



# North Carolina Balance of State Continuum of Care

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## Balance of State Steering Committee Meeting 11.7.17

### Regional Leads Present:

Marilyn Chamberlin, Trina Hill, Sabra Rock (for Teena Willis), Melissa McKeown (for Nicole Dewitt), Ellery Blackstock, Donna McCormick, Emily Locklear, Kanika Turrnetine, LaTasha McNair, Jim Cox, Susan Pridgen

### Regional Leads Absent:

Kevin Hege, Nicole Boone

### Interested Parties Present:

Mollie Tompkins, Amy Modlin, Joel Rice, Linda Brinson, Melissa Eastwood, Brian Fike, Sandy Daniel, Mary Pat Buie, Jane Wren, Patricia Bryant, Earl Thompson, Faye Pierce, Jamie Brown, Lori Watts, Kristen Martin, Angela Battle, Tammy Gray, Monica Frizzell, Harold Rice, Mike Bridges, John Mills, Ashley Langmead, Natasha Elliot, Richard Gary, Jai Baker, Emily Stevens, Thadeous Carr

### NCCEH Staff Present:

Brian Alexander, Ehren Dohler, Nancy Holochwost

### Consent Agenda

- The Steering Committee restructuring proposal included some changes to the topics that are covered during Steering Committee meetings. The proposal recommended that standard updates and standard voting items that do not require in-depth discussion be put in a “board packet” that is sent to Steering Committee members for review prior to the meeting. The voting items are included in this packet as a “consent agenda.” The consent agenda will be voted on as a whole at the beginning of each meeting. Steering Committee members may request to move an item from the consent agenda to the regular agenda if they feel it requires additional discussion.
- The items in the board packet included in the consent agenda are only those under the “consent agenda” heading. Any items under other section headings in the board packet are not items to be voted on by the Steering Committee.
- The consent agenda was sent out prior to the meeting and is posted at [www.ncceh.org/files/8767/](http://www.ncceh.org/files/8767/).
- There being no changes needed, the consent agenda was approved by common consent.

### Cardinal Innovations Grant Transfer

- Cardinal Innovations is seeking to transfer its FY17 CoC permanent supportive housing grants. The grants cover counties in Regions 5, 6, and 9. The grants’ budgets total \$2.13 million, which

represents 26% of the NC BoS CoC's grant portfolio. Mike Bridges, who oversees the CoC grants at Cardinal, gave the Steering Committee an update about the proposed transfer.

- In August of 2016, the state submitted a plan to change how Medicaid will be operated in NC, and it left the future of MCOs unclear. Cardinal is concerned it will not be able to administer CoC grants. Cardinal spoke to HUD staff about transferring the grants and began to search for an agency that could take them. Community Link, which has been a vendor for Cardinal for 5 years and works with their clients, was identified as a potential transfer agency.
- Cardinal staff met with NCCEH staff in August to discuss the transfer. Cardinal and NCCEH staff will go to the Regional Committees served by the grants to introduce the transfer and get input from local members. Staff have been working with Cardinal to ensure that the transfer is done with forethought and support to the new agency.
- Brian noted that there are other MCO grantees in the NC BoS CoC, and future of all of them is uncertain. There are open conversations with the NC Department of Health and Human Services, which is operating the Transitions to Community Living program, about how to ensure CoC PSH continues with MCOs in flux.
- Steering Committee participants were asked for any questions or comments; none were raised.

#### **Governance Charter Updates**

- The governance charter is the governing document for the NC BoS CoC. HUD requires CoCs to update their charters annually. The last comprehensive update of the NC BoS CoC's charter was in December 2016.
- NCCEH staff have created a draft version of the charter that includes updates to reflect current activities and policies. The updates include:
  - Adding at-large Steering Committee members (based on the Steering Committee Expansion and Improvement Plan);
  - Adding the Steering Committee's responsibility to approve CoC grant significant changes (based on the CoC Significant Change Policy);
  - Adding January 1 start date for elected Regional Committee leadership positions and stating elections should be held in the 4<sup>th</sup> quarter;
  - Removing the PSH and RRH Subcommittees and adding the Funding and Performance Subcommittee;
  - Removing reference to CoC pre-application;
  - Adding updated Coordinated Assessment Written Standards (passed September 2017);
  - Updating the date of ratification to November 7, 2017; and
  - Consistently using "NC BoS CoC" as abbreviation for the North Carolina Balance of State Continuum of Care.
- Steering Committee members were asked for any questions or discussion about the proposed changes.
  - Thadeous Carr asked when the NC BoS CoC will have written standards for street outreach. Brian noted these are in process and are expected to be brought to the Steering Committee in January 2018.
- A motion was made to approve the updated governance charter [Chamberlin, Cox]. All in favor; none opposed.



