**Transylvania Regional Committee  
Meeting Minutes**

**Date: November 3, 2016  
Location: Brevard Housing Authority**

**Meeting Facilitated by: Jennifer Molliere**

**Regional Committee Leadership**

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| **Position** | **First & Last Name** |
| Regional Lead | Jennifer Molliere |
| Alternate Lead | Emily Lowery (voted in this meeting) |
| Coordinated Assessment Lead | Jennifer Molliere |
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**Attendees**

|  |  |  |
| --- | --- | --- |
| **First & Last Name** | **Agency** | **Contact Information** |
| Jennifer Molliere | The Haven | [Jennifer@havenoftc.org](mailto:Jennifer@havenoftc.org) |
| Jackie Curtis | Sharing House | [jackie@sharinghouse.org](mailto:jackie@sharinghouse.org) |
| Micky Robinson | Baptist Association | [Bluedevil19812003@yahoo.com](mailto:Bluedevil19812003@yahoo.com) |
| Ron Schieve | CONNECT | [r.shieve@aol.com](mailto:r.shieve@aol.com) |
| Emily Lowery | The Haven | [emily@havenoftc.org](mailto:emily@havenoftc.org) |
| Colin Kirkman | TRAIN | [unitedwaytrain@wcca.net](mailto:unitedwaytrain@wcca.net) |
| Shelly Miller | TCS | [smiller@tcsnc.org](mailto:smiller@tcsnc.org) |
| Bethany Brown | Mission Health | [Bethany.brown@msj.org](mailto:Bethany.brown@msj.org) |
| Rhodney Norman | BHA | [Rnorman@haca.org](mailto:Rnorman@haca.org) |
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**Standing Agenda Items**

**Approval of previous month’s minutes**

**Agency reports**

* Haven
  + Have beds available
  + Family House has waiting list of 8 families
* TRAIN
  + Christmas Blessings starting and deadlines are coming up. Everything is going through Sharing House
  + Hunger Coalition is having a planning meeting at 5pm in Rogow Room at Library
  + Volunteer Training Fair coming in April
* CONNECT
  + Monday at Community Services Building, this is an open meeting on how to more effectively use DSS services. This is a follow-up meeting. Questions were sent out and will be answered, like what is CPS allowed to do
* Mission Health
  + Working with staff and community agencies to talk about how they can help
* BHA
  + 3 vacancies opening up toward the end of the month and will be hiring new staff soon TBA
* Churches
  + Working on a project for homeless. Have 130 children to distribute to. 110 of them are ready for Thanksgiving. 85 are on the list to give them to.
  + Dec. 1st, will start collecting blankets, coats, sleeping bags
  + Nov. 19 & Nov. 20th softball tournament to benefit these projects
* TCS
  + Family eviction is the highest that has ever been recorded.
  + Angel Tree is by referral – clothing and toy grades K-12
  + Looking at doing a Swap Shop again in Spring
* Sharing House
  + Pack the Pantry happening Nov. 12 at Gazebo and at area locations throughout the county
  + Christmas Blessings are taking signups now for ages 18 and under
  + Turkey Sign up is happening now
* REACH
  + Meeting scheduled for Dec. 13th in County Commissioners Office at noon
* **Coalition Business**
* PIT
  + PIT happens the last Thursday of January to count the homeless in our county
  + 92 Were counted homeless and in shelters
  + We are looking for volunteers to help
  + There will be a training class around the 1st part of January
  + We will be compiling goody bags to distribute during the count
* End of Year Focus
  + Unaccompanied youth and prevention
* Discussion was made for the coalition to become its own 5013C to run a permanent supportive housing, rapid rehousing, apply for grants
  + In order to do this, we will need a financial backer of $2k
  + This will be voted on in December meeting
  + We will need quorum to vote on this in December
* Succession plan
  + Alternate Lead should be the natural progression to Lead
    - Alternate Lead should take minutes, be on conference calls, steering committee
  + Emily Lowery was nominated by Jennifer Molliere to be the Alternate and Ron Schieve seconded the motion. No one was opposed.
* In Person Meeting held in October
  + It was suggested by the regional committee during the in-person meeting to create Information packets. These should be made to enable our committee to pass out information to potential committee members.
* Membership application draft
  + Need to add meeting schedule
* ESG Application
  + Has been completed and submitted
  + 2 projects (SAFE and Haven) are under the regional application
  + This will include rent deposit assistance and utility deposit assistance
  + $14,632 was applied for between the two agencies and includes Rapid Rehousing and Shelter Operations
* As of January, our coalition will be called Southern Mountain Homeless Coalition

**Next meeting: December 1st at 9am, Brevard Housing Authority.**

Minutes submitted by: Emily Lowery