



NC Balance of State Continuum of Care

Steering Committee Meeting

August 2, 2016

10:30 AM

Welcome

- Roll Call
- Reminders
 - *6 to mute/unmute line
 - Please do not put us on hold
 - Hold music is disruptive



Agenda and Minutes

Today's agenda

- Regional Committee Restructuring
- ESG Update
- CoC Competition Update
- Coordinated Assessment
- Written Standards
- Veterans Homelessness
- Upcoming Meetings & Reminders



Review & Approve Minutes

- July minutes

- www.ncceh.org/files/7213/



Regional Committee Restructuring

Resources for Transition Committees

- BoS staff have completed a Frequently Asked Questions documents that has been posted to the NCCEH website.
 - www.ncceh.org/files/7137/
- BoS staff are available for telephone calls with current Regional Committees.
 - Email bos@ncceh.org to schedule a call.



The Restructuring Workgroup made a recommended timeline with benchmarks

- Will assist RCs to meet the January 1, 2017 goal.

Date	Task
June 30	Formation of Transition Committees
July 31	Complete draft plan for RC transition
August 31	Presentation of Transition Plan to current RCs for approval
September 30	Initial meeting of consolidated RC and election of leaders
October	1-day regional meetings with BoS staff to create 100-day plans
October 31	Creation of PIT and CA subcommittees
January 1	New RCs formed and meeting



BoS staff are providing support during the transition period

Date	Support
June 2016	Creation of Frequently Asked Questions document
June/July 2016	One-on-one phone calls with current RCs to answer questions and provide guidance – at RC request
August/Sept. 2016	One-on-one phone calls with Transition Committees
October 2016	Regional 1-day workshops to prepare 100-day plans
Oct-Dec 2016	On-site visits to new RCs by BoS staff



BoS staff will be contacting Regional Leads for Transition Committee calls

- BoS staff will email current Regional Leads in the new Regional Committee structure to schedule a mandatory call
 - Provide updates and timelines
 - BoS staff feedback on initial transition plans
 - Answer lingering questions
 - Talk about next steps
- Regional Leads should expect to see an email this week
- Calls will be held week of Aug. 8th and week of Sept. 12th



ESG Funding Update

The ESG funding process is expected to start this summer.

- Projected application release in August
- Application process:
 - Regional Committees are responsible for running the ESG application process in the local community
 - BoS CoC will provide answers to questions that apply to the CoC as a whole



Regional Committees asked to identify and submit ESG Leads.

- Regional Committees were asked to submit contact info by June 30 for person who will lead the local ESG application process
- Regional Committees who have not submitted:
 - AHRMM, Burke, Caswell, Foothills, Neuse-Trent, Randolph, Rutherford-Polk, Southeast, Southwest, Transylvania
- Please submit ESG Leads to BoS CoC by end of day tomorrow: <http://bit.ly/1spUpWr>



BoS staff will offer support to communities during the ESG process.

- August phone calls with communities
 - BoS staff will schedule calls with ESG Leads to discuss:
 - Type of process
 - Questions that need to be answered by funding committee
 - Applicant capacity to operate ESG programs
 - BoS staff will email ESG Leads instructions on how to schedule calls this week
- BoS staff have posted general funding competition resources that communities can review when designing their local process:
<http://www.ncceh.org/bos/esg/>



ESG application can be done in old or new Regional Committees.

- Regional Committees can choose to complete this year's ESG application as a new Region or as the old Regional Committee
- Needs to be a community-wide decision
- Please let BoS staff know if you decide to apply under new Regional Committee structure at bos@ncceh.org ASAP!



CoC Competition Update

The CoC application is underway.

- HUD released the CoC NOFA on June 29
- The CoC consolidated application is due September 14
- CoC consolidated application has 3 parts
 1. CoC application: CoC-wide info, completed by BoS staff with input from agencies, Steering Committee, other stakeholders
 2. Project applications: individual applications from agencies for new and renewal projects
 3. Project priority listing: ranked list of project applications, recommended by Project Review Committee and approved by Steering Committee



Next steps for project applicants

- 2 deadlines for application materials
 - July 29: HMIS reports, threshold materials for new projects
 - August 12: project application, all other forms/attachments
- EsnapS opened on July 25 to enter project applications
- Update: HUD not reviewing/scoring leverage, so no leverage letters required
 - Applicants emailed & updated Project Application Instructions posted
 - Match is still required (25% on all budget except leasing)
- All application info will be posted to NCCEH website:
www.ncceh.org/bos/currentcocapplication/



Regional Committees asked to provide info needed for the CoC application

- Some questions in the CoC application ask about activities across all 79 counties
- BoS staff will send Regional Leads a form to collect this information
 - HUD released detailed application instructions on Aug. 1
- There will be a short turnaround – please expect a quick deadline!



