



# North Carolina Balance of State Continuum of Care

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## Steering Committee Meeting Agenda

Tuesday, November 7, 2017, 10:30 am – 12:00 pm

Call-in info (audio): 404-400-8750, conference code 109-732-640#

Online presentation: <https://join.me/nccehrocks>

### WELCOME & CALL TO ORDER

<b>ONE</b>	<b>Presenter:</b> Ehren Dohler	<b>Estimated Time:</b> 10 min
	<b>Background Information:</b> Roll call is for elected Regional Leads; other callers should identify themselves afterwards. If this is your first time calling in to a NC BoS CoC Steering Committee meeting, please email <a href="mailto:bos@ncceh.org">bos@ncceh.org</a> with your contact information.	
	<b>Supporting Materials:</b>	

### CONSENT AGENDA

<b>TWO</b>	<b>Presenter:</b> Ehren Dohler	<b>Estimated Time:</b> 5 min
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input checked="" type="checkbox"/> Yes, by common consent
	<b>Background Information:</b> NCCHEH staff emailed and publicly posted the consent agenda prior to this meeting. This consent agenda includes items that require a vote by the Steering Committee but little discussion. Steering Committee members must read the consent agenda prior to the meeting and will vote on the entire consent agenda at the beginning of each Steering Committee meeting. Steering Committee members may remove items from the consent agenda if more discussion is required. These items will be added to the next month's Steering Committee meeting agenda.	
	<b>Supporting Materials:</b> <ul style="list-style-type: none"> <li>Consent agenda: <a href="http://www.ncceh.org/bosminutes/">www.ncceh.org/bosminutes/</a></li> </ul>	

### CARDINAL INNOVATIONS GRANT TRANSFER

<b>THREE</b>	<b>Presenter:</b> Brian Alexander/Mike Bridges	<b>Estimated Time:</b> 20 min
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>Background Information:</b> Cardinal Innovations is planning to transfer their CoC PSH grants, which represents a significant change. Cardinal holds one of the largest PSH portfolios in the CoC. Staff from Cardinal Innovations will present their plan for the transfer and the Steering Committee will discuss potential options for the transfer process.	
	<b>Action Items &amp; Supporting Materials:</b>	

### GOVERNANCE CHARTER UPDATES

<b>FOUR</b>	<b>Presenter:</b> Nancy Holochwost	<b>Estimated Time:</b> 10 min
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	<b>Background Information:</b> NCCHEH staff will present updates to the Governance Charter for approval. Updates include incorporating the Significant Change Policy and the Steering Committee Expansion and Improvement Plan and others.	
	<b>Action Items &amp; Supporting Materials:</b> <ul style="list-style-type: none"> <li>Read the draft updated Governance Charter: <a href="http://www.ncceh.org/bosminutes/">www.ncceh.org/bosminutes/</a></li> </ul>	

## COORDINATED ASSESSMENT DISCUSSION

<b>FIVE</b>	<b>Presenter:</b> Ehren Dohler	<b>Estimated Time:</b> 10 min
	<b>Goal:</b> <input type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>Background Information:</b> The CoC must have Coordinated Assessment implemented across its full geography by January 23, 2018. NCCEH staff will lead a discussion about what Regional Committees need to meet that goal and the plans for Coordinated Assessment in 2018. Regional Leads should talk to their Coordinated Assessment Leads prior to this discussion or ensure their CA Lead will be on the call.	
	<b>Action Items &amp; Supporting Materials:</b>	

## FUNDING AND PERFORMANCE SUBCOMMITTEE

<b>SIX</b>	<b>Presenter:</b> Ehren Dohler	<b>Estimated Time:</b> 10 min
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>Background Information:</b> The Steering Committee Expansion and Improvement Proposal recommends convening a Funding and Performance Subcommittee to analyze CoC performance and recommend improvements. The Steering Committee will discuss the goals and objectives of the subcommittee.	
	<b>Action Items &amp; Supporting Materials:</b> <ul style="list-style-type: none"> <li>Read the Steering Committee Expansion and Improvement Proposal: <a href="http://www.ncceh.org/files/8259/">www.ncceh.org/files/8259/</a></li> </ul>	

