**Johnston County Regional Housing Committee**

**NC Balance of State Continuum of Care**

***Meeting Minutes from December 17, 2015***

**In Attendance:**

Roxanne Curry, Johnston County Mental Health Center

Angela Jones, Johnston/Lee/Harnett Community Action

Adrienne O’Neal, Harbor House

Cherri Swails, JRS

Betsy Johnson, Carolina Outreach

Ulli Mattern, MH/SA Care Coordination

Shalonda Pellam, Commwell Health

Judy Brown, Smithfield Housing Authority

Rose Jones, Family Endeavors (Fayetteville)

Margaret Hinnant, JCMH Community Relations

**Introductions:**

Attendee introductions were made.

**Approval of Meeting Minutes:**

Minutes were approved by common consent.

**BoS Steering Committee Meeting Updates from 12/01/15**

* 1. BoS Steering Committee approved **Coordinated Assessment** plans from Kerr Tar, Neuse Trent, Southeast and Twin County Regional Committees and a policy for Regional Committees to change Coordinated Assessment plans.

The **2016 Point-in-Time Count** will be Wed. January 27

* 1. Email [bos@ncceh.org](mailto:bos@ncceh.org) with PIT point person by December 11
  2. Watch short PIT Count training at December Regional Committee meetings: [bit.ly/1QO00yY](http://bit.ly/1QO00yY)
  3. A longer training will be coming in January - information coming on this **HMIS** setup is finished for many BoS agencies and the NCCEH Data Center is working with other agencies.
  4. Regional Committees: conduct Regional Lead and alternate elections in January
  5. 2 page document outlining roles & responsibilities of Regional Leads and Regional Committees: [ncceh.org/files/3117/](http://ncceh.org/files/3117/)
  6. 2016 Regional Leads & alternates: Mark your calendars for in-person meeting in Raleigh on Friday, March 4

**Coordinated Assessment Up-Dates**

* Coordinated Assessment Questionnaire (National Alliance to End Homelessness)

This survey of consumers (people experiencing homelessness or that formerly experienced homelessness) can be used as an evaluation tool to determine if coordinated assessment is creating a shorter path for consumers between homelessness and a return to permanent housing. The questionnaire ties into the Coordinated Assessment Evaluation Tool, but can be used independently.

**Guest Speaker**

Angela Jones of Johnston-Lee-Harnett Community Action

Point in Time Count Lead, Johnston County Regional Housing Committee

NC Balance of State Continuum of Care

1102 Massey Street, Smithfield, NC 27577

(919) 934-2145 or [ajones.jlhca@gmail.com](mailto:ajones.jlhca@gmail.com)

Angela Jones from Johnston-Lee-Harnett Community Action presented information about Point in Time Count as Point in Time Count Lead.

**Discussion**

Questions were raised as to where Johnston County homeless can be located, collecting hygiene bags and blankets to distribute to the homeless, safety/escorts for the data collectors, appropriate approach to the homeless

* Conducting a Point-in-Time Count

Conducting a Point-in-time Count is important for all communities. The count provides a snapshot of who is homeless on a given night. This information can be used a plan local homeless assistance systems, to tailor programs to meet existing needs, and to raise public awareness of homelessness.

The Point-in-time Count is a one-day, statistically reliable, unduplicated count of sheltered and unsheltered homeless individuals and families in the country.

HUD requires that all Continuums of Care conduct a Point-in-Time Count each year during the last ten days of January. Programs that have beds dedicated to serve homeless individuals and families also conduct a bed inventory (the Housing Inventory Count.)

* What time is the count?

The 2016 Point-in-Time Count will be held the night of Wednesday, January 27.

Communities should count people where they are on that particular night. On the night of the count, emergency shelters and transitional housing programs should count the persons who are residing in their programs. Permanent supportive housing programs and rapid re-housing programs should also count their residents. While these folks are no longer homeless and are not included in the total number of homeless persons, it’s important to gather data on how many people we’ve moved into permanent housing.

Street counts of unsheltered homeless people should be done the night of the count. If you are planning on including a services-based count (counting unsheltered homeless persons at service agencies, such as soup kitchens), you would do this during the day after the count. Remember, if you do a services count during the day after the PIT, you’ll be asking “Where did you stay last night?” If the person stayed in a shelter or in transitional housing, you know they have already been counted.

Watch short PIT Count training at December Regional Committee meetings: [bit.ly/1QO00yY](http://bit.ly/1QO00yY)

**Announcements**

* Transition to Community Living Initiative (TCLI)

Ulli Mattern, Care Coordination Supervisor for Johnston County Mental Health gave an update on Transition to Community Living Initiative (TCLI) progress.

The State of North Carolina entered into a settlement agreement with the United States Department of Justice in 2012.

The purpose of this agreement is to make sure that persons with mental illness are able to live in their communities in the least restrictive settings of their choice.

* Point-in-Time scheduled for Wednesday, January 27, 2016!

**Next Meeting – January 21, 2016 at 10:30 am**

**Johnston County Mental Health Center Conference Room**