#  uni5 Regional Committee

# Meeting Minutes

Date: 05/24/17
Location: 121 W. Union St. Morganton NC (Burke Co. United Way)

Meeting Facilitated By: Teena Willis

**Regional Committee Leadership**

|  |  |  |
| --- | --- | --- |
| **Position** | **First & Last Name** | **Agency** |
| Regional Lead | vacant |  |
| Alternate Lead | Teena Willis | Partners BHM |
| Coordinated Assessment Lead | Chris Hoover | Meeting Place Mission |
| Point In Time Count Lead | vacant |  |
| Funding Committee Lead | Jamie Brown  | Sipes Orchard Home |
| Secretary | Teena Willis | Partners BHM |
| Webmaster | vacant |  |

**Attendees**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Agency | Name | Agency |
| Valerie Brooks | Options Inc | Jamie Brown | Sipes Orchard Homes |
| Curry Cromer | ABCCM | Jennifer Clark  | Family Care Center |
| Kim Duncan  | WPCOG | Tammy Gray | Vaya |
| Chris Hoover | Meeting Place Mission | Branden Lewis | Community Link |
| Leila McMichael | Kwanzaa Family Inn | Sabra Rock  | McDowell Missioj |
| Crystal Sweatt | McDowell Mission | Teena Willis | Partners BHM |

**Agenda Items**

1. **Call to Order – Introductions/Welcome/Sign In**
2. **Review of March Minutes**
	* March minutes were approved with a motion from Chris Hoover and a second from Crystal Sweatt. All were in favor of approval with no additional discussion.
3. * Teena Willis shared there was a need to replace the regional lead, point in time count lead, and webmaster positions that have been vacated. Teena Willis agreed to move into the lead position from the alternate. Sabra Rock agreed to take the alternate lead position and Jennifer Clark agreed to take the webmaster position. There was a motion from Leila McMichael to approve these positions with a second from Chris Hoover. Everyone was in favor with no additional discussion.
4. **Balance of State**
* Steering Committee restructuring proposal
	+ Teena Willis shared there has been a proposal to add at-large seats to the CoC Steering Committee. The full proposal is available to read at <http://www.ncceh.org/files/8169/>
* CoC Competition Update
	+ CoC Registration has been submitted
	+ Scorecard committee volunteer is needed. Sabra Rock volunteered to be the representative from our committee
	+ Project Review Committee volunteer is needed – Jamie Brown volunteered to be our representative for that.
	+ Anyone interested in applying for a new project must submit an intent to apply to NCCEH at <http://www.ncceh.org/bos/currentcocoapplication/>
* Funding Priorities Workgroup
	+ They had their first meeting and will present a proposal at the July Steering Committee
* Veterans Plans to End Homelessness
	+ Curry Cromer reported our regional plan was submitted and approved with changes. The changes have been made and resubmitted.
* Coordinated Assessment
	+ Chris Hoover reported our plan was submitted but not presented to the Steering committee for approval due to changes that need to be made. Changes will be made and resubmitted for review at the next CAC meeting.
	+ The Coordinated Assessment Council (CAC) is looking for members if anyone is interested.
* Point In Time Count and HIC
	+ PIT Count and HIC information was submitted for our region
	+ Getting information in was not a smooth process and we need to work to improve the process next time.
	+ A handout of the PIT information was shared with the group.
1. **Agency Updates & other Discussion**
	* **Kwanzaa Family Inn –** Leila shared they are mostly transitional housing. She also shared they are getting a new septic system put in.
	* **WPCOG –** Kim Duncan shared the wait list has stalled. They are leaving the application period open for now and hope to continue to do so.
	* **McDowell Mission –** Sabra Rock shared they lost their men’s shelter manager and they are looking for a new one. Crystal Sweatt shared Friendship Home received the Recovery Champion Award. It was also shared they are focused on section 8 vouchers for about 7 women and several were accepted into the permanent supported housing program.
	* **Meeting Place Mission –** Chris Hoover reported the beds are filled at the shelter. They are using their rapid rehousing funds. They have been working on developing relationships with the Morganton Housing Authority and other local landlords to assist with moving individuals from their programs. He also reported everyone in the men’s program is employed and clean and sober.
	* **Community Link –** Branden Lewis shared they have rapid rehousing funds only right now for Alexander and Catawba
	* **Options Inc.**  – Valerie Brooks reported they have been full for a while. They also had a successful recent fundraiser
	* **Sipes Orchard Homes –** Jamie Brown reported they have 2 buildings finished and they are hiring new staff and getting referrals for the new programs. They are also looking at a federal grant RFP and considering applying.
	* **Partners BHM –** Teena Willis shared they are still offering Mental Health First Aid to agencies and organizations in the community. If anyone is interested let Teena or Michael Smith know. Teena also shared there is a Peer Support Training coming up and anyone interested needs to check the Partners website for more information.

**Adjourn**

* + **Next meeting – July 19th at 10am at Burke County United Way**