## Coordinated Assessment

- Because many updates have been moved into the board packet instead of being presented during Steering Committee meetings, there is more time during meetings for planning and in-depth discussion.
- Staff asked Steering Committee participants to provide input about their local coordinated assessment systems. This input will help staff understand what regions need and help plan activities and support for 2018.
- Steering Committee participants were asked to provide feedback about their local systems:
  - What is going well in your region?
    - Region 13: More people are providing assessments.
    - Region 1: The selection committee functions well and has good participation.
    - Region 5: More people are participating and there is better awareness and understanding of coordinated assessment. As time goes on, the system is growing stronger.
  - What are your challenges?
    - Region 13: Getting quicker responses from agencies for quarterly reports. Also, there needs to be funding to support coordinated assessment work.
    - Region 2: Buy-in is increasing, but there is continuing work needed to get buy-in from agencies that are not required to participate.
    - Region 1: Creating awareness and understanding requires a lot of work.
  - What knowledge or additional training do people in leadership need?
    - Region 12: PR/media work at a high level to help create awareness and better understanding of how coordinated assessment works in other systems that could potentially partner.
    - Region 6: Clearly spelling out what coordinated assessment is and what it is not.
    - Region 1: Would like to see what other states are doing.
  - What regular meetings would be helpful (format or topics)?
    - Region 2: A CoC-wide view so that regions can see what is happening in other regions.

## Funding and Performance Subcommittee

- The Funding and Performance Subcommittee is a new subcommittee created as part of the Steering Committee Expansion and Improvement Plan. It is a standing subcommittee tasked with assisting the Steering Committee to make strategic decisions by evaluating data, grant performance, and grant funding.
- The Steering Committee Workgroup has drafted some objectives for this subcommittee:
  - Set CoC and ESG funding priorities, including guidelines for potential reallocation.
  - Develop goals for Regional Committee and CoC performance (system performance measures, possibly goals like ending chronic homelessness).
  - Develop performance measures and guidelines for grantee performance.
- **Steering Committee participants were asked for their thoughts about these objectives; none were raised. Any ideas can be sent to [bos@ncceh.org](mailto:bos@ncceh.org).**



- **The subcommittee is expected to meet monthly. Its first meeting is planned for January 2018. Anyone interested in participating in the subcommittee should email [bos@ncceh.org](mailto:bos@ncceh.org).**

### **Point-in-Time and Housing Inventory Counts**

- The 2018 Point-in-Time Count and Housing Inventory Count will be held the night of Wednesday, January 24. The PIT Count is a count of people experiencing homelessness (in emergency shelter, transitional housing, and unsheltered situations). The Housing Inventory Count is an inventory of programs that provide shelter or housing to homeless people (emergency shelter, transitional housing, rapid re-housing, and permanent supportive housing).
- Regional Committees should begin planning their PIT and HIC as soon as possible. They should:
  - Create a PIT/HIC committee
  - Choose a PIT/HIC lead(s)
  - Involve all relevant stakeholders in planning, including homeless programs, Veteran providers, youth providers, and homeless/formerly homeless people
  - **Send PIT/HIC lead's contact info to [bos@ncceh.org](mailto:bos@ncceh.org) by November 17**
- NCCEH will create the forms for PIT/HIC data collection and will provide training on the forms and general PIT/HIC guidance. This information will be sent to PIT/HIC leads as it is available. Regional Committees are responsible for providing local training.

### **Regional Committee Elections**

- Regional Committees should hold elections for leadership positions in the fourth quarter of 2017. The elected leadership positions are:
  - Regional Lead
  - Regional Lead Alternate
  - Point-in-Time Count Lead
  - Coordinated Assessment Lead
  - Funding Process Lead
  - Webmaster
  - Others at the Regional Committee's discretion (county leads, Veteran leads, etc.)
- People who are currently serving in a leadership position may be re-elected. However, Regional Committees are encouraged to provide mentoring and guidance that will help bring in new leadership as well.
- All Regional Committees are asked to submit names and contact info for their leadership positions to NCCEH staff: <https://goo.gl/forms/M7NbCl26TizVLqO52>

### **Rapid Re-Housing Training**

- In partnership with NCCEH, the National Alliance to End Homelessness will hold a rapid re-housing training in Greensboro on December 4 and 5. The intended audience for the training includes executive and program staff from current CoC and ESG rapid re-housing grantees as well as staff from agencies that are interested in starting rapid re-housing programs.
- **Interested participants should register for the training at [www.ncceh.org/events/1208](http://www.ncceh.org/events/1208). The registration deadline is Monday, November 27.**

### **December Steering Committee Meeting**



- Because the regularly scheduled December Steering Committee meeting falls during the rapid re-housing training on December 5, the Steering Committee meeting has been moved to Tuesday, December 12, from 10:30 to 12:00.

#### **Upcoming Meetings & Reminders**

- The Regional Committee Leadership Meeting is November 8<sup>th</sup> in High Point, NC.
- 3rd quarter Coordinated Assessment Outcomes were due October 15th. Regions 2, 5, 6, 10, 11, and 12 have submitted outcomes. Submit outcomes here:  
<https://goo.gl/forms/a5tCMilvA2X2V92l2>
- The November Coordinated Assessment Exchange call is Tuesday, November 14<sup>th</sup>, at 3 pm. Register here: [www.ncceh.org/events/1069/](http://www.ncceh.org/events/1069/)
- Register for the December 4 & 5 RRH training by November 27: [www.ncceh.org/events/1208](http://www.ncceh.org/events/1208).
- Email [bos@ncceh.org](mailto:bos@ncceh.org) if you are interested in joining the Funding and Performance Subcommittee.
- Regional Committees should hold elections by the end of the year.
- Start preparing for the 2018 PIT and HIC.

**Next Meeting:** Tuesday, December 12, at 10:30.

