

## **Region 12, NC Balance of State Monthly Meeting**

Multipurpose Room-Greenville Housing Authority

1103 Broad Street, Greenville

Wednesday March 8, 2017-9:00 AM-10:30 AM

### **Present**

Ken Becker, Family Endeavors

Wayne Bray, NC Works

Isidro Carreno, Family Endeavors

Tommy Cloyd, Disability Advocates

Margaret Dixon, Community Crossroads

Deloris Farmer, Pitt County Planning

Lynne James, Pitt County Planning

Nancy Keith, Vidant Medical Center

Tonette Latham, Community Crossroads

Gloria Leak, Vocational Rehabilitation

Linda Mandell, Pitt County Planning

Elizabeth McDowell, Greene Lamp

Ken Morris, The Salvation Army

Catonia Pitt, Center for Family Violence Prevention

Tina Rodgers. VOA, SSVF

Tujuanda Sanders, Greenville Housing Authority

Stephanie Smith, Vidant Medical Center

## **Introductions/Approval of February 2017 Minutes**

After introductions, the March 2017 BOS/Region 12 Committee meeting began with approval of the minutes for February 2017. Lynne James asked for a motion to approve the minutes. Ken Becker made a motion to approve with Deloris Farmer seconding the decision. The committee approved the minutes for February 2017.

## **Hurricane Matthew: Update**

Lynne inquired about new information as it relates to Hurricane Matthew. Margaret Dixon informed the committee of a meeting scheduled for Thursday, March 9, 2017 at the Agricultural Center at 7pm. For the meeting, discussion will focus on resilience funds in the event a natural disaster may occur. More discussion from the committee included assistance for individuals whom are not originally from Pitt County. Some affected by Hurricane Matthew have permanently moved from cities such as Princeville, NC. Although those affected are from another city, they have received assistance in locating stable housing in Pitt County, NC. Ken Morris informed of several clean-up kits which are available through the Salvation Army, for those affected by the Hurricane.

## **NC Balance of State Steering Committee & Work Groups**

### **Steering Committee/Conference Call**

#### **Steering Committee Work Group**

Lynne informed the committee of updates as it pertains to the next CoC Grant Application. The BOS has posted the CoC Intent to Apply for FY2017 on the NCCEH website. The form is to be completed by any agency that wishes to submit a request for new projects and is mandatory. Without submission of this form, new projects will not be considered. The BoS strongly encourages any agencies interested in submitting new requests to review the new project scorecard, prior to applying.

In order to be competitive with other projects, nationally, the BoS encourages each CoC to abide by guidelines stated in the project scorecard. It is also necessary, to use all money allotted for new projects. Last year, all money was not used due a lack of new projects. The CoC may decide to approve the region for a smaller amount of funding or to defund projects, if all money is not utilized.

HUD'S intentions are to have the CoC Grant Competition on a set schedule, whereas the notice of funding will be released in May, grant applications due in August and to finalize decisions for funding by December. The official schedule will center on adoption of the federal budget.

In order to ensure that all new projects meet the requirements necessary for approval, the BoS is developing a work group. New Score card and project review committees will be developed to assist in reviewing applications for new projects.

The Steering Committee Work Group is currently in discussion about the role of the Steering Committee. With the reduction in number of regional committees more opportunities exist to bring about change within the steering committee.

### **Emergency Solutions Grant (ESG) Local Process: Update**

Lynne reported that Pitt County has received the ESG Contract for RRH. It has been signed, locally and sent back to Raleigh in order to be finalized. The budget was approved by the County Commissioners on March 6, 2017. Beginning today, clients can may be presented and considered for assistance through the Pitt County RRH program.

### **Regional Restructuring (Update)**

The BoS staff is hosting in person funding meetings for all regional committees. Each regional committee will be scheduled for one of the meetings to discuss how to fairly execute Emergency Solutions Grant and other funding opportunities on a multi-county basis. The date and time scheduled for Region 12 is March 21, 2017 from 10AM-3PM at Trillium Health Resources 201 W. 1<sup>st</sup> Street, Greenville, NC 27858. The BoS is requesting that all representatives involved in the ESG process from Region 12 are present for the meeting.

### **Coordinated Assessment (Update)**

#### **April 1, 2017 Regional CA**

Lynne informed of the Coordinated Assessment Planning Team and scheduled meetings which began in February. Plans are to continue meetings for development of the 5-county regional plan through the end of March 2017. The BoS has posted a template for the Coordinated Assessment Plan outlining what should be included. The counties involved in Region 12 are Pitt, Bertie, Beaufort, Martin and Washington. One of the most difficult tasks has been getting representation from all counties within Region 12. Meetings will continue after the draft plan is submitted, as the process of building a robust coordinated assessment system for Region 12 will be ongoing.

