# Southwest Homeless Coalition Regional Committee

# Meeting Minutes

Date: October 5, 2016  
Location: 44 Bonnie Lane, Sylva and via Conference Call

Meeting Facilitated By: Monica Frizzell

**Regional Committee Leadership**

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| **Position** | **First & Last Name** | **Agency** |
| Regional Lead | Monica Frizzell | Vaya Health |
| Alternate Lead | Buffy Queen-absent | Reach of Haywood County, Inc. |
| Alternate Lead | Mindy Rathbone | The Open Door Ministries |
| Coordinated Assessment Lead | Monica Frizzell | Vaya Health |
| Point In Time Count Lead | Ashley Freeman | REACH of Macon County, Inc. |

**Attendees**

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| **First & Last Name** | **Agency** |
| Laura Bartucca | Vaya Health |
| Nancy Chastain | Hurlburt Johnson Friendship House, Inc. |
| Juleah Berliner | Meridian Behavioral Health Services |
| Anise Terry | REACH of Cherokee County, Inc. |
| Courtney Bodoni | Appalachian Community Services |
| Jessie Swink | Southwestern Child Development Center |
| Randy Ruffner | Hawthorne Heights |
| Lauren Zaloshinsky | VA Homeless Outreach SW region |
| Diane Phillips | REACH of Haywood County, Inc. |
| Bob Bourke | Macon New Beginnings |
| Clay and Cherokee Counties | Marked as present due to technical difficulties |

**Standing Agenda Items**

1. Introductions/ Attendance – Monica Frizzell
2. Approval of Minutes – approved Review of Action Items – accomplished

3. BoS Steering Committee meeting highlights

1. BoS Steering Committee sent an email with links, dates and a video. Monica will forward the email and suggested SWHC committee members keep this email for future reference.
2. PIT – please email PIT Lead information to [bos@ncceh.org](mailto:bos@ncceh.org) by Friday, October 28th.
3. Watched 2017 PIT webinar/training. <https://prezi.com/juum1h4pmyjc/balance-of-state-2017-point-in-time-count/?utm_campaign=share&utm_medium=copy>
4. Transitional committee for restructure – meeting scheduled for October 25th in Morganton. BoS wants to “go over the information” at this meeting. They are requesting representatives for the committee, ESG, etc. and would like 6-8 persons to attend. All of the above information will be included on the email from Monica.

4. Coordinated Assessment—Monica Frizzell

a. Outcome data report from BoS – Reviewed new report

b. Updated Outcome Data Report – due October 10th – this has been updated due to the BoS meeting. Monica reviewed in meeting and will send out to committee via email.

5. RRH update –Jessie Swink

Rapid Rehousing Update- There will be a permanent case manager position next fiscal year to help with heating assistance applications/applicants and help facilitate the cold weather shelter during the cold months with JNIN. The cold weather shelter is set to open on November 1st. Jackson Neighbors in Need (JNIN) – Evergreen funds will be supporting the case manager position this year for this shelter. Marilyn Chamberlin is the part-time Family Resource support for grant management and will be starting next Wednesday, October 12th.

6. PSH update – Monica Frizzell

PSH is at full capacity with 50 people in slots (3 over capacity). There are 9 in the ‘wait pool’ with lowest VISPDAT scores of 13-14. Four additional applications were received but are incomplete and therefore cannot be processed.

7. ESG update- REACH of Macon – Ashley Freeman - ESG reminder email will be sent out October 7th, 2016 and project applications are due October 18, 2016 to allow time for submission by the deadline of the 21st.

8. Agency Report Out:

REACH of Haywood County – The shelter is full (even the emergency overflow) with 5 women and 4 children. A lady and her son recently left the shelter. One individual left via Section 8 voucher and others are waiting.

REACH of Macon County- 5 women and 2 children with 1 that moved out.

The Open Door Ministries for Haywood Christian Ministries – Mindy stated everybody that sent in applications were approved for RRH with 3 that found housing and 1 still looking. There are 2 new individuals to present for RRH. There is currently 1 outstanding that she is working on. There are 21 men and 6 women currently.

Meridian Behavioral Health Services – There are 5 RRH applications to SWCD representing two counties, Haywood and Jackson.

Appalachian Community Services – There was one application for PSH and one for RRH submitted however one individual still needs to ‘find a place’. Primary care physician goes to each ACS location twice per month to help members that do not have a PCP.

VA Homeless Outreach SW region – The agency has rapid rehousing funds, however she is unsure about the quantity through HUD VASH. Lauren advised she will be at the Veteran’s Stand Down in Franklin this month (10/27).

Hurlburt Johnson Friendship House -- The agency just signed another 5-yr lease. There are currently 19 adults at the shelter. The new manager, Pat Meeks will be starting on Monday, October 10th. They will be operating a cold weather shelter that provides individuals with breakfast.

Hawthorne Heights – Since July there have been 18 residents. Nine are in the new house and it is still being renovated to allow for office space and a community garden. Some residents are PAWS volunteers. The residents receive 3 meals plus 2 snacks per day (X 365 days a year). HH has been able to do some outings with residents including the GSM Railroad in Bryson City, Nantahala Gorge and climbing the Alpine Towers.

Macon New Beginnings – Reported that from Jan – Sept, 2016 the agency has served 135 people. Out of the 135, 78 have been served via prevention and 57 have stayed in the shelter. This translates to over 1,000 meals served and 900+ volunteer hours. MNB has received some small grants. They will be attending the VA Stand Down on October 27th at the Community Building in Franklin. Bob shared that National Hunger and Homelessness Awareness week begins November 12th.

**ACTION Items**

1. PIT – please email PIT Lead information to [bos@ncceh.org](mailto:bos@ncceh.org) by Friday, October 28th.
2. Transitional committee for restructure – meeting scheduled for October 25th in Morganton. BoS wants to “go over the information” at this meeting. They are requesting representatives for the committee, ESG, etc. and would like 6-8 persons to attend. Monica will send out the email and all are invited to attend.
3. Monica will send out new outcome reporting form for Coordinated Assessment via email
4. CA - Outcome reports due by 10/10/2016 to Monica
5. Monica will send out contact list on who is trained in Coordinated Assessment.

**Next meeting: November 2, 2016 from 10-11:30am at the Smoky Mountain Sylva Office – 44 Bonnie Lane, Sylva, NC 28779 or join by conference call.**