Balance of State Steering Committee Meeting
4.4.17

Regional Leads Present:
Marilyn Chamberlin, Teena Willis (for Autumn Culver and Kevin Hege), Nicole Dewitt, Ellery Blackstock, Donna McCormick, Roberta Sessoms, LaTasha McNair, Nicole Boone, Jim Cox, Susan Pridgen

Regional Leads Absent:
Jennifer Molliere, Emily Locklear

Interested Parties Present:
Janice Sauls, Lynne James, Melissa Eastwood, Joanne McNulty, Marlene Harrison, April Allen, Patricia Bryant, Jennifer Palmer, Lori Watts, Trina Hill, Tammy Gray, Linda Brinson, Joel Rice, Faye Pierce, Amy Steele, Kristi Case, Michelle Blanding, Monica Frizzell

NCCEH Staff Present:
Brian Alexander, Andrea Carey, Ehren Dohler, Nancy Holochwost

Approval of March Minutes
There being no changes needed, the minutes were approved by common consent.

Steering Committee Restructuring Workgroup
- The Steering Committee restructuring workgroup is creating a draft proposal to add more voting seats to the Steering Committee and to make changes to the committee's content and role to make it more effective. The draft proposal will be presented to the Steering Committee for review and approval. The workgroup has met twice and will have a third meeting on April 13.
- The workgroup is composed of five current Steering Committee participants: Teena Willis, Melissa McKeown, Monica Frizzell, LaTasha McNair, and Jim Cox.
- Steering Committee members were asked if they had any questions about the workgroup; none were raised.

Federal Update
- There are a lot of proposals at the federal level that could affect agencies that serve homeless people. BoS staff gave a brief overview of the proposed changes to federal funding and programs.
    - A bill that attempted to repeal and replace the Affordable Care Act, which contained changes that would restrict Medicaid, was presented in the House but failed to move forward. Currently, there is no vehicle to repeal and replace the ACA.

- o HUD funding for the current fiscal year (FY2017) has still not been finalized. Congress is operating under a continuing resolution, which extended 2016 funding and this ends this month. Congress will have to finalize 2017 funding by April 28 to keep the government running. There is a potential for a government shut-down, but it seems Congress is on track to come up with a solution.
  - o There are budget caps on all non-defense discretionary funding (including HUD), and some leaders have proposed lowering funding below these caps. Also, Housing Choice Vouchers (Section 8) need an increase in funding in FY 2017 to maintain its current number of vouchers, and if Congress approves flat funding or a decrease, there would be fewer vouchers.
  - o The President's proposal for FY2018 funding includes $6 billion in cuts to HUD and would eliminate some programs, including HOME and CDBG. Congress may choose not to implement this proposal.
  - o McKinney-Vento homeless funding has historically had bipartisan support and is a smaller portion of the HUD budget than some other programs. However, it usually needs an increase just to renew existing projects.
  - o All HUD programs are connected, and if non-homeless programs are cut or reduced, we may see increases in the number of people who become homeless.
- BoS staff will continue to keep stakeholders updated as FY2017 funding is finalized.

HMIS Update
- The Data Center is working with agencies on several federal reports this year:
  - o ESG CAPER: completed
  - o Point-in-Time Count/HIC: in process during April
  - o System Performance Measures: April – May
  - o CoC Competition: May – August (anticipated)
    - Annual Homeless Assessment Report (AHAR): December
  - o APRs: ongoing
  - o For all reporting, the Data Center begins work about 2 months ahead of time by running preliminary reports, identifying data quality issues, and working with agencies to make corrections.
- Bowman Systems, the software provider for NC's HMIS system, has made some updates recently.
  - o New reports were released April 3:
    - New APR report that is compatible with Sage, HUD's new APR reporting site
    - New Data Quality Framework report
    - New System Performance Measure reports with a data quality tab built in
    - Data Center staff will provide instructions and assistance with these new reports.
  - o On April 10, a new reporting tool called Qlik Sense will replace ART. Bowman Systems will provide training on Qlik Sense in April.
- As of April 1, CoC grantees will use Sage instead of esnaps to submit their APRs. CoC grantees must create an account at www.sagehmis.info to gain access to Sage. Sage includes a dashboard where grantees can keep track of APRs coming due, in progress, and

submitted. Grantees will be able to upload the HMIS APR reports directly into Sage instead of entering the data by hand.

- MCAH provides trainings for new HMIS users. MCAH has updated its online training menu with a clearer workflow. MCAH's training about the HUD Data Standards has been removed, and the NCCEH Data Center has created a supplemental training to replace it, which is posted on the NCCEH website at www.ncceh.org/hmis/trainings/. All new users should contact the Data Center staff and will be given a specific list of the trainings that are required.
- HMIS users should contact the Data Center when any changes occur to their projects, funding, or staff, or when users have any questions. The Data Center has many resources for HMIS users posted on the NCCEH website at http://www.ncceh.org/hmis/, including forms to request help, reports, or training.

