



North Carolina Balance of State Continuum of Care

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Coordinated Assessment in Balance of State

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What is it?

Coordinated assessment, also known as coordinated entry or coordinated intake, is a system that allows for a coordinated entry into your local homeless services. Coordinated assessment increases the efficiency of a homeless assistance system. HUD requires CoCs to implement coordinated assessment in order to standardize access to homeless services and coordinate program referrals.

BoS Coordinated Assessment Vision Statement: Coordinated assessment assists the NC BoS CoC to end homelessness by increasing exits to housing, decreasing length of time homeless and reducing returns to homelessness. Consumers will quickly access appropriate services to address housing crises through a right-sized, well-coordinated agency network.

Coordinated assessment can help to:

- Create a client-focused environment
- Minimize time spent searching for assistance
- Maximize use of system resources
- Identify system service gaps

Coordinated assessment systems include:

- Consistent, clear information on how/where to access services
- Standardized screening and assessment tools that gather information about people, their needs and program eligibility
- Information about programs and agencies available within a Regional Committee
- Standardized referral process to appropriate programs or agencies within a region
- Process and tools for making program admissions decisions

Watch 20-minute instructional presentation:

<http://prezi.com/wnyhynaotpo3/continuum-of-cares-coordinated-assessment-system>

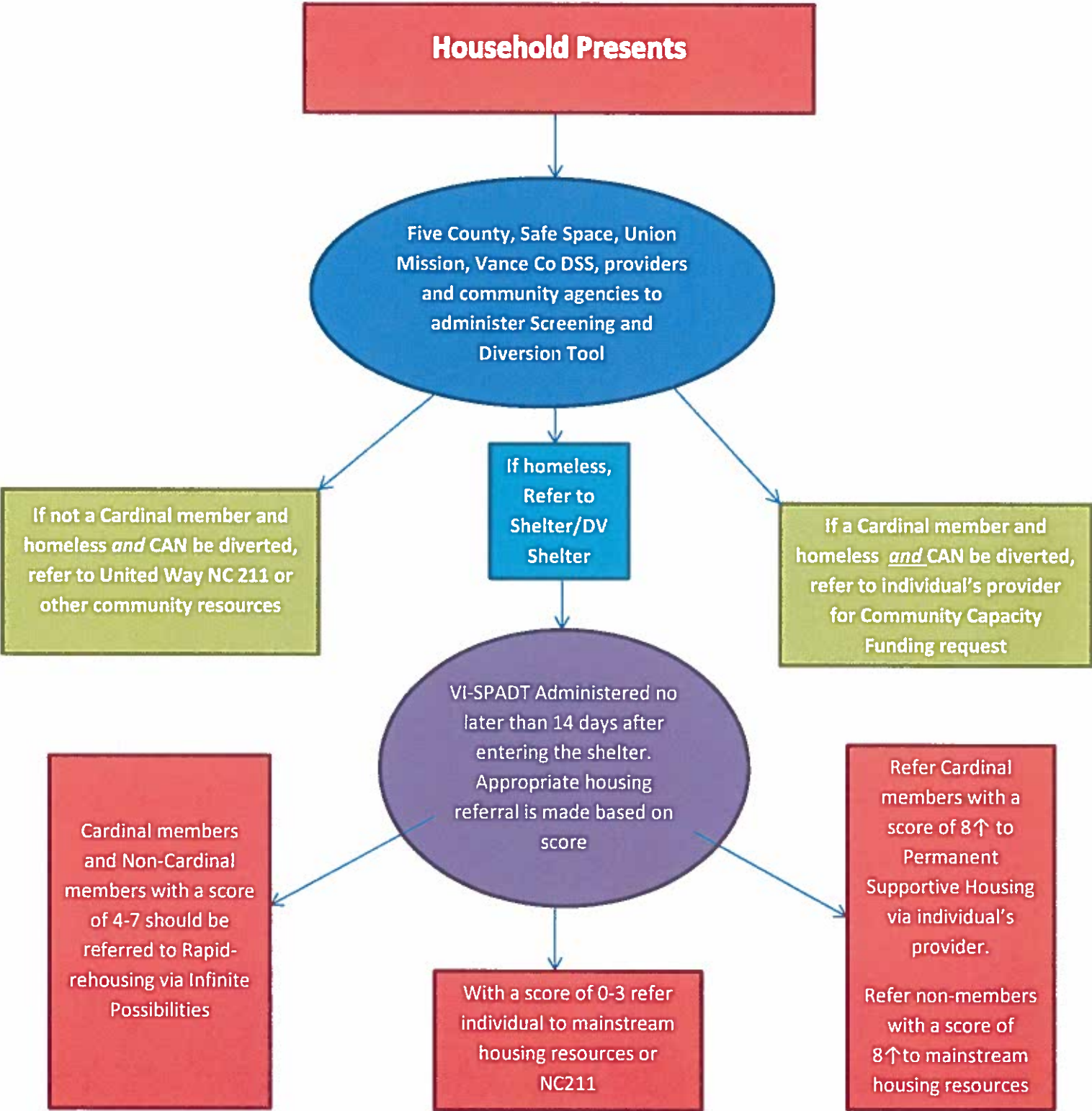
Prezi technical instructions:

