

Northeastern Homeless Coalition - Region 11 Committee Meeting

Ahoskie Housing Authority
200 Pierce Avenue, Ahoskie, NC

June 13, 2017 – 10:00am

Attendance

| Agency | Representative(s) |
|--|------------------------------------|
| Hertford County DSS | Allison Cotton |
| Veteran Services Officer | Chad Stevens |
| Trillium Health Resources | Melissa Eastwood Lakitra Claude |
| Roanoke-Chowan Community Health Center | Nicole Boone Erin Storie |
| Volunteers of America/SSVF | Tina Rodgers* |
| Social Security Administration | Monte Cooper* |

*Persons marked with an * joined the meeting via conference call*

Minutes

Call to Order

- The meeting was called to order by Nicole Boone.

Introductions and Agenda Review

- Everyone present introduced themselves.

Approval of Minutes

- The committee reviewed the minutes from the last meeting (April 11, 2017 – the meeting for May was cancelled). There were no corrections to be made. A motion was made by Melissa Eastwood to accept and approve the minutes of the last meeting and it was seconded by Chad Stephens.

Balance of State Updates - (Nicole Boone)

- Nicole gave a brief summary of the BoS Steering Committee Meeting.
- Highlights from the meeting:
 - Steering Committee Restructuring Proposal
 - The proposal to restructure the Steering Committee was presented during May's Steering Committee meeting.
 - An updated draft of the proposal including the changes is posted at www.nccch.org/bosminutes/ for review
 - Changes included in the proposal:
 - Add at-large seats to the Steering Committee
 - Add a Funding and Priorities Subcommittee and a Policy/Advocacy Workgroup

- Change Steering Committee meeting content and information-sharing process (make meetings more streamlined and strategic)
 - Develop additional training for Regional Leads and Steering Committee members
- The Steering Committee Restructuring Workgroup will develop recommendations about how to implement the activities contained in the proposal. New members are welcome to join the workgroup during the implementation process. Anyone interested should email bos@ncceh.org by Friday, June 16.
- Continuum of Care Competition Update
 - The Scorecard Committee is in the process of creating the new and renewal scorecards for the 2017 CoC competition. The committee had its first meeting on May 17th to review the purpose of the scorecard, review the 2016 scorecards, and prepare for any needed changes. The committee's second meeting was moved from May 31st to June 7th to be able to incorporate the work of the Funding Priorities Workgroup, which is meeting concurrently. At the second meeting, the committee will discuss specific changes to be made to the scorecards. The proposed 2017 scorecards will be presented to the Steering Committee for approval at the July 11th meeting (*A representative is needed from Region 11 to serve on the committee*)
 - The Project Review Committee is responsible for reviewing and scoring project applications and creating a ranked list of project applications for Steering Committee approval. Each Regional Committee is asked to choose one representative to serve on the Project Review Committee.
 - At this time, Regions 1, 5, 8, 9, and 11 have not submitted representatives. These regions are asked to submit their representatives as soon as possible at <http://bit.ly/2plwEAX>. Representatives cannot be from agencies applying for funding in the 2017 competition.
 - Meeting dates for the Project Review Committee will be announced once the NOFA is released and NCCEH staff have a timeline for application submissions.
 - All agencies interested in applying for new projects in this year's CoC competition are asked to complete an Intent to Apply Form. This form asks for some preliminary information about the proposed project and gives NCCEH staff an idea of the types of new projects that may be submitted. The form is open on a rolling basis and is non-binding. NCCEH staff will hold phone calls with agencies that submit Intent to Apply Forms to discuss the projects and answer questions. The form is posted on the BoS CoC application webpage at www.ncceh.org/bos/currentcocapplication.
- Funding Priorities Workgroup Update
 - The Funding Priorities Workgroup is developing recommendations regarding priorities for funding in the 2017 CoC competition. These

recommendations will be presented to the Steering Committee for approval.

- The workgroup has met twice and has reviewed the 2016 scorecards and project rankings, the BoS' CoC current funding portfolio, and some initial data on Regional Committee investment and the number of PSH and RRH units that may be needed. The workgroup has discussed overall priorities for the BoS CoC, including:
 - Monitoring grantees' spending for potential reallocation
 - Prioritizing CoC-wide initiatives (HMIS and coordinated assessment)
 - Developing separate project priorities for new bonus funding and reallocated funding
- Veteran Coordinated Assessment Plan
 - The Veteran Subcommittee has reviewed and recommended for approval the plans from Regions 1, 2, 3, 4, 5, 7, 8, 9, 10, and 12. The remaining plans are undergoing edits and will be reviewed again at the subcommittee's June 29 meeting, with the expectation that they will be recommended for approval.
 - All Veteran plans had to describe how the regions would meet the USICH's criteria and benchmarks for ending Veteran homelessness:
 - The community has identified all Veterans experiencing homelessness
 - The community provides shelter immediately to any Veteran experiencing homelessness who wants it
 - The community only provides service-intensive transitional housing in limited instances
 - The community has the capacity to assist Veterans to swiftly move into permanent housing
 - The community has resources, plans, and system capacity in place should any Veteran become homeless or be at-risk of homelessness in the future
 - ***Tina informed the committee that Region 11's Veteran Plan is close to being complete. She has received feedback concerning the plan and is working on making the necessary changes.***
- Coordinated Assessment Plan
 - The Coordinated Assessment Council (CAC) is reviewing coordinated assessment plans and recommending them for approval on a rolling basis.
 - ***Melissa informed the committee that Region 11's Coordinated Assessment plan has been approved.***
- The next Steering Committee Meeting will be held on Tuesday, July 11, 2017 at 10:30 AM. Due to the July 4th holiday, the meeting will be held on the second Tuesday instead of the first.

Recap of the "Bringing It Home Ending Homelessness in NC" Conference (Nicole)

- Nicole, Talaika, and Melissa attended the conference. Nicole shared with the committee the information she learned at the conference.

Coordinated Assessment Overview (Nicole)

- The purpose of the Coordinated Assessment was discussed and then the committee reviewed the Region’s Coordinated Assessment Plan
- Those present agreed that the committee need to reach out to agencies in other counties to get them involved.

Outreach Efforts/Questions/Concerns/Updates (Nicole)

- Representatives from Region 11 are needed to sit on the Policy and Advocacy Workgroup and the Project Review Committee
- Chad informed the committee that he is working on putting together a Veteran’s Advisory Board for Gates and Hertford County. The Board will meet on a quarterly basis.
- The Region’s Quarterly report is due June 30th
- There will be a meeting in Williamston on June 14th for Region 12. Representatives from the Balance of State will be present – Nicole, Melissa and Lakitra plan to attend the meeting.
- Trillium Health Resources will host a Fair Housing Training on June 20th from 10am – 12pm for service providers and 1:30pm – 3:30pm for housing providers.

Adjournment

- The meeting was adjourned at 11:40am and the next meeting is scheduled for 10:00am on Tuesday, July 25, 2017. The committee will meet via conference call.

Submitted by:

Lakitra Claude

Secretary for Northeastern Homeless Coalition - Region 11