The purpose of coordinated assessment is to streamline and expedite access to the homeless services system. The Coordinated Assessment Plan will coordinate and standardize the manner in which homeless referrals are evaluated to determine whether financial resources or mediation can alleviate a current crisis, or if placement into a shelter or other housing program targeted for homeless situations is more appropriate, always with the emphasis on preventing and/or reducing the duration of homelessness incidents in the region.

Because Region 12 consists of 5 counties, multiple entry points within the 5 counties are currently in discussion as opposed to one centralized entry point. The SSVF has been a key program in assisting with the coordinated assessment process due to inclusion of the Veteran template. After the coordinated assessment plan is completed it will be submitted

to the BoS for review. After approval, it is expected that the Coordinated Assessment Plan will be implemented. May 2017 is the expected date when the 5-county Coordinated Assessment Plan will become effective.

Lynne shared that a uniform Release of Information will need to be used by all agencies referring clients to the coordinated assessment system. She circulated a Release of Information form that the Coordinated Assessment Planning Committee prepared. She asked for input from the Regional Committee. A sheet for comments was circulated with the form.

The next BoS Coordinated Assessment call is on March 14, 2017 at 3:30PM. Representatives from the HMIS Data Center will be present for that call. They will discuss how the HMIS system can assist in the coordinated assessment process.

The next Quarterly Report for coordinated assessment is due on April 15, 2017. This will be the last quarterly report submitted by Pitt County individually. Reporting for the 5-county region will begin July 15, 2017.

### **Veteran's Template Process**

Ken Becker informed of the current process being used to identify Veteran's whom are homeless and in need. It is being referred to as the "Master List". Individuals identified as homeless are placed on the list. The coordinated assessment system is then used to evaluate and provide services for those Veterans who are homeless or at risk of becoming homeless. After services are provided, those assisted will be followed to determine whether there are additional needs. The goal is to end Veteran homelessness by the end of 2017.

### **Point in Time Count Wednesday January 25th/Review/Re-cap (Update)**

Linda provided feedback as it relates to the PIT Count. For the unsheltered count, there were 16 in Pitt County, 2 in Beaufort County and 2 in Martin County. Efforts to count the unsheltered populations were very successful, due largely to participation from the Salvation Army. Pitt, Beaufort and Martin Counties participated in the count, with Bertie and Washington Counties slated to participate in the 2018 count.

Jim Cox submitted the PIT reports for Beaufort, Martin and Pitt Counties to the BoS. As requested, changes were made and reports were resubmitted to the BoS. The BoS is working to compile all information gathered from the count in order to submit to HUD by May 1, 2017.

Other discussion revolved around the season in which the count is held, with suggestion that there be a count during warm weather. The PIT Count is officially designated by HUD to be held in the winter, on the last Wednesday in January. HUD has communicated that by

selecting a cold weather month, they believe the count is more accurate, as more homeless people are in shelters than at warmer times of the year.

### **Crystal Jackson, Access East: Med Assist Event**

No representative present in order to provide updates. The Med Assist OTC Give Away will be held on Saturday, March 25, 2017 from 9AM-2PM. Volunteers are needed on the Friday before in order to assist with unloading trucks and on the day of the event. Please contact Access East in order to register for volunteering.

### **Housing (Updates)**

Trillium-No representative present

GHA/Tujuanda Sanders-Currently no opening for PSH, but accepting applications

CCC/Tonette Latham- For the month of February 2 families were assisted with TANF Funds; the total amount spent was \$989.02.

Rapid Rehousing/Deloris Farmer: Money has been approved for RRH

### **SOAR (Update)**

2 Referrals

1 Filing on Friday

### **Announcements**

Margaret Dixon gave an update about Charity Tracker, an online system that is being considered by hurricane relief organizations in Pitt County. She shared that the system has an HMIS component that may be appropriate for Coordinated Assessment. A visit from the developers of Charity Tracker will take place in Greenville in late April. She will provide details as they are finalized. There is also an advance meeting scheduled with the company to get more information about the HMIS component prior to the Greenville site visit.

SAMSHA is accepting applications for FY 2017 for Grants to Benefit Homeless Individuals. The applications are due by Tuesday, April 25, 2017. The purpose of this program is to support the development and/or expansion of local implementation of a community infrastructure that integrates behavioral health treatment and services for substance use disorders (SUD) and co-occurring mental and substance use disorders (COD), permanent housing, and other critical services for individuals (including youth) and families experiencing homelessness.

**Next Meeting: April 12, 2017**