## POINT-IN-TIME COUNT AND HOUSING INVENTORY COUNT

<b>SEVEN</b>	<b>Presenter:</b> Nancy Holochwost	<b>Estimated Time:</b> 5 min
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>Background Information:</b> The Point-in-Time Count and Housing Inventory Count are fast approaching. NCCEH staff will remind Regional Committees about the pieces they need in place for successful counts.	
	<b>Action Items &amp; Supporting Materials:</b>	

## REGIONAL COMMITTEE ELECTIONS

<b>EIGHT</b>	<b>Presenter:</b> Brian Alexander	<b>Estimated Time:</b> 5 min
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>Background Information:</b> Regional Committees should have a plan to elect new officers by January 2018.	
	<b>Action Items &amp; Supporting Materials:</b> <ul style="list-style-type: none"> <li>Please submit leadership names here: <a href="https://goo.gl/forms/l7u4kQ5asEjopTBu2">https://goo.gl/forms/l7u4kQ5asEjopTBu2</a></li> </ul>	

## RAPID REHOUSING TRAINING

<b>NINE</b>	<b>Presenter:</b> Brian Alexander	<b>Estimated Time:</b> 5 min
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>Background Information:</b> NCCEH is holding a rapid rehousing training in December that is required for all CoC and ESG RRH grantees. The training will be conducted by experts from the National Alliance to End Homelessness.	
	<b>Action Items &amp; Supporting Materials:</b>	

## RESCHEDULING DECEMBER STEERING COMMITTEE MEETING

<b>TEN</b>	<b>Presenter:</b> Brian Alexander	<b>Estimated Time:</b> 5 min
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>Background Information:</b> Due to the RRH training, the December Steering Committee Meeting will be held on the second Tuesday of December, the 12 <sup>th</sup> .	
	<b>Action Items &amp; Supporting Materials:</b>	

## UPCOMING MEETINGS & REMINDERS

<b>ELEVEN</b>	<b>Presenter:</b> Nancy Holochwost	<b>Estimated Time:</b> 2 min
	<b>Goal:</b> <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	<b>Formal Approval Needed?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	<b>Background Information:</b> Notices and updates from the Steering Committee board packet are also listed here.	
	<b>Action Items &amp; Supporting Materials:</b> <ul style="list-style-type: none"> <li>• The Regional Committee Leadership Meeting is November 8<sup>th</sup> in High Point, NC.</li> <li>• 3<sup>rd</sup> quarter Coordinated Assessment Outcomes were due October 15<sup>th</sup>. Regions 2, 5, 6, 10, 11, and 12 have submitted outcomes. Submit outcomes here: <a href="https://goo.gl/forms/a5tCMilvA2X2V92l2">https://goo.gl/forms/a5tCMilvA2X2V92l2</a></li> <li>• The November Coordinated Assessment Exchange call is Tuesday, November 14<sup>th</sup> at 3 pm. Register here: <a href="http://www.ncceh.org/events/1069/">www.ncceh.org/events/1069/</a></li> <li>• Hold December 4 and 5 on your calendars for the RRH training. A registration link will be circulated soon.</li> <li>• Email <a href="mailto:bos@ncceh.org">bos@ncceh.org</a> if you are interested in joining the Funding and Performance Subcommittee.</li> <li>• Regional Committees should hold elections by January.</li> <li>• Start preparing for the 2018 PIT and HIC.</li> </ul>	

## 12:00 ADJOURN

**Next Meetings:**

In-person Regional Leadership Meeting: November 8, 2017, 10:00 a.m. to 4:00 p.m.

December Steering Committee Meeting: December 12, 2017, 10:30 a.m. to 12:00 p.m.