2017 CoC Competition
- HUD had planned to release the CoC NOFA in May. If there is further delay in finalizing FY2017 funding, the NOFA could be delayed. Staff will update stakeholders as soon as HUD releases the Grant Inventory Worksheet, which is the first step of the competition process.
- The BoS is convening a workgroup to discuss and recommend funding priorities for the 2017 CoC competition. The intention is to create a more competitive application process to ensure that the most effective programs are put forward for the limited funds available. The workgroup will have its first meeting on April 20. The workgroup's recommendations will be presented to the Steering Committee.
- All agencies interested in applying for new projects in this year's CoC competition are asked to complete an Intent to Apply Form. This form asks for some preliminary information about the proposed project and gives BoS staff an idea of the types of new projects that may be submitted. BoS staff will hold phone calls with agencies that submit Intent to Apply Forms to discuss the projects and answer questions. The form is posted on the BoS CoC application webpage at www.ncceh.org/bos/currentcocapplication.

Veteran Homelessness
- The Steering Committee approves the members of the Veteran Subcommittee, which oversees the Veteran plan process for the BoS. Allison Bond from the Charles George VAMC is leaving her position and can no longer serve on the subcommittee. Whitney Lott, the GPD liaison from the Charles George VAMC, has volunteered to serve in Allison's place.
  - Steering Committee members were asked for any questions or discussion about Whitney; none were raised.
  - A motion was made to approve Whitney Lott as a member of the Veteran Subcommittee [Willis, Dewitt]. All in favor; none opposed.
- Regional Veteran plans were due April 1. Any Regional Committee that hasn't submitted their plan yet should send it to bos@ncceh.org.
- The plans will be reviewed by BoS staff and the Veteran Subcommittee and then will be presented to the Steering Committee for approval. Plans will go into effect after this review and approval process is complete.

Coordinated Assessment

- Coordinated assessment plans were due April 1. Any Regional Committee that hasn't submitted their plan yet should send it to bos@ncceh.org.
- The plans will be reviewed by BoS staff and the Coordinated Assessment Council and then will be presented to the Steering Committee for approval. Plans will go into effect after this review and approval process is complete.
- Coordinated assessment outcomes for the first quarter of 2017 are due April 15. Outcomes should be submitted at https://goo.gl/forms/WXDg6R6H2z0Ob7uT2. The first quarter outcomes should be reported under the old Regional Committee structure. The second quarter outcomes (due July 15) will be the first ones reported under the new Regional Committee structure.
- The next Coordinated Assessment Exchange call is Tuesday, April 11, from 3:00 to 4:00. Participants can register for the call at www.ncceh.org/events/1062/

Regional Committee Transition

- BoS staff are holding the last of three in-person funding workshops on April 5 in Hickory. This workshop is for Regions 1, 2, 3, and 4. Regional leads and alternates, funding process leads, and individuals participating in regional funding committees are asked to attend. The workshop will cover the ESG competition, planning and facilitating an impartial funding process, and evaluating projects.
- Participants can register for the workshop at www.ncceh.org/events/1080/.

2017 Point-in-Time Count

- BoS staff are reviewing all Point-in-Time Count and HIC data to ensure its accuracy before it is submitted to HUD. Staff will contact agencies with questions, including missing or incomplete forms, very high or low counts, or changes since the 2016 count. In addition, NCCEH Data Center staff are contacting all HMIS agencies to confirm the data that is in the system.
- BoS staff will submit the PIT/HIC data to HUD by the May 1 deadline. Staff will also post the data on the NCCEH website in May.

Upcoming Meetings & Reminders

- Regional Committees: Submit your Veteran plans and Coordinated Assessment plans, if you haven't already, to bos@ncceh.org
- Agencies interested in applying for new CoC projects: Complete an Intent to Apply Form at www.ncceh.org/bos/currentcocapplication/
- Coordinated Assessment Leads: Submit quarter 1 2017 outcomes by April 15 at https://goo.gl/forms/WXDg6R6H2z0Ob7uT2
- Coordinated Assessment Leads: Register for the Coordinated Assessment Exchange on Tuesday, April 11, 3:00-4:00
    - Register at www.ncceh.org/events/1062/
- Leadership of Regions 1-4: Register for in-person funding process workshop
    - Hickory: Wednesday, April 5, 10 AM – 3 PM
    - Regions 1, 2, 3, 4
    - Registration required: www.ncceh.org/events/1080/

Next Meeting: Tuesday, May 2, at 10:30.