**Southwest Homeless Coalition Meeting**

January 6, 2016

Meeting facilitated by – Sarah Lancaster

Notes – Sarah Lancaster

Attendees: Ashley Freeman - Reach of Macon County and PIT Lead, Cecelia Crawford - Executive Director at Reach of Cherokee County, April Chastain – Court and Legal system representing REACH of Clay County, Cindy Hoyle – Therapist for Meridian, Misty Turner – Family Resource Center, Arora Allen – Hawthorn Heights, Buffy Queen – Reach of Haywood, Sarah Lancaster – Employment and Housing Manager for SM LME/MCO

1. December’s Minutes will be reviewed at next HC meeting – February 2016.
2. Agency Updates:
3. Ashley Freeman discussed ADA compliant, upcoming PIT date, provided group with an update regarding new shelter and December’s fundraiser.
4. Cecelia Crawford provided group with contact information director@reachofcherokeecounty.org.
5. April Chastain indicated she is the Support Group contact, discussed DVPO process, indicated that court and legal system continues to see an increase in families and individuals relocating to Clay County, and provided group with an overview of Cherokee’s Casino point system. April’s contact information – april@reachofclaycounty.org.
6. Cindy Howell indicated Meridian continues to send a number of referrals to SM for SM’s PSH Program (VI-SPDAT provided).
7. Misty Turner provided group with an overview of JNIN’s cold weather shelter rules. Contact Misty should you have additional questions.
8. BoS Updates and Reporting Requirements:
9. Coordinated Assessment Outcome Reporting

Sarah Lancaster indicated that CAO reports have not been sent to Monica in a timely manner. If you haven’t submitted reports for this quarter, (October, November, December) please send to Monica ASAP. Please contact Monica or Sarah should you have questions or need support. Monica.frizzell@smokymountaincenter.com Sarah.lancaster@smokymountaincenter.com.

1. Reminder to participate in monthly BoS conference calls – see calendar on NCCEH website.

Action Items/Tasks - Information requested

1. VI-SPDAT Version 2 – link (print) Family vs. Individuals

Monica supplied Committee with electronic copy following meeting – see email

1. PIT information

Ashley supplied Committee with PIT instructions and information following meeting – see email

1. Contact information with numbers

Monica supplied Committee with contact list document following meeting – see email

1. Monica will follow up with Section 8 Administrator – Four Square and encourage agency to participate in monthly HC meetings