# Southwest Homeless Coalition Regional Committee

# Meeting Minutes

Date: April 6, 2016  
Location: Conference Call

Meeting Facilitated By: Monica Frizzell

**Regional Committee Leadership**

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| **Position** | **First & Last Name** | **Agency** |
| Regional Lead & webmaster | Monica Frizzell | Smoky Mountain LME/MCO |
| Alternate Lead | Buffy Queen | Reach of Haywood County, Inc. |
| Alternate Lead | Mindy Rathbone | The Open Door Ministries |
| Coordinated Assessment Lead |  |  |
| Point In Time Count Lead | Ashley Freeman | Reach of Macon County, Inc. |

**Attendees**

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| --- | --- |
| **First & Last Name** | **Agency** |
| Laura Bartucca | Smoky Mountain LME/MCO |
| Jill Carter | Supportive Services for Veteran Families Asheville Buncombe Community Christian Ministry |
| Matt Gaunt | Children’s Hope Alliance (HH) |
| Bob Bourke | Macon County New Beginnings |
| Christan Blount | Reach of Haywood County, Inc. |
| Reba West | Reach of Haywood County, Inc. |
| Mia Boyce | Haywood Pathways Center |

**Standing Agenda Items**

1. Introductions/ Attendance – Monica Frizzell
2. Approval of Minutes – approved as edited
3. BoS Steering Committee meeting highlights

a. The BoS Steering Committee reported 30 agencies missing info for the Point in Time count (the SWHC was not one of them).

b. The Regional Committee wants to consolidate from 26-27 groups down to 13. Currently, this will not affect our region. Examples were provided as to the pros/cons of the consolidation via the call on 04/05. The BoS is interested in receiving feedback on a feedback form that Monica will send out to the group.

1. Coordinated Assessment

a. These must be submitted quarterly. The CA outcome report is due again in April (by the 15th ). If you have not yet done so, please send your information to Monica as soon as possible. **Anyone administering a Prevention and Diversion Screening or VI SPDAT assessment must fill out an outcome form. This can be done by agency and not individual.**

b. The outcome report needs to be filled out as this helps determine what is effective/not effective. It also helps to show gaps in service.

c. The Regional Committee Plan needs to be updated with the new VI SPDAT scores. There was a request to update the Regional Committee Plan timeframe to administer the assessment before the 14th day in a shelter. . It was voted on and majority approved for the VISPDAT to be given (after) the third day of an individual’s shelter stay. The committee discussed why this change is needed to best serve the individual’s in our region. Monica will send out the Regional Committee Plan to all members. Please provide feedback before next meeting.

1. RRH update – Ginger Hill and/or Misty Turner

Rapid Rehousing Update was tabled for this month’s meetings as neither Ginger nor Misty were able to attend today’s call. A conference call will be scheduled to discuss RRH and get an update as well as answer several questions.

1. PSH update – Monica Frizzell

There are 47 people in slots (counting a few looking). Currently PSH is full with 5 currently in the ‘wait pool’.

1. Veteran’s Administration – Jill Carter, Supportive Services

For intake, call 828-259-5314 and depending on the county the referral will go to either Jill or David Carr. Buncombe County is shared, otherwise the counties are divided:

Jill-Madison, Haywood, Clay, Cherokee, Graham and Swain; David-Jackson

They offer vouchers providing 90 days assistance (and beyond). It is important to note only Buncombe and Haywood vouchers are available. RRH is available from the Veteran’s Administration is all 7 of our counties.

1. Agency Report Out:

REACH of Haywood County – currently serving 6 adults and 4 children and one individual has a PSH slot. Shelter staff has increased, which has been helpful in allowing managers and supervisory staff to work on their necessary tasks and paperwork.

REACH of Macon County- Currently serving 5 women and 1 child. New shelter has been built and is complete just waiting on appropriate security measures to be in place-anticipated opening date 04/19.

Macon New Beginnings- In the past 7months MNB has served 160 individuals.

Haywood Pathways Center- Currently serving 25 men, 8 women and one family and recently surpassed a record number of guests with 45. Seeking two part-time positions, one male and one female.

Children’s Hope Alliance- currently 6 out of 8 slots filled with one homeless youth. The new facility will allow for one additional youth to be served. Conversations and training for staff referencing human trafficking being implemented to better serve victims.

**Other Agenda Items**

**ACTION ITEMS:**

3b. Monica will send out the feedback form on the Regional Committee restructuring proposal. The group will provide any desired feedback via email to Monica before **April 30, 2016.** Monica will submit the information to the BoS via one feedback form on April 30, 2016..

4a. Send Coordinated Assessment information to Monica **as soon as possible**. Information must be submitted to BoS before **4/15/2016**. Monica will send out reminder emails one week in advance of due date.

4b. Monica will send out the Regional Committee’s current plan from the website. The group will provide feedback via email to Monica in reference to the Regional Committee Plan’s request to change VI-SPDAT administration timeframe in shelters. Please look over entire plan and make changes as needed for update before next meeting.

5. Monica will schedule a conference call with Ginger and Misty ASAP to discuss RRH.

Next meeting: **May 4, 2016 at 10am-11:30am** at the Smoky Mountain Sylva Office – 44 Bonnie Lane, Sylva, or join by conference call; 1-877-885-3221. Passcode: 4318258