

**ROCKINGHAM COUNTY REGIONAL COMMITTEE
BALANCE of STATE CONTINUUM of CARE**

(Helping the Homeless)

**General Committee
MEETING MINUTES
January 21, 2016**



Members Present: Faye Pierce (Chair), Ellery Blackstock (Past Chair), Jeanne Penn (Secretary), Marlene Harrison (Regional Lead), Tabitha Cox (Treasurer), Curtis Pierce (RCVC), Amy Steele (Vice Chair), Tracey Boubacar (Daymark), Jane McDaniel, Sharon Neville, Susan Long

Welcome – Chair, Faye Pierce thanked and welcomed everyone for attending. Introductions were made.

Prayer – Curtis said a prayer to begin the meeting.

Meeting Minutes Review/Approval of last meeting – Motion to approve the minutes of the December 17, 2015 meeting minutes was made by Curtis and seconded by Ellery. Motion passed unanimously.

Treasurer's Report & Coordinated Assessment Report – Treasurer, Tabitha Cox reported that there were no checks written in December and the balance remained \$2,116.46. Please see the housing report in Attachment A.

Coordinated Assessment: If changes need to be made within the Coordinated Assessment, they can now be made at the Regional Level and sent in to BoS for approval. Coordinated Assessment 2nd quarter report was sent in on time

Faye – Would like to step down as Coordinated Assessment Lead, so we will need to elect one at the next meeting.

Targeted Key: The Joy A. Shabazz Center is the new contact for this program

Blankets and backpacks have been donated for the Point In Time Count.

Jeanne – Discussed Point In Time Count and what Committee has stated thus far. She will email a list of duties per the committee. Amy has name tag holders and Tabitha will create name tag cards for those to wear who will be going out on that night. Point In Time Count is scheduled for January, 27th

The HUD definition of homelessness can be found on the nceh website. Also everyone now needs to be using the new VISPDAT II Form. And reporting those numbers quarterly to Faye (or the Coordinated Assessment Lead).

Meeting was adjourned: Motion by Curtis, seconded by Amy and carried unanimously.

Next Meeting: February 18, 2016

ATTACHMENT A

Housing Report – January 2016

Reidsville Housing Authority

Total number of 40 slots.

Total number of 39 slots taken.

Total number of 13 family slots taken.

Total number of 39 individual slots taken.

Total number of 45 adult clients.

Total number of 33 child clients.

Total number of 1 slots available.

Total number of 1 clients in process of entering program.

Total number of 0 clients graduated or left the program this month.

Total housed – 72

Help, Incorporated: Center Against Violence

Total number of 5 slot.

Total number of 5 family slots taken.

Total number of 0 individual slot taken.

Total number of 5 adult clients.

Total number of 10 child clients.

Total number of LIMITED slots available.

Total number of 3 families in process of entering program.

Total number of 0 families that graduated or left the program this month.

TO DATE: Total number of 17 households (17 adults & 23 children) served throughout this program.

Rockingham County Help for Homeless

PERMANENT GRANT PROGRAM

Total number of 20 slots.

Total number of 20 slots taken.

Total number of 11 family slots taken.

Total number of 9 individual slots taken.

Total number of 27 adult clients.

Total number of 21 child clients.

Total number of 0 slots available.

Total number of 0 clients in process of entering program.

Total number of 0 clients that graduated or left the program this month.

RAPID RE-HOUSING GRANT PROGRAM

Total number of 14 slots.

Total number of 12 slots taken.

Total number of 4 family slots taken.

Total number of 8 individual slots taken.

Total number of 12 adult clients.

Total number of 11 child clients.

Total number of 2 slots available.

Total number of 1 clients in process of entering program.

Total number of 1 clients that graduated or left the program this month.

ATTACHMENT B

Regional Lead Report January 6, 2015

North Carolina Housing Finance Agency (NCHFA)

- The NCHFA has 3.4 million dollars to provide 30 year loans for Supportive Housing Development (SHDP). The BoS, CoC is expected to receive 600,000 to 700,000 for shelter construction and rehab projects. The organization expects to fund 6 projects within the BoS, serving adults and children with special needs, who are in a low income to poverty level status.
- To apply for this funding, the applicant must have had a 501(c)3 status for at least 2 years with up-to-date audits; must prove ability to sustain for 30 years, the life of the loan.
- 2016 applicants must put in a pre-application and arrange for a site visit this month. the link for the pre-app is: www.nchfa.com/Nonprofits/SHDsupportivehousing.aspx.
- The deadline for the application is 2/29/2016.
- Any organization wishing to apply should have an operation in place, or at least land for construction.
- If it is not feasible for an applicant to apply for funding this year, they may contact the NCHFA in February to discuss planning for the opportunity to apply next year. Contact information:
Margrit Bergholz – 919-877-5633; mcbergholz@nchf.com or Gwynn Beloredi – 919-877-5648.
- The group also has funds to assist with training organizations regarding project development and capital campaigns.

Coordinated Assessment

- The BoS changed from version 1 to version 2 of the VISPDAT beginning January 1, 2016. Details of the changes can be located at ncceh.org/files/6130. The link for step by step instructions of version 2 is: ncch.org/files/6366
- **The 2nd Outcome Report is due from the Coordinated Assessment Lead by January 15, 2016**
- Reporting forms can be found at: <http://goo.gl/forms.QESzKx4xH>
- The next C.A. Dialogue meeting be January 12, from 3-4pm.
- Review and update data 211 Directory
<http://goo.gl/forms/cmeOEPeqZw>

ESG

- Can expect notifications to Lead agencies this month.
- Hope to have the full list of awards by the February Steering Committee call.

POINT IN TIME COUNT

- Regional committees should be preparing for the yearly count of homeless individuals with sub populations. The count will be held from 6pm Wednesday, January 27 through 6pm Thursday, January 28.
- Forms can be retrieved at ncceh.org/2016pit/
- A PIT training webinar will be held on January 7, 2016 at 11am. To register for the training go to: www.ncceh.org/events/971/
- Other Resource: www.ncceh.org/pointintimehowto/

Migration

- BoS migration to NC HMIS is essentially complete.
- AHAR was successfully submitted.
- HMIS bed coverage and utilization rates are good, overall.
- BoS is planning for the annual HMIS training, service evaluation, feedback and agency reviews.

Yearly Elections

- Elections for the Regional Lead the Alternate Regional Lead and the Coordinated Assessment Lead must be done this **January** and must be included in the minutes and uploaded to the NCCEH website.
- Positions do not have to change but elections must be conducted and so noted.
- If the Regional Lead has an interest in COC funding or ESG funding, an elected Alternate should not have an interest as a funding recipient.

Regional Lead and Alternate

- There will be an all day, mandatory meeting for Regional Leads and Alternates on **March 4, 2016** with an inclement weather date of **March 21, 2016**.
- Roles and responsibilities of the Regional Lead and Alternate can be found at: <http://goo.gl/forms/bv/mtye8930>