CoC application includes CoC-wide system performance measures

- This is the first year CoCs are asked to report on them
- Questions about key indicators of success in ending homelessness
 - length of homeless episodes
 - returns to homelessness
 - number of homeless people & first time homeless
 - placement in/retention of permanent housing
 - employment/income growth
- BoS staff will submit this info through HDX
 - HUD extended the deadline from August 1 to August 15
 - NCCEH data center emailing agencies if data fixes needed



Project Review Committee will meet in August

- The Project Review Committee is responsible for reviewing and scoring project applications using the scorecard
- Committee creates ranked list of projects for Steering Committee approval
- Meetings:
 - August 11: introductory call
 - August 18, 19, 22: one-on-one calls with BoS staff to review scores
 - August 26: final call to create ranked list of projects



Project Review Committee will meet in August

- Each Regional Committee has 1 representative
- Rep may not be from agency that is applying for funding (new or renewal)
- Missing reps from 14 Regional Committees:
 - AHRMM, Alamance, Beaufort, Burke, Caswell, Chatham, DISSY, Foothills, Hertford, Johnston, Randolph, Rutherford-Polk, Southwest, Transylvania
- Submit contact info by August 5: <http://bit.ly/2933fmi>



CoC application timeline

- **August 2:** Steering Committee meeting
- **August 11:** Project Review Committee orientation meeting
- **August 12:** due date for project applications and forms
- **August 12:** due date for RC Approval Forms for new projects
- **August 15:** System Performance Measures due to HUD
- **August 26:** Project Review Committee meets to create ranked list of projects
- **August 30:** special Steering Committee meeting to approve ranked list of projects
 - *alternate should attend if Regional Lead is applicant
- **August 30:** project applicants notified if project included in final application

- **September 6:** Steering Committee meeting
- **September 7:** project applicants hit submit in esnaps
- **September 14:** CoC consolidated application due to HUD



BoS staff are revamping the APR review process.

- As part of our responsibilities as CoC lead, BoS staff will review APRs with grantees prior to submission to HUD
 - Ensures good HMIS data quality and accurate reporting to HUD
- BoS staff have set up a new system to keep the review process on track
- Update was emailed to grantees on July 22



Grantees will receive email reminders when APRs are coming due.

- 2 weeks after grant end date:
 - NCCEH emails reminder to grantee
 - Grantee asked to run HMIS APR and fix data issues
- 45 days before APR due date:
 - NCCEH runs HMIS APR and notifies grantee of remaining data issues/red flags
- 30 days before APR due date:
 - Grantee sends NCCEH draft HUD APR for review
- 14 days before APR due date:
 - NCCEH sends needed revisions to grantee to fix before submission to HUD
- Wrinkle: APR form for FY2014 grants not available in esnaps



Coordinated Assessment

Coordinated Assessment Exchange, Tuesday, August 9, 3:00-4:00 pm

- Monthly on the second Tuesday, 3:00-4:00 p.m.
 - Register on the NCCEH website:
www.ncceh.org/events/963/
- CA Exchange meeting materials posted on NCCEH website
 - www.ncceh.org/bos/subcommittees/caexchange/



2nd Quarter Coordinated Assessment Outcomes were due on July 15, 2016

- Missing outcomes from 12 Regional Committees:
 - Beaufort, Caswell, Chatham, Foothills, Hertford, Johnston, Lee-Harnett, Neuse Trent, Rutherford-Polk, Southeast, Southwest, Transylvania
- Please submit one form per Regional Committee with totaled information for the 2nd quarter
- Reporting form: <http://goo.gl/forms/QESzakx4xH>



All Regional Committees who submit outcomes will receive new report.

- BoS staff have created a Coordinated Assessment Outcome Report in order to:
 - Improve understanding of data and data quality by reflecting data back to communities
 - Provide a visual tool to see how your CA system is operating and where there are gaps
 - Provide a way for the CAC to oversee implementation and provide feedback to your Regional Committee



The CA Outcome Report will be a part of CAC oversight.

