

North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

Balance of State Steering Committee Meeting

5.4.10

Attendance:

Denise Neunaber
Emily Carmody
Nancy Holochwost
Lynn Inman
Nikki Ratliff
Debbie Cole
Tracy Asbury
Subrina Hough
Jane Motsinger
Teena Willis
Vanessa Neustrom
Wanda Feldt
Donna McCormack
Nina Walker
Don Rogers
Tracy Campbell
Jim Curtin

William Parker
Laura Hartman
Jackie Sheffield
Amy Modlin
Talaika Williams
Sharon Foust
Tim Emmert
Melissa Ledbetter
Ellery Blackstock
Tamara Veit
Hunter Thompson
Kristi Case
Laura McDuffee
Paulette White
Bonnie Bettini
Nancy Hunter
Kim Braxton

Approval of April Minutes

It was noted that Sharon Foust and Teena Willis need to be added to last month's attendance list and that Donna McCormick's name was misspelled. A motion to accept the minutes was made and approved [Hartman, Parker].

Regional Committee Updates

- Pitt County: Pitt now has a third SOAR caseworker who will be working at the community shelter to identify people who could benefit from applying for SSI/SSDI. The local police force is helping to identify unsheltered homeless people who can be referred to the SOAR caseworker. Also, the Ten-Year Plan is planning an employer summit which will bring business leaders together to discuss employing homeless and formerly homeless individuals as well as a faith-based summit to discuss how to provide services in a broader area.

- Southwestern: The woman who is trying to open a shelter in Clay County has brought a fair housing issue to the town council. The regional committee is trying to support her efforts to start the shelter.
- Surry: SHAHC may have to close its current office due to a lack of funding from the transitional housing program that it is the landlord for.
- Rockingham: The regional committee has been restructuring and is planning a housing summit this summer. The LME gave a Balance of State 101 presentation during a recent meeting.
- OPC: Person County is reaching out to the Bureau of Indian Affairs to strengthen their partnership.

2010 CoC Competition Update

- An updated timeline with some concrete dates and some expected dates was reviewed.
 - April 16 – Grant Inventory Worksheets submitted to HUD by BoS (NCCEH) to confirm all eligible renewals
 - May 1-31 – Housing Inventory Chart and PIT data entered into the Homelessness Data Exchange by BoS (NCCEH)
 - May 4 – Notice of Intent to Apply due from all prospective grantees. This will give BoS leads an idea of which communities are considering funding this year.
 - May 14 – Name of each regional committee’s Scorecard Committee representative is due to bos@ncceh.org
 - May 25 at 2:00 – Scorecard Committee meeting to discuss and revise the scorecard that is used to rank project applications
 - June 4 – NCCEH registers the BoS CoC in esnaps
 - June 4 – Pre-applications due to NCCEH for all new and renewal projects
 - Mid-June? – 2009 New Projects expected to be announced. Funding is not expected to be in hand until the end of 2010 or beginning of 2011.
 - June-July – Applicants receive feedback on their pre-applications
 - Mid-Summer? –CoC NOFA expected to be released. Esnaps will open no earlier than July 1.
 - September 14 – CoC application is expected to be due before this date, since HUD is holding a HEARTH/HMIS training on that day and HUD cannot discuss an application while that application process is still open.
- Pre-Applications
 - Grantees must complete a pre-application for each project they plan to submit in the 2010 competition. Forms and instructions are available on the NCCEH website at www.ncceh.org/BoSgrantees/.
 - Completed pre-application is due to NCCEH by June 4th
 - Feedback will be provided in the order that the pre-applications are received, so please try to submit early
- APRs AND QPRs

- ALL CURRENT GRANTEES must submit the most recent APR (Annual Progress Report) and QPR (Quarterly Progress Report) for each of their projects, regardless of whether the grantee is applying for funding this year or not. The CoC needs to have these forms to review all existing grants.
- APRs are due May 14, QPRs are due June 4. QPR forms are posted on the NCCEH website at www.ncceh.org/BoSgrantees/.
- Pro-Rata
 - Pro Rata is our fair share of HUD funding based on population and need. HUD assigns a pro rata to each county and to cities of a certain size. The BoS pro rata is the total of the individual pro ratas of each of its counties and cities.
 - Total BoS pro rata: \$5,157,842
 - Eligible renewals: \$1,826,909
 - Pro rata available for new projects: \$3,330,933
 - Regional committees should look up their region's pro rata on the HUD HRE website: http://www.hudhre.info/documents/FY2010_PPRNAmts.pdf
 - Regional committees are eligible to put forward projects for their own pro rata amount. In some years, there is money left on the table that can be distributed so regions can apply for more than their pro rata.
 - Regional committees need to review and approve projects if they have more than one proposal (that exceeds pro rata).
 - All interested applicants should complete the pre-application; then regional committees should review and rank the applications to decide which should move forward. This ranking can be done after June 4 if no time is available before.
- Eligible renewals
 - A list of eligible renewals was reviewed. Each community can decide if they want to renew these projects.

Structure Review Committee Report

- The Structure Review Committee met April 16 to discuss the structure and TA needs of BoS participants.
- Action items that the committee decided on include:
 - Make changes to the BoS Roles & Responsibilities document and provide a draft to the Steering Committee to review
 - Ask the ICCHP to draft a letter to be sent out to county/city officials to encourage them to participate in regional committees and inform them of work being done in each region
 - Create a regional committee information sheet for potential participants that explains the work regional committees do
 - Any committees that already have a similar document was asked to send it to NCCEH

- Send out press releases when funding announcements are made to increase community awareness; create a press release template for Regional Committees to use locally
- Provide more follow-up and TA for grantees once they're funded
- Include an in-person BoS meeting once per year in the operational policies
 - NCCEH will poll the BoS to see if this meeting can be held at the Affordable Housing Conference this year
- Create a new list of standards that potential grantees must meet to apply for funding, and provide TA to potential grantees to build capacity so that they can meet these standards
- Build HMIS capacity so that NC data is included in the AHAR and our HMIS score on the application is raised
- Review the boundaries of regional committees and evaluate their activity levels to re-establish official regional committees
 - NCCEH will contact each region to discuss what activity is happening and what boundaries are in place. The Steering Committee will then vote based on the information provided to establish final, active regional committees.

Upcoming CHIN Trainings

- CHIN has announced new trainings for upcoming months, including ESG intensive trainings. Dates are posted at www.nchomeless.org.
- Agencies that use HMIS will be contacted during May to confirm bed counts as NCCEH enters information into the Housing Inventory Chart.

Next Meeting: Tuesday, June 1 at 10:30.