



# NC Balance of State Continuum of Care

Steering Committee Meeting

February 7, 2017

10:30 AM

# Welcome

- Reminders
  - \*6 to mute/unmute line
  - Please do not put us on hold
- Roll Call



# Agenda

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# Today's agenda

- Staff Update
- Letter of Consistency
- Regional Committee Transition
- Setting CoC Funding Priorities
- Veteran Homelessness
- 2017 Point-in-Time Count
- Coordinated Assessment
- HMIS Update
- Upcoming Meetings & Reminders



# Review & approve minutes

- January 10 meeting minutes:  
[www.ncceh.org/files/7959/](http://www.ncceh.org/files/7959/)
- Changes or discussion?



# Staff Update

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# Introducing...

- Ehren Dohler, new Project Specialist on the Balance of State Team.
- Ehren comes to us from the Center on Budget and Policy Priorities in D.C., where he worked on national housing policy. Before that, he managed Kansas City's 100,000 Homes Campaign and worked on a PATH team in Chicago. He received his MSW from the University of Chicago.
- [ehren@ncceh.org](mailto:ehren@ncceh.org) or [bos@ncceh.org](mailto:bos@ncceh.org)
- 919-755-4393



# Letter of Consistency

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# Union Co. Community Shelter requested a letter of consistency from the BoS.

- Applying for NC Housing Finance Agency's Supportive Housing Program
- Funds will build new shelter facility:
  - Expand beds for men, women, and families (106 total)
  - Add soup kitchen, food pantry, activity room
  - Offices for case mgt. and RRH staff
- Located in Union County
- Discussion and motion



# Regional Committee Transition

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# New Regional Committees have formed and have begun meeting

- January began the new Regional Committee structure



# BoS staff will provide several upcoming events to help Regional Committees

- Training for elected webmasters
  - Thursday, February 9, at 10 AM
  - Register at: [www.ncceh.org/events/1079/](http://www.ncceh.org/events/1079/)
- Coordinated assessment webinar
  - Tuesday, February 14, at 3 PM
  - Register at: [www.ncceh.org/events/1046/](http://www.ncceh.org/events/1046/)



# In-Person Funding Process Workshops planned for March

- Hickory: Tuesday, March 14, 10 AM – 3 PM
  - Regions 1, 2, 3, 4
  - Register at: [www.ncceh.org/events/1080/](http://www.ncceh.org/events/1080/)
- Greenville: Tuesday, March 21, 10 AM – 3 PM
  - Regions 10, 11, 12, 13
  - Register at: [www.ncceh.org/events/1081/](http://www.ncceh.org/events/1081/)
- Greensboro: Thursday, March 23, 10 AM – 3 PM
  - Regions 5, 6, 7, 8, 9
  - Register at: [www.ncceh.org/events/1082/](http://www.ncceh.org/events/1082/)
- Meetings will cover the Emergency Solutions Grant competition, planning and facilitating a fair, impartial process, and how to evaluate projects



# Workgroup created to explore new Steering Committee structure

- Workgroup will explore:
  - Adding other voices to Steering Committee without conflict of interest
  - Shifting of content at meetings
  - Making the Steering Committee more strategic and less information-relaying
- What things do you want to learn about that we can provide a snapshot of at Steering Committee meetings?



# Setting Funding Priorities

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# BoS needs to set funding priorities for this year's CoC competition.

- Call for volunteers to form a workgroup to discuss and provide recommendations for funding priorities in this year's CoC competition
- If you are interested, please email staff at [bos@ncceh.org](mailto:bos@ncceh.org) with your contact information





# Veterans Homelessness

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# Steering Committee approved the CoC plan to end Veteran homelessness.

- Work is underway!
- Updates:
  - Regional Plan Template sent to Regional Leadership
  - BoS staff hosted two calls with SSVF staff to discuss planning
  - BoS staff held a call with Regional reps and SSVF on February 3, 2017



# Regional Veteran plans are due April 1.

- Materials posted on our new Veteran webpage:  
[www.ncceh.org/bos/veterans/](http://www.ncceh.org/bos/veterans/)
- SSVF providers will be reaching out to Regional leadership to start the planning process.
- Contact BoS staff if you do not hear from SSVF providers this week and/or if you have questions:  
[bos@ncceh.org](mailto:bos@ncceh.org)



# 2017 PIT Count and HIC

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# How did your community's PIT Count go?

- Highlights
- Reflections
- Lessons learned for next year



# Next steps for the PIT Count/HIC

## Agencies

- All: Complete PIT Count form
- HMIS agencies: Run HMIS PIT/HIC reports

## PIT Leads

- Collect PIT Count forms and HMIS reports from agencies
- Contact agencies about missing/incomplete forms
- Collect surveys from unsheltered count
- Review, de-duplicate, and total by county



# PIT leads submit data to BoS staff.

- 1 PIT form + HMIS reports (if applicable) for each:
  - Emergency shelter
  - Transitional housing
  - Rapid re-housing
  - Permanent supportive housing
- 1 Unsheltered Homeless Count form for each county
- Due Friday, Feb. 17
- Link to submission form will be sent to PIT leads



# PIT/HIC resources are posted on the NCCEH website.

- BoS PIT/HIC webpage: [www.ncceh.org/2017pit-bos/](http://www.ncceh.org/2017pit-bos/)
  - PIT/HIC reporting forms
  - Recorded trainings on the forms
- Questions? Contact [bos@ncceh.org](mailto:bos@ncceh.org).