- Report process:
 1. Regional Committees will complete Google form to submit CA outcomes
 2. BoS staff will generate a report and email it to the person who submitted outcomes
 3. Regional Committees will have an opportunity to address issues and resubmit data
 4. Corrected reports will be reviewed by the CAC for questions and feedback



Written Standards

Background on Written Standards

- The BoS CoC adopted preliminary Written Standards in October 2015
 - Necessary for the 2015 Emergency Solutions Grant application for grantees to be in compliance
 - Understood that these were preliminary and needed to be revised as soon as possible
 - Received initial feedback from ESG office about changes needed



BoS staff along with a workgroup have developed Written Standards drafts

- Written standards have been drafted for:
 - Emergency Shelter
 - Transitional Housing
 - Homelessness Prevention and Rapid Rehousing
 - Permanent Supportive Housing
- The Written Standards Workgroup has provided feedback for the initial programmatic written standards drafts
 - Drafts posted at:
www.ncceh.org/bos/subcommittees/writtenstandards/
- BoS staff have emailed a form to Regional Leads and CoC, ESG, and SSVF grantees for feedback by August 12th.



BoS staff have completed draft written standards for Coordinated Assessment

- These standards are an update of the original Coordinated Assessment Toolkit
- The CAC met recently to provide feedback and direction for these written standards



Coordinated Assessment written standards take a systemic approach

- The overview section is similar to the programmatic written standards
- CA written standards take a systemic approach to:
 - Client intake process
 - Assessment, including tools used
 - Barriers and client choice
 - Community accountability



The written standards set Coordinated Assessment priorities

- Uses the HUD Notice CPD-14-012
 - Released by HUD and adopted as a separate policy by the BoS CoC in October 2012
 - Sets priorities for:
 - Length of time homeless
 - Severe Service needs
 - Chronic status
 - Other
- Note: HUD just released Notice CPD-16-11 last week that supersedes the notice above. All written standards will be updated to include this new prioritization notice.



BoS needs feedback on the Coordinated Assessment standards

- BoS staff will email a form asking feedback questions for the Coordinated Assessment Written Standards
 - Email will be sent to Regional Leads and regular attendees of the Coordinated Assessment Exchange calls this week
 - Feedback will be due August 12th



The process for revising our written standards

- August 2016
 - Regional Committees, CoC, ESG, and SSVF grantees provide feedback due August 12th
 - BoS staff will meet with the Written Standards Workgroup for final review on August 23rd
 - All written standards will be posted to the NCCEH website by August 31st
- September 2016
 - Written Standards drafts brought to the September 6th Steering Committee meeting for approval



Veterans Homelessness

BoS staff hosted two in-person meetings with SSVF grantees.

- Meetings allowed BoS staff and SSVF grantees to:
 - Build on the momentum from the Rapid Results bootcamp
 - Better understand each other's work and role in ending veterans homelessness
 - Gather available data to better understand the scope of veteran homelessness
 - Start a plan to meet the USICH benchmarks and criteria for ending veterans homelessness



The vision is to develop regional veteran systems.

- Regional Committees and SSVF grantees will coordinate to quickly identify and refer veterans
- Regional veteran systems will rely on a primary SSVF grantee to act as navigator for all homeless veterans, including those not eligible for SSVF
- BoS staff is drafting an outline of this process with SSVF grantees to present to the Steering Committee



BoS staff and SSVF grantees are pursuing options to increase capacity.

- Exploring how to increase CoC staff capacity to manage regional plans to end veterans homelessness
- Looking into how to expand coverage to all 79 counties in the BoS CoC



Recommendation: Form a Subcommittee on Veterans Homelessness

- Proposal for Steering Committee to approve the formation of a Subcommittee on Veterans Homelessness to continue the work of designing and implementing a veterans system
- Membership to include SSVF, VA Medical Center, HUD-VASH, VISN 6, and Regional reps
- Motion?



Meetings & Reminders

Meetings and Reminders

- Regional Committee Leads: Submit Project Review Committee Member representatives by August 5:
<http://bit.ly/2933fmi>
- Regional Committees: Submit contact info for ESG lead via the form at <http://bit.ly/1spUpWr>
- Regional Committee Leads and Grantees: Submit feedback on Written Standards via the provided forms by August 12
- PSH Grantees: PSH Subcommittee Meeting
 - Monday, August 15, 10:30-11:30:
www.ncceh.org/events/956/



Meetings and Reminders

- Coordinated Assessment Leads: BoS Coordinated Assessment Exchange
 - Tuesday, August 9, 3:00-4:00:
www.ncceh.org/events/963/
- Coordinated Assessment Leads: BoS Coordinated Assessment Outcome Forms
 - Outcome forms for the second quarter (March-June) were due July 15
 - Submit outcomes at <http://goo.gl/forms/QESzakx4xH>



Wrap Up

- SPECIAL MEETING: Tuesday, August 30, 10:30 – 12:00
- Next regular meeting: Tuesday, September 6, 10:30 – 12:00
- Keep in touch
 - bos@ncceh.org
 - (919) 755-4393

