



North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

BoS Coordinated Assessment Dialogue Call January 12, 2016

Attending: Linda Brinson, Thadeous Carr, Fredrika Cooke, Roxanne Curry, Matt Dinkins, Brian Fike, Monika Gauthier, Gabriela Gonzalez, Chris Hoover, Emily Locklear, LaTasha McNair, Michelle Knapp, Faye Pierce, Susan Pridgen, Ginny Rainwater, Joel Rice, Candice Rountree, Amy Steele, Bob Williams

Staff: Emily Carmody, Corey Root

- Reminders
 - Oct-Dec outcome report due Jan. 15
 - All Regional Committee implementing coordinated assessment December 2015 or earlier
 - Expecting 16 reports
 - AHRMM, Alamance, Beaufort, Burke, Caswell, Catawba, DISSY, Down East, Henderson, Johnston, Onslow, Pitt, Randolph, Rockingham, Southwest, Wilson Greene
 - Staff working on improvements for reporting form and tally sheet
 - Goal: implement new form and training for April 2016 report
 - Incorporate feedback from Regional Committees and CAC
 - For January report, use same form
 - <http://goo.gl/forms/QESzakx4xH>
 - NCCEH has resources posted to help complete the form
 - Online training: <http://bit.ly/1Mi8WgZ>
 - Tally sheet: ncceh.org/files/5741
 - 211 Updates from Regional Committees due Jan. 31
 - Directories sent to Regional Committee lead and CA lead in October
 - NCCEH will contact United Way to get plans for Regional Committees with plans approved in December
 - Process for review
 - Review the information in the provided 211 directory
 - Determine if local listings are complete and accurate
 - Update information as necessary
 - Record the number of updates made by your Regional Committee using this Google form: <http://goo.gl/forms/cmeOEPeqZw>

- Coordinated Assessment Lead Job Description
 - Regional Committee will elect/appoint CA Leads in January
 - BoS staff created a Coordinated Assessment Lead job description to help with process
 - Incorporated into Local Leadership Roles & Responsibilities document: <http://www.ncceh.org/files/3117/>
 - Regional Lead
 - Regional Committee
 - Coordinated Assessment Lead

OVERALL: Monitor, continuously improve, and report on the local coordinated assessment system.

<u>Duties</u>	<u>Timeframe</u>
Understand how the coordinated assessment process works <ul style="list-style-type: none"> • Agencies' roles in system • How individuals and families access homeless services <ul style="list-style-type: none"> ○ To solve immediate housing crisis (shelter) ○ To return to permanent housing (program referral or other means) 	As outlined in local coordinated assessment plan
Facilitate coordinated assessment implementation <ul style="list-style-type: none"> • Evaluate effectiveness of BoS assessment tools <ul style="list-style-type: none"> ○ Prevention/Diversion screen ○ VI-SPDAT ○ Case management tool • Manage referral process between agencies • Manage and troubleshoot the waitlist system 	As outlined in local coordinated assessment plan
Attend coordinated assessment workgroup meetings	Monthly (second Tuesdays, 3:00 - 4:00 p.m.)
Submit quarterly outcome reports to BoS Coordinated Assessment Council (CAC) using outcome form	Quarterly (January, April, July, October)
Share information with BoS staff and other Regional Committees about successes and challenges of coordinated assessment in your Regional Committee during <ul style="list-style-type: none"> • Monthly coordinated workgroup call • Quarterly outcome report • Other calls/emails as needed 	Regularly
Manage local grievance process for coordinated assessment for <ul style="list-style-type: none"> • Households that do not agree with program referrals • Agencies that do not want to accept program referrals 	As outlined in local coordinated assessment plan
Submit coordinated assessment plan change requests to CAC <i>See CA Plan Change Policy for more information</i>	As needed
Recruit other community partners to participate in coordinated assessment	As needed
Provide coordinated assessment updates at Regional Committee meetings	As outlined in local coordinated assessment plan
With other members of the Regional Committee, identify system gaps and develop plans to address these gaps	As outlined in local coordinated assessment plan
Answer questions about coordinated assessment from local stakeholders	As needed



- Feedback from group on CA roles and responsibilities
 - Clear, easy to understand
 - Many Regional Committees have CA subcommittees that meet locally, could add chairing/organizing/etc these local meetings to the Duties
 - Staff will make this change
- VI-SPDAT Review
 - On Jan. 1, 2016, BoS changed from version 1 to version 2 of the VI-SPDAT
 - More detail about the changes
 - ncceh.org/files/6130
 - Step-by-step instructions posted
 - ncceh.org/files/6366
 - Regional Committee tasks
 - Agency tasks
 - How is change to version 2 going for Regional Committees?
 - Alamance & Onslow – no problems
 - DISSY – met with committee earlier today, changing over as of today
 - Kerr Tar – ramping up with CA, looking to implement VI-SPDAT in coming weeks
 - VI-SPDAT effective?
 - Alamance – yes effective, taking about 8 minutes to complete (used to take 11 minutes), staff changes up the order of the questions; count successes when they come
 - Down East – helpful to see who has highest service need; the issue is not having resources available, the household scores for PSH but don't have PSH slot available; the next step will be working community members to create housing. Working with local nonprofit to create housing for vets and non-vets in Wayne County, recruiting partners to become increasingly involved through Regional Committee meetings
 - Coordinated Assessment doesn't end homelessness, it reflects reality back to community
 - Onslow – it's hard to see the numbers of folks for whom there is no program available
 - When no PSH available, clients go on waiting list; clients go to other counties if that is a viable option
 - At Feb. CA workgroup meeting we will discuss what communities can do when there are not resources available to meet the needs presented
 - Discrepancies with the VI-SPDAT
 - Not taking 45 minutes
 - Higher scores from one agency
 - Re-do BoS training
 - Reassess a household when needed, when a situation changes
 - Keep talking, keep the conversation going
 - For shelter clients, can re-assess based on behavior while in the program
 - Folks assessing with VI-SPDAT meeting together at CA subcommittee level for RCs and discussing these issues
- Next meeting
 - Tues. Feb. 9, 3-4 pm; Register on NCCEH website
 - ncceh.org/events/947
- Keep in touch: bos@ncceh.org, (919) 755-4393