- *Open the url*
- *Wait for Prezi to load*
- *Click full screen icon in lower right-hand corner*
- *Click "Allow" to popup box asking Allow full screen with keyboard controls*
- *Make sure volume is turned up (you will hear music before presentation content starts)*
- *When the presenter pauses, advance material by clicking spacebar (or using arrows if not in full screen mode)*

Prezi content notes:

- The CoC = BoS; our system will be planned and operated by Regional Committees
- Access = centralized or decentralized model
- Assessment = 3 part tool
- Referral = process to be determined in coordinated assessment planning

Coordinated Assessment Referral Process



Step by Step Coordinated Assessment Referral Process

- **Household Presents**
- ***Administer screening and diversion tool***
 - If the individual can be diverted from homelessness and they are **NOT** a Cardinal Innovations member refer them to NC211 or other community resources.
 - If the individual can be diverted from homelessness and **IS** a Cardinal Innovations member they should be referred to their provider to make a referral for Community Capacity Funding.
 - If individual is homeless or in a domestically violent situation, refer them to the appropriate shelter.
- ***Administer VI-SPADT to individual no later than day 14 at shelter or DV shelter.***
 - The VI-SPADT score determines the appropriate housing referral source for the individual.
 - **For members of Cardinal innovations**
 - Score of 0-3- refer individual to mainstream housing sources
 - Score of 4-7-refer to Rapid Re-housing program via Infinite Possibilities
 - Score of 8 or higher -refer to individual's provider for Permanent Supportive Housing program referral.
 - **For Non-members of Cardinal Innovations**
 - Score of 0-3 refer individual to mainstream housing sources
 - Score of 4-7 refer to Rapid Re-housing program via Infinite Possibilities
 - Score of 8 or higher refer to mainstream housing sources

Screening and Diversion Tool

***** Only administer to at-risk or homeless households.**

Date of Screening: _____

Number of individuals in household: _____

1. Is the head of household actively receiving mental health, substance abuse or developmental disability services? Yes _____ No _____
2. If so, where?
Name of Provider: _____ Contact information for provider: _____
3. Are you currently living in a violent or life threatening situation? Yes _____ No _____



***** If individual answers yes to question #3, immediately refer to domestic violence shelter and discontinue screening.**

4. Where did you sleep last night? _____
5. Was it a safe place? Yes _____ No _____
6. Could you stay there tonight? Yes _____ No _____
7. Is there somewhere else other than the shelter you could stay tonight?
Yes _____ No _____ N/A _____ If yes, where? _____
8. What would you need to avoid entering the shelter?
Rental assistance? _____
Utility assistance? _____
Other: _____
How much funding would you need to address the above issue? _____

For staff conducting screening only

9. What was the outcome of this screening?
Referred to shelter _____ Name of shelter _____ Location _____
Referred to DV Shelter _____
Given list of Community resources (NC211) _____
Referred to the above named provider for funding assistance referral _____
Hotel Voucher _____
No prevention resources available _____
Other: Targeted Unit _____ Section 8 Housing _____ Subsidized Housing _____ Public Housing _____

Name of referring agency: _____ Date Submitted _____

Name of screener: _____ Contact Info: _____

***** Please fax completed form to Joel Rice or Jeanne Variano at 1-877-342-6574**

Kerr-Tar Regional Housing Committee

Shelter Referral Form

Date of Screening: _____

Name of individual being screened: _____

DOB: _____

Type of screening (check one): Screening & Diversion _____ VI-SPADT _____

Name of agency administering screening: _____

Name of staff administering screening: _____

Contact information of screener: Phone: _____ E-mail: _____

Disposition of screening: _____

Note to shelter staff:

Please contact one of the following to arrange administration of the VI-SPADT (if not being administered by shelter staff) no later than day 14 of households stay in shelter:

For Franklin, Granville or Vance County residents call:

Infinite Possibilities at 252-431-1926

Or

For Halifax County residents call:

Union Mission at 252-537-3372 ex.28