# 2017 HIC/PIT submission process for HMIS agencies

1. Run HIC/PIT reports in ART
2. Review for accuracy
3. Work with the Data Center to make corrections
4. Submit reports to Regional Lead
5. Regional Lead submits reports to NC BoS
6. BoS works with Data Center to review reports
  - Contact made for corrections and/or confirm



# Required HIC/PIT HMIS Reports

Project Type	Reports
Emergency Shelter (ES)	0629 HIC report
Transitional Housing (TH)	0630 PIT report ## Institutional Discharge
Rapid Re-housing (RRH)	0628 HIC Supplement
Permanent Supportive Housing (PSH)	## Institutional Discharge

★ The 2017 HIC/PIT guide is on our website! [ncceh.org/hmis/](https://www.ncceh.org/hmis/)

# When reviewing HMIS PIT/HIC reports, what do I look for?

Are the project details correct?

Is the number of beds reported correct?

Are the details about the beds reported correct?

Are the people enrolled actually in the project?

Is the client data in the report accurate?

Is there a lot of missing data?



# Does utilization make sense?

The percentage of Beds occupied on a given night  
Rates must fall between 65% - 105%



Utilization rate:  $7 \div 3 = 233\%$

# NEW 2017 HIC Changes

## Funding Source

- ESG
- CoC
- S+C
- SRO
- SHP

The Data Center will make sure all of these changes are completed in HMIS

## Address

- Where the majority of beds/units are located

## Housing Type

- Site-based- single site
- Site-based- clustered/multiple
- Tenant-based- scattered site



# Data Center staff are here to help!

Contact us if you have any HIC/PIT reporting questions:

- Where to locate the reports
- How to run reports
- Data quality review
- Data correction

**919.410.6997** or [hmis@ncceh.org](mailto:hmis@ncceh.org)



# Coordinated Assessment

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# Coordinated Assessment Notice

- HUD released a notice (CPD 17-01) in January that clarified and expanded Coordinated Assessment requirements and provided additional guidance.
- HUD also released a checklist for CoCs to assess whether their systems comply with all requirements.
- CoCs are expected to comply with the notice by January 23, 2018





# Key Issues in Notice

- Non-Discrimination
- Lowering barriers
- Access and Accessibility
- Emergency Services and Domestic Violence
- Waitlist Management
- Consent/Privacy
- Evaluation



# Coordinated Assessment Plan

## Template changes for SC approval.

- Waitlist Management:
  - Process for obtaining consent
  - Managing waitlist for clients who refuse consent and to maintain confidentiality and safety for survivors of domestic violence
  - Process to make another referral if referral is rejected (by client or agency)
- System Management and Oversight
  - New accessibility section
    - How will Regional Committees ensure coordinated access is accessible to people with disabilities, people with limited English proficiency, or people with limited literacy?



# Regional Committees are creating new coordinated assessment plans.

- New plans are due from each region on April 1, 2017
- CA Plan Template and Waitlist Template available on the coordinated assessment webpage under “Plan Materials”:  
[www.ncceh.org/bos/coordinatedassessment/](http://www.ncceh.org/bos/coordinatedassessment/)



# Coordinated assessment webinar, Tuesday, February 14th, 3:00-4:00 pm

- Register on the NCCEH website:  
[www.ncceh.org/events/1046/](http://www.ncceh.org/events/1046/)
- On this webinar, we will review the changes to the CA plan template and answer questions from Regional Committees
- CA Leads, subcommittee members, and regional partners involved in CA should attend the call



# 4<sup>th</sup> Quarter Coordinated Assessment Outcomes were due on January 15<sup>th</sup>

- All 2016 Regional Committees are required to submit CA outcomes from October-December 2016 by January 15, 2016
- Submitted so far:

Randolph

Harnett Lee

Piedmont

Wilson Greene

Burke

Johnston

Onslow

Rockingham

AHRMM

Henderson

Southwest

Foothills



# HMIS Update

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# Approval of HMIS GC Alternate

- Region 1 alternate seat has been open
- Candidate: Casey McCall from Salvation Army of Hickory

Seat	Representative	Alternate
BoS	Brian Alexander	Denise Neunaber
Region 1	Talaika Williams	<b>For approval: Casey McCall</b>
Region 2	Amy Steele	Kim Crawford
Region 3	Nicole Dewitt	Branden Lewis

- Motion to approve



# Meetings & Reminders

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# Upcoming Meetings & Reminders

- Coordinated Assessment Leads: Register for coordinated assessment webinar
  - Tuesday, February 14, 3:00 – 4:00 PM
  - Register at [www.ncceh.org/events/1046](http://www.ncceh.org/events/1046)
- Coordinated Assessment Leads: Submit 4<sup>th</sup> quarter coordinated assessment outcomes
  - Submit at <https://goo.gl/forms/aAYSC2Htq15HBRYB3>
- Webmasters: Register for training
  - Thursday, February 9, 10:00 AM
  - Register at [www.ncceh.org/events/1079/](http://www.ncceh.org/events/1079/)



# Upcoming Meetings & Reminders

- Regional leadership: Register for in-person funding workshops in March
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# Upcoming Meetings & Reminders

- Regional PIT leads: Submit PIT/HIC forms to BoS staff by February 17
  - Submission link will be emailed to leads
- Volunteers for Funding Priorities Workgroup: Email [bos@ncceh.org](mailto:bos@ncceh.org) with your contact info



# Wrap Up

- Next meeting: Tuesday, March 7, 10:30 – 12:00
- Keep in touch
  - [bos@ncceh.org](mailto:bos@ncceh.org)
  - (919) 755-4393

