

# North Carolina Balance of State Continuum of Care

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[www.ncceh.org/BoS](http://www.ncceh.org/BoS)

## Balance of State Steering Committee Meeting

4.6.10

### Attendance:

Denise Neunaber  
Nancy Holochwost  
Nancy Parks-Hunter  
Lynn Inman  
Wanda Feldt  
Amy Modlin  
Talaika Williams  
Donna McCormick  
Nikki Ratliff  
Jim Curtin  
Shakirah Francis  
Laura Hartman  
Jackie Sheffield  
Vanessa Neustrom  
William Parker

Michele Steele  
Kim Braxton  
Bill Warren  
Don Rogers  
Eliza Goodwin  
Kristi Case  
Paulette White  
Joel Rice  
Albert Barron  
Sonia Ensenat  
Debbie Cole  
Bianca Gentile  
Sharon Foust  
Teena Willis

### Approval of March Minutes

It was noted that Paulette White, Donna McCormick and Wanda Feldt needed to be added to the attendance list. A motion to approve the minutes was made and approved [White, Hartman].

### Old Business

- Any region that has not reported its elected lead to NCCEH must send the name and contact information to [bos@ncceh.org](mailto:bos@ncceh.org).
- Webpages are available on the NCCEH website for Regional Committees to post minutes, agendas, updates, and other information. Contact Nancy at NCCEH to set up your page.
- The BoS Structure Review Committee is complete and will meet on April 19 to discuss BoS policies and procedures. Information from the meeting will be reported at the next Steering Committee meeting.

### 2010 CoC Competition

- Based on the due dates in some notices recently released by HUD, we anticipate that the CoC application will be due earlier than it was last year. Known due dates are as follows:
  - April 16: Grant Inventory Worksheets due to HUD
    - NCCEH must confirm that HUD has an accurate list of the grants up for renewal in the 2010 application process. Any grantee that believes their grant is due for renewal this year should contact NCCEH immediately to make sure they are included on the worksheet. NCCEH will be contacting all known grantees to confirm information about their grants.
  - May 1-31: NCCEH enters Point-in-Time and Housing Inventory information into the Homelessness Data Exchange.
  - May 4: Notice of Intent to Apply due to NCCEH
    - All agencies that intend to submit new projects for funding must call or email NCCEH by May 4. Applicants that submitted new projects in 2009 and have not heard if they've been funded should also be in contact, since they would need to consider re-applying if they are not funded.
  - May: The Scorecard Committee will meet to decide what changes should be made to the scorecard that is used to score project applications.
    - All Regional Committees must select their representative for the Scorecard Committee and submit the name to NCCEH as soon as possible. People from agencies that are applying for funding can still serve on this committee.
  - June 4: NCCEH registers the CoC in esnaps.
  - June 4: Grantee Pre-applications due to NCCEH
    - All applicants must complete a pre-application.
  - Mid-Summer?: Anticipated release of the CoC NOFA

### **Pre-applications**

- In order to apply for funding, all applicants must submit the pre-application form. This includes both new and renewal projects.
  - The pre-app process gives BoS leads time to provide feedback to grantees, helps to improve the final application that is submitted, and gives the BoS an opportunity to divide up any excess pro rata so that no money is left on the table.
- Forms will be posted on the NCCEH website and emailed out on Friday, April 9.
  - Anyone with feedback or suggestions from last year's pre-app should contact NCCEH within the next couple of days.
- Completed forms are due Friday, June 4.
- Feedback from BoS leadership will be given to new projects in the order pre-apps are received. Applicants are encouraged to try to submit their pre-apps early to allow ample time for revision.

### **Other Upcoming Activities**

- HUD is in the process of sending grant agreements to all Renewal Grantees that received funding in the 2009 application cycle. Funding decisions for 2009 new projects are expected to be announced soon.
- New CHIN trainings in April are posted on the CHIN website ([www.nchomeless.org](http://www.nchomeless.org)) and the NCCEH website. New online trainings and trainings on specialized reports have been added.
- BoS subcommittees will meet in April.
- Any region in the BoS that is newly active or is revitalizing its participation and needs TA about the funding process can contact NCCEH to have staff meet with its regional group.
- The BoS submitted HMIS data to the AHAR (Annual Homelessness Assessment Report) on Veterans in transitional housing for families. The BoS needs to improve CHIN participation and data quality to be able to submit information in more categories for next year's AHAR.

### **Regional Committee Updates**

- Onslow: The homeless coordinator from the VA and a representative from RHA Health will be meeting with the regional committee to look at creating transitional housing for homeless veterans.
- Alamance: The regional committee is working on becoming a 501(c)(3).
- Piedmont: The 5<sup>th</sup> annual housing forum was held last week and Denise Neunaber was the keynote speaker.
- Rockingham: The housing coordinator at the LME held a BoS 101 workshop last month with the regional committee.
- Southwest: The Division of Prisons released a sex offender into homelessness after 10 years of incarceration. He is now back in jail on a probation violation because he's homeless.
- Catawba-Burke: Burke County is working on establishing a shelter for women and children. In Catawba County, Mental Health Partners is applying for a justice and mental health partnership grant that will fund 2 case managers and one peer support specialist to decrease recidivism in jails.
- CHIN: New trainings are being added to the calendar, including online trainings on HMIS and HPRP topics and live trainings specifically for ESG grantees. Dates are posted at [www.nchomeless.org](http://www.nchomeless.org).

**Next Meeting:** May 4, 2010 at 10:30 am