



NC Balance of State Continuum of Care

Steering Committee Meeting

June 7, 2016

10:30 AM

Welcome

- Roll Call
- Reminders
 - *6 to mute/unmute line
 - Please do not put us on hold
 - Hold music is disruptive



Agenda and Minutes

Today's agenda

- Regional Committee Restructuring Proposal
- ESG Update
- CoC Competition Update
- Coordinated Assessment
- Written Standards
- HMIS Update
- Upcoming Meetings & Reminders



Review & Approve Minutes

- May minutes
 - <http://www.ncceh.org/files/7041/>



Regional Committee Restructuring Proposal

Restructuring Workgroup met to finalize proposal

- Restructuring Workgroup met on May 26th.
 - Members: Jim Cox, Kim Crawford, Nicole Dewitt, Brian Fike, Sarah Lancaster, Melissa McKeown, Susan Pridgen, Juliet Rogers, Lori Watts, Talaika Williams
- The Restructuring Workgroup:
 - Evaluated feedback received from current Regional Committees
 - Looked at trends for each question and identified any outliers that the workgroup might not have thought about
 - Spent extra time on suggested map revisions



Restructuring Workgroup revised the proposed map based on feedback

- Madison County was moved to the Southwest RC
- Johnston County was moved to Randolph, AHRMM, Lee-Harnett
- Sampson and Duplin Counties were moved back to the Down East RC
- Washington County was moved to Pitt, Beaufort, Martin and Bertie
- Hertford County was connected to what was the Northeast RC



Restructuring Workgroup recommends a timeline with benchmarks

The workgroup developed a framework with recommended timelines to assist RCs to meet the January 1, 2017 goal.

Task	Complete By
Formation of Transition Committees	June 30
Complete draft plan for RC transition	July 31
Presentation of Transition Plan to current RCs for approval	August 31
Initial meeting of consolidated RC and election of leaders	September 30
1-day regional meetings with BoS staff to create 100-day plans	October 1-14
Creation of PIT and CA subcommittees	October 31
New RCs formed and meeting	January 1



Restructuring Workgroup developed plan for support to RCs

- Workgroup worked with BoS staff to determine type of support needed to assist RCs with the transition

Date	Support
June 2016	Creation of Frequently Asked Questions document
June/July 2016	One-on-one phone calls with current RCs to answer questions and provide guidance – at RC request
August 2016	One-on-one phone calls with Transition Committees
October 2016	Regional 1-day workshops to prepare 100-day plans
Oct-Dec 2016	On-site visits to new RCs by BoS staff



ESG Funding Update

The ESG funding process is expected to start this summer.

- Projected application release in August
- Application process:
 - Regional Committees are responsible for running the ESG application process in the local community
 - BoS staff will provide answers to questions that impact the CoC as a whole
- Next step for Regional Committees: Decide who will be the local lead for the ESG application process
 - Submit the name to BoS CoC by June 30th:
<http://bit.ly/1spUpWr>



BoS staff will offer support to communities during the ESG process.

- August phone calls with communities
 - ESG Leads and Regional Committee leadership will be able to schedule call with BoS staff in August to discuss local process
 - BoS staff will email instructions on how to schedule calls
- BoS staff are looking for resources on setting up funding processes
 - Be on the lookout for emails about potential webinars or resources in the coming months



ESG application can be done in old or new Regional Committees.

- Regional Committees can choose to complete this year's ESG application under the new or the old Regional Committee structure
- Needs to be a community-wide decision



CoC Competition Update

NCCEH submitted CoC registration and Grant Inventory Worksheet to HUD.

- CoC-wide, preliminary steps in the 2016 CoC competition
- CoC registration was due May 11, 2016
- Grant Inventory Worksheet was due May 26, 2016
 - Field office reviews GIW and sends to HUD HQ by June 10
 - Final GIW sent back to CoC by June 27



The CoC competition will likely be earlier than expected.

