



North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

Steering Committee Meeting Agenda

Tuesday, January 5, 2016, 10:30 am – 12:00 pm

Call-in info (audio): (218) 895-9693, conference code 805232#

Online presentation: <https://join.me/nccehrocks>

10:30 WELCOME & CALL TO ORDER

ONE	Presenter: Nancy Holochwost	Estimated Time: 5 min
	Background Information: Roll call is for elected regional leads; other callers should identify themselves afterwards. If this is your first time calling in to a NC BoS Steering Committee meeting, please email bos@ncceh.org with your contact information.	
	Supporting Materials: <ul style="list-style-type: none">Regional Lead Contact List: ncceh.org/files/3430	

MINUTES

TWO	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes, by common consent
	Supporting Materials: <ul style="list-style-type: none">December minutes: ncceh.org/files/6417	

SUPPORTIVE HOUSING FUNDING AVAILABLE

THREE	Presenter: Corey Root	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: The NC Housing Finance Agency announced the availability of the Supportive Housing Development Program 2016 funding cycle. Staff will review the funding purpose and criteria and the application process and timeline.	
	Supporting Materials: <ul style="list-style-type: none">Supportive Housing Development Program: http://www.nchfa.com/Nonprofits/SHDsupportivehousing.aspx	

COORDINATED ASSESSMENT

FOUR	Presenter: Corey Root	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: Staff will present coordinated assessment plans for Foothills and Lee-Harnett Regional Committees ready for review by the Steering Committee. Staff will review the process for updates to NC 211 directories that are due by Jan. 31.	
	Supporting Materials: <ul style="list-style-type: none"> BoS Coordinated Assessment Info: ncceh.org/bos/coordinatedassessment/ 	
	Action Items: <ul style="list-style-type: none"> Regional Committees: Complete NC 211 directory updates and let NCEEH staff know by filling online form: http://goo.gl/forms/0gO5dnF6Gh Coordinated Assessment Leads: BoS Coordinated Assessment workgroup <ul style="list-style-type: none"> Tues. 1/12, 3:00-4:00 p.m.: ncceh.org/events/946 	

ESG UPDATE

FIVE	Presenter: Corey Root	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Staff will give an update on ESG awards for Balance of State grantees.	
	Supporting Materials:	

POINT IN TIME COUNT UPDATE

SIX	Presenter: Nancy Holochwost	Estimated Time: 15 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: The 2016 Point-in-Time count will be the night of Wednesday, January 27. Each Regional Committee within Balance of State is responsible for holding a count at its homeless programs as well as conducting an unsheltered count. NC BoS staff will give an update on this year's PIT resources, including redesigned PIT forms. All PIT point people should attend the BoS PIT training on Thursday, January 7, at 11:00; Regional Leads and agency staff are also welcome to attend.	
	Supporting Materials: <ul style="list-style-type: none"> HUD PIT and HIC Guides & Webinars: https://www.hudexchange.info/hdx/guides/pit-hic/ NCEEH Point-in-Time Count resources: ncceh.org/pointintimehowto 	
	Action Items: <ul style="list-style-type: none"> PIT Count Lead Contacts and other interested parties: Please register for and attend PIT Training on Thurs., 1/7, 11:00 am: ncceh.org/events/971 	

NCCEH DATA CENTER & HMIS UPDATE

SEVEN	Presenter: Beth Bordeaux & Corey Root	Estimated Time: 15 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: The NCCEH Data Center Director will give an update on the status of migration for HMIS and the Annual Homeless Assessment Report (AHAR). Staff will present an alternate for the HMIS Governance Committee to replace an outgoing member.	
	Supporting Materials: <ul style="list-style-type: none"> NC HMIS Helpdesk: hmis@ncceh.org, (919) 410-6997 	
	Action Items:	

REGIONAL LEAD ELECTIONS

EIGHT	Presenter: Corey Root	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Per the BoS Governance Charter, Regional Committees are required to elect one Regional Lead and one Regional Lead alternate each January. Staff will review elections and other requirements for Regional Committees.	
	Supporting Materials: <ul style="list-style-type: none"> Regional Lead/Regional Committee roles and responsibilities: ncceh.org/files/3117 	
	Action Items: <ul style="list-style-type: none"> Regional Committees: Submit Regional Lead, alternate and Coordinated Assessment Lead contact info via this form by Jan. 31: http://goo.gl/forms/bvmtye8930 2016 Regional Leads & alternates: Mark your calendars for in-person meeting in Raleigh on Friday, March 4. 	

UPCOMING MEETINGS& REMINDERS

NINE	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Action Items: <ul style="list-style-type: none"> Regional Committees: Complete NC 211 directory updates and let NCCEH staff know by filling out online form: http://goo.gl/forms/0gO5dnF6Gh Coordinated Assessment Leads: BoS Coordinated Assessment workgroup <ul style="list-style-type: none"> Tues., 1/12, 3:00-4:00 p.m.: ncceh.org/events/946 PIT Count Lead Contacts and other interested parties: Please register for and attend PIT Training on Thurs., 1/7, 11:00 am: ncceh.org/events/971 Regional Committees: Submit Regional Lead, alternate and Coordinated Assessment Lead contact info via this form by Jan. 31: http://goo.gl/forms/bvmtye8930 2016 Regional Leads & alternates: Mark your calendars for in-person meeting in Raleigh on Friday, March 4. 	

11:55 ADJOURN

Next Meeting – Tuesday, February 2, 2016, 10:30 AM