**Transylvania Regional Committee  
Meeting Minutes**

**Date: May 5, 2016  
Location: Brevard Housing Authority**

**Meeting Facilitated By: Jennifer Molliere**

**Regional Committee Leadership**

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| --- | --- |
| **Position** | **First & Last Name** |
| Regional Lead | Jennifer Molliere |
| Alternate Lead | Barbara Marr |
| Coordinated Assessment Lead | Jennifer Molliere |
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**Attendees**

|  |  |  |
| --- | --- | --- |
| **First & Last Name** | **Agency** | **Contact Information** |
| Jennifer Molliere | The Haven | [Jennifer@havenoftc.org](mailto:Jennifer@havenoftc.org) |
| Barbara Marr | United Way TC TRAIN | [UnitedWayTrain@Comporium.net](mailto:UnitedWayTrain@Comporium.net) |
| Rhodney Norman | BHA | [RNorman@HACA.org](mailto:RNorman@HACA.org) |
| Shelly Miller | TCS | [smiller@tcsnc.org](mailto:smiller@tcsnc.org) |
| Amy Upham | Smokey Mountain | [Amy.upham@SmokyMountainCenter.org](mailto:Amy.upham@SmokyMountainCenter.org) |
| Teesie | SAFE | Teesie@SafeTransylvania.org |

**Standing Agenda Items**

**Approval of previous month’s minutes**

**BoS Steering Committee meeting highlights**

**Notes from 5/3/2016 BOS/COC Teleconference:**

    *HUD has announced****Tier 2 funding****from the FY2015 CoC competition.*

*o   BoS awarded $1,249,382 in funds.*

*  5 PSH grants through Cardinal Innovations.*

*  2 new Housing Bonus projects through Homeward Bound in Henderson County and Allied Churches in Alamance County.*

*  2 TH renewal projects did not receive funding.*

*        HUD has opened the****CoC Registration****process for the 2016 competition.  BoS staff will complete the registration by the deadline of May 11, 2016.*

*o   For agencies wanting to apply for a new CoC project in FY2016, complete an intent to apply form at*[*http://bit.ly/23e1STr*](http://bit.ly/23e1STr)*.*

* *Regional Committees are asked to choose one representative from their community to serve on the Scorecard Committee.  Please fill out the online form at*[*http://bit.ly/1MZkUev*](http://bit.ly/1MZkUev)*by June 10th.*

*****Coordinated Assessment***

*o   All 26 plans within the BoS have now been approved and ready for or are implementing.  The Steering Committee approved the final plan from Rutherford-Polk.*

*o   Next Coordinated Assessment Exchange call will be May 10th between 3-4 PM. Register for the call at*[*http://ncceh.org/events/950*](http://ncceh.org/events/950)*.*

*o   If your Regional Committee has not turned in their first quarter CA outcomes, please do so ASAP.  The reporting form is at*[*http://goo.gl/forms/QESzakx4xH*](http://goo.gl/forms/QESzakx4xH)*.*

*****Written standards****will be revised in the coming weeks.  See the current written standards at*[*www.ncceh.org/files/6202/*](http://www.ncceh.org/files/6202/)*.  CoC and ESG grantees, expect to see an email asking for feedback about the current written standards.*

*        BoS staff received feedback from 17 Regional Committees about the****restructuring proposal****.  The Restructuring Workgroup will revise the plan based on this feedback.  The final draft proposal will be posted to the NCCEH website on May 31st in preparation for a vote at theJune 7 Steering Committee meeting.*

*        The BoS****Point-In-Time Count****and Housing Inventory Count were submitted to HUD on May 2.*

*o   The sheltered count decreased in 2016 while the unsheltered count increased.  Overall, the total number of homeless individuals decreased by 2%.  The total number homeless individuals in 2016 was 2,963.*

*o   Both chronic and veteran homelessness decreased in 2016.  The total chronically homeless individuals were 348.  The total number of homeless veterans were 136.*

*        Reminders:*

*o   ESG CAPER reports are due to the State ESG Office on May 4, 2016.*

*o   PSH Subcommittee meeting will be May 16, 2016 at 10:30 AM.  Register at*[*http://www.ncceh.org/events/955/*](http://www.ncceh.org/events/955/)

**Coordinated Assessment**

* Report from local CA subcommittee
  + No changes. Having a regional meeting at the end of May to discuss restructuring. Will discuss possibility of future HUD funding application and if it is to be completed as a region.
* Review of monthly numbers
  + # Prevention & Diversion Screen: (Haven) 5 completed
  + # VI-SPDATs: SAFE hasn’t started with assessment. Haven=0
  + # of referrals
    - SSVF: David Carr not in attendance to report
    - RRH: 1
  + # on waitlist: Haven-7, Haven Family-0, BHS-82, SAFE-7
* Outstanding CA issues
  + Grievances filed
  + Gaps in current system
* BoS CA Exchange highlights

**Agency reports**

* Teens in Crisis:
  + Housing: Article in Transylvania Times from TCS. Jennifer has met with Arleca and Coach Sinyard. The Haven will accept individuals as young as 16. They will need permission from parent and Sheriff will need to be notified. So far there are 3 TCS referrals in the Haven. An area of the Haven has been designated for these youth. Mike Abshire will be attending the next Teens in Crisis meeting. We are encouraged to learn from his model. For instance, calling a future housing option a “hostel” instead of a shelter if a local plan moves forward. The consensus is that teens need more than housing, they need to connect to resources as well. The Haven is hoping to help by capturing numbers of those in need. The Haven Board is meeting with Page Lemel.
  + Transportation: Bike Drive will be kicking off in next month or so. It will be a collaboration between White Squirrel Car Wash and French Broad Mobile Home Park. The Bike Drive will help bring in bikes which will need to be checked/repaired and then given away at 8 events in the county (4 Rosman, 4 Brevard). The team is still looking for a storage space in Brevard area. Brevard Housing Authority will be checking with their maintenance department about using a spare storage unit here in Brevard.
* Smoky Mountain Center
  + Shared an event occurring on May 27th. Informational flyer was distributed to all in attendance.
* The Haven/Haven Family Place
  + Staff offices will be moved to the Family House by end of next week. Signage will be placed on property to help direct visitors to new office located at the back of the Family House.
* SAFE
  + A Domestic Violence Sexual Assault Taskforce meeting will be held on June 9th from 12-2 at the County Commissioners Chambers. This is a joint effort by Sally Stepp and Page Lemel.
* Brevard Housing Authority
  + There are currently 2 vacancies (2bdrm). BHA is exploring the option of making McKinney-Vento a preference for housing.
* TRAIN
  + TRAIN Resource Fair plans are underway. Three locations have been identified as Rosman, Sapphire and Balsam Grove. One fair in Brevard. BHA was discussed as a good option, but would need about 170 door hangers to properly market the event to residents.
* Transylvania County Schools
  + Kindergarten registration continues. Backpack buddies program will continue for summer.

**Next meeting date, time, & location: June 2nd at 9am, Brevard Housing Authority.**