- We originally expected the NOFA to be released in August
- HUD has recently said they anticipate the competition will run June 30 – September 30
- CoC portion of application includes performance measures this year
 - Questions about length of homeless episodes, returns to homelessness, number of homeless people, placement/retention of permanent housing, employment/income growth
 - BoS staff will submit this info through HDX
 - Expected to open in June



Next steps for CoC applicants

- New Project Intent to Apply
 - For agencies applying for new funding (not renewals)
 - Complete form ASAP: <http://bit.ly/23e1STr>
 - Housing Bonus funding available for:
 - PSH serving 100% chronically homeless individuals/families
 - RRH serving individuals/families coming from streets, shelter, or fleeing domestic violence
- All applicants: expect to hear from BoS staff when NOFA is released



2016 Scorecard Committee will meet in mid-June.

- Regional Committees each asked to appoint one rep for Scorecard Committee
- Committee determines criteria and scoring guidelines for new and renewal project scorecards
- 1-2 meetings
 - Finalize proposed scorecard for Steering Committee approval
- Please choose your Scorecard Committee reps by June 10th
 - Received from: Burke, Onslow, Piedmont, Randolph, Rockingham, Wilson-Greene
 - Other RCs, fill out online form ASAP: <http://bit.ly/1MZkUev>



BoS staff are working with PSH grantees that did not meet all key elements.

- In the 2015 CoC application, the scorecard asked if PSH grants met all 6 of SAMSHA's key elements for PSH programs
 - Best practices for housing programs serving people with disabilities
- 9 agencies did not meet 1 or more of the key elements
- BoS staff working with agencies on making changes
 - Have held site visits with 2 agencies
 - Have sent emails to all agencies regarding the elements they missed



BoS staff are holding a meeting for all PSH CoC grantees in July.

- Meeting is aimed at helping all PSH grantees follow best practice standards
 - Assistance on the key elements that were commonly missed (not requiring services, not having restrictive program rules)
 - Clarifying eligibility and other key program compliance issues
 - Discussing benchmarks for program performance
- Required for all CoC PSH grantees
- July 12, 10:00 – 3:00 at HUD office in Greensboro
 - Register: www.ncceh.org/events/987/



Coordinated Assessment

Coordinated Assessment Exchange, Tuesday, June 14, 3:00-4:00 pm

- Monthly on the second Tuesday, 3:00-4:00 p.m.
 - Register on the NCCEH website:
<http://www.ncceh.org/events/951/>
 - This month's call: CA Implementation
- CA Exchange meeting materials posted on NCCEH website
 - www.ncceh.org/bos/subcommittees/caexchange/



1st Quarter Coordinated Assessment Outcomes were due on April 15, 2016

- Reporting on January – March 2016
- All Regional Committees implementing coordinated assessment March 2016 or earlier
 - Received reports from: Rockingham, Onslow, Alamance, Henderson, Kerr-Tar, Pitt, Down East, Twin County, DISSY, Wilson-Greene, AHRMM, Randolph, Lee-Harnett
 - BoS staff has followed up with Regional Committees who did not submit



2nd Quarter Coordinated Assessment Outcomes will be due on July 15, 2016

- All Regional Committees are required to submit CA outcomes for April-June 2016 by July 15, 2016
- Please submit one form per Regional Committee with totaled information for the 2nd quarter
- Reporting form (required)
 - <http://goo.gl/forms/QESzakx4xH>



Written Standards

Background on Written Standards

- The BoS CoC adopted preliminary Written Standards in October 2015
 - Necessary for the 2015 Emergency Solutions Grant application for grantees to be in compliance
 - Understood that these were preliminary and needed to be revised as soon as possible
 - Received initial feedback from ESG office about changes needed



The benefits of strong Written Standards

- Give grantees specific guidelines for how to best operate their programs to have the best chance of ending homelessness
- Creates consistency across the Balance of State
- Protects our clients, putting their needs first
- Provides a baseline for holding all of programs in the BoS to a specific standard of care



Getting started on revising our Written Standards

- Written Standards workgroup formed at the March 2015 Regional Lead In-Person meeting
- Asked CoC, ESG and SSVF grantees to give feedback on current Written Standards – was due May 20th
 - Current Written Standards:
www.ncceh.org/files/6202/
 - 17 current grantees responded
 - BoS staff is going through the feedback now



