
Presenting for shelter:		559	424					
Prevention/Diversion Screen:		361	252					
Referred to DV services:		54	100					
Referred to shelter or emergency services:		190	142					
Total who left shelter before VI-SPDAT:		153	95					
Total number of households diverted from homeless system:		21	3					
<b>VI-SPDAT</b>				Comments: With such high numbers in your system, the low number of family VI-SPDATs is surprising. Do you know why? Maybe better outreach to families should be a 2018 goal.				
		2nd Quarter 2017	3rd Quarter 2017					
Total VI-SPDAT		63	56					
Unsheltered		19	18					
Sheltered		44	38					
Scores:								
0-3:		13	9					
4-7:		29	29					
8-17:		11	11					





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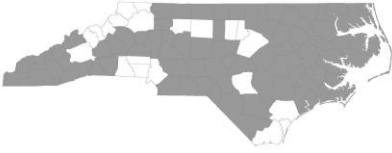
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	0-3:	0	0									
	4-7:	6	4									
	8-17:	3	3									
<b>Referrals/Admissions</b>												
	Program Type	Total referrals Q2	Admissions Q2	Total referrals Q3	Admissions Q3							
	Case Management (CM)	20	-	27	-							
	RRH	17	10	33	30							
	PSH	15	2	2	2							
<b>Wait Lists</b>				Comments: These numbers don't quite line up with the numbers above: With only 2 PSH admissions per quarter, how did the PSH waitlist go down by 10? And there seem to be a lot more people who need RRH than end up on the waitlist. Where do those people go?								
			Q2									Q3
	Total on RRH wait list		9									6
	Total on PSH wait list		13									3
<b>Grievances</b>				Comments: A goal for 2018 should be to make sure the grievance process is accessible to everyone.								
			Q2									Q3
	Individual Grievances filed		0									0
	Individual Grievances resolved		0									0





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<b>Regional Committee:</b>	Region 11																												
<b>Time Period Covered:</b>	Q2-Q3 2017																												
<b>Prevention and Diversion Screen</b>																													
<p>The Prevention and Diversion screen is administered when households present in a housing crisis to see if there are any other safe housing options available to them besides a shelter bed. This screen allows communities to prioritize shelter beds for those with no other options.</p>																													
<b>Prevention/Diversion Screen:</b>										Comments: Is the increase in numbers due to more agencies involved or more people coming to the same agencies? Well done with diversion!																			
			2nd Quarter 2017	3rd Quarter 2017																									
Presenting for shelter:			2	6																									
Prevention/Diversion Screen:			2	6																									
Referred to DV services:			0	0																									
Referred to shelter or emergency services:			2	0																									
Total who left shelter before VI-SPDAT:			0	0																									
Total number of households diverted from homeless system:			1	6																									
<b>VI-SPDAT</b>										Comments: Maybe greater participation with VISPDATs and/or more outreach to unsheltered households should be goals in 2018.																			
			2nd Quarter 2017	3rd Quarter 2017																									
Total VI-SPDAT			0	0																									





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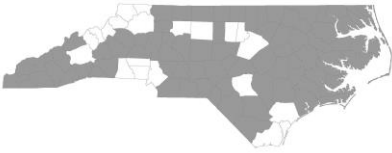
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Unsheltered	0	0												
Sheltered	0	0												
Scores:														
0-3:	0	0												
4-7:	0	0												
8-17:	0	0												
0-3:	0	0												
4-7:	0	0												
8-17:	0	0												
<b>Referrals/Admissions</b>														
Program Type	Total referrals Q2	Admissions Q2	Total referrals Q3	Admissions Q3										
Case Management (CM)	0		0											
RRH	0	0	0	0										
PSH	0	0	0	0										
<b>Wait Lists</b>														
		Q2	Q3											
Total on RRH wait list		0	0											
Total on PSH wait list		0	0											
<b>Grievances</b>														





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		Q2	Q3							
	Individual Grievances filed	0	0							
	Individual Grievances resolved	0	0							

<b>Regional Committee:</b>	Region 12									
<b>Time Period Covered:</b>	Q2-Q3 2017									
<b>Prevention and Diversion Screen</b>										

The Prevention and Diversion screen is administered when households present in a housing crisis to see if there are any other safe housing options available to them besides a shelter bed. This screen allows communities to prioritize shelter beds for those with no other options.

<b>Prevention/Diversion Screen:</b>				Comments: Are agencies not doing P&D screens?						
		2nd Quarter 2017	3rd Quarter 2017							
	Presenting for shelter:	278	282							
	Prevention/Diversion Screen:	120	107							
	Referred to DV services:	35	23							
	Referred to shelter or emergency services:	21	119							
	Total who left shelter before VI-SPDAT:	89	74							
	Total number of households diverted from homeless system:	15	25							





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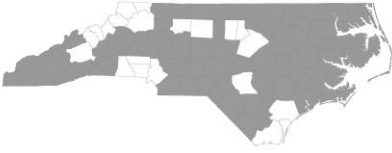
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VI-SPDAT																				
		2nd Quarter 2017	3rd Quarter 2017	Comments: Maybe a goal for 2018 is to increase access to CA for unsheltered people.																
	Total VI-SPDAT	85	61																	
	Unsheltered	3	0																	
	Sheltered	82	61																	
	Scores:																			
	0-3:	15	13																	
	4-7:	36	23																	
	8-17:	25	15																	
	0-3:	1	2																	
	4-7:	5	7																	
	8-17:	1	1																	
<b>Referrals/Admissions</b>				Comments: The number of people who score for PSH is much higher than the number referred - why the disconnect? PSH in Region 12 should be looking at move-on programs: Having no admissions at all over 6 months is a problem.																
	Program Type	Total referrals Q2	Admissions Q2	Total referrals Q3	Admissions Q3															
	Case Management (CM)	61		41																
	RRH	15	10	30	9															
	PSH	3	0	9	0															
Wait Lists																				





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		Q2	Q3	Comments: The number of people scoring for PSH is much higher than referrals or the wait list. Why is this?	
	Total on RRH wait list	6	17		
	Total on PSH wait list	4	11		
<b>Grievances</b>				Comments: A goal for 2018 should be to ensure participants have easy access to the grievance process.	
		Q2	Q3		
	Individual Grievances filed	0	0		
	Individual Grievances resolved	0	0		

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