The process for revising our Written Standards

- June 2016
 - BoS staff are drafting Written Standards for:
 - Emergency Shelter
 - Transitional Housing
 - Rapid Rehousing and Homelessness Prevention
 - Permanent Supportive Housing
 - The HUD Field Office and state ESG office will review drafts of each component and provide feedback on compliance issues



The process for revising our Written Standards

- June 2016
 - BoS staff will review the Written Standards for each component type with the Written Standards workgroup
- July 2016
 - Introduction of draft Written Standards at the July 5th Steering Committee meeting
- July/August 2016
 - CoC, ESG, and SSVF grantees provide feedback



The process for revising our Written Standards

- August 2015
 - BoS staff and Written Standards Workgroup revise drafts
 - Final Written Standards drafts posted on NCCEH website
- September 2016
 - Written Standards drafts brought to the September 6th Steering Committee meeting for approval



HMIS Update

The HMIS License Allocation Policy needs revision

- The BoS CoC has not updated its HMIS License Allocation Policy since the Michigan Coalition Against Homelessness (MCAH) became the Lead Agency
- The NCCEH Data Center has been allocating licenses to new CoC and ESG grantees as needed
- The BoS CoC has recently received several requests for new HMIS licenses from agencies already on the system



The revised HMIS license allocation policy remains basically the same

- Updated the background history with the addition of MCAH as the HMIS Lead Agency
- Continues the allocation of free licenses through June 30, 2017
- Lays out requirements for all HMIS users
 - Log into the system at least once every 60 days
 - Maintain high data quality
 - Be responsive to outreach from NCCEH and MCAH
 - Regular agency attendance at RC meetings
 - Entry of all HUD required data elements
 - Completion of all required trainings within 1 month of request
 - Confidentiality of username and password – no sharing



Vote for approval of new policy

- The new policy is posted on the NCCEH website:
www.ncceh.org/files/7122
- Request a motion for approval of revised NC HMIS License Allocation Policy



HMIS GC Representatives

- The BoS CoC has 4 representatives and 4 alternates on the HMIS Governance Committee
- Current Representatives and Alternates

Seat	Rep	Alternate
BoS	Brian Alexander	Denise Neunaber
Region 1	David Jacklin	Trina Hill
Region 2	Kim Crawford	For approval: Amy Steele
Region 3	Nicole Dewitt	Branden Lewis



BoS CoC needs to fill the alternate position for Region 2

- BoS staff recommends Amy Steele
 - Amy is the Executive Director of Rockingham County Help for Homeless in Madison, NC
 - Amy is an end user and can give the HMIS Governance Committee key perspective
- Request a motion for approval of Amy Steele to be the Region 2 alternate representative to the NC HMIS GC



Meetings & Reminders

June meetings & reminders

- Coordinated Assessment Leads: BoS Coordinated Assessment Exchange
 - Tuesday, June 14, 3:00-4:00 p.m.
 - <http://www.ncceh.org/events/951/>
- Coordinated Assessment Leads: BoS Coordinated Assessment Outcomes
 - Second quarter outcomes due July 15
 - First quarter outcomes were due April 15
 - Submit outcomes: <http://goo.gl/forms/QESzakx4xH>



June meetings & reminders

- Regional Committee Leads:
 - Submit Regional Committee Scorecard representative using form: <http://bit.ly/1MZkUev>
 - Due June 10, 2016
- RRH Providers: RRH Subcommittee Meeting
 - Friday, June 17, 10:30-11:30 a.m.
 - <http://www.ncceh.org/events/959/>
- PSH CoC Grantees: PSH Grantee Meeting
 - Tuesday, July 12, 10:00-3:00 in Greensboro
 - <http://www.ncceh.org/events/987/>



Wrap Up

- Next meeting: Tuesday, July 5, 10:30 – 12:00
- Keep in touch
 - bos@ncceh.org
 - (919) 755-4393

