

1 ROCKINGHAM COUNTY REGIONAL COMMITTEE BALANCE of STATE CONTINUUM of CARE

(Helping the Homeless)

**General Committee
MEETING MINUTES
September 17, 2015**



Members Present: Faye Pierce, Chair, Ellery Blackstock, Vice Chair/Past Chair, Beverly Scurry, Secretary, Marlene Harrison, Regional Lead, Tabitha Cox (Treasurer), Curtis Pierce (RCVC) Amy Steele (Help for Homeless), Jane McDaniel (JASCIL), Ruth Mitchell (ADTS – CAR), Tracey Boubacar (Daymark), DeShanna Johnson (CPHS),

Welcome – Chair, Faye Pierce thanked and welcomed everyone for attending. Introductions were made.

Prayer – Marlene said a prayer to begin the meeting.

Meeting Minutes Review/Approval of last meeting – Motion to approve the minutes of the August 20th, 2015 meeting minutes was made by Curtis and seconded by Marlene. Motion passed unanimously.

Treasurer's Report & Coordinated Assessment Report – Treasurer, Tabitha Cox reported that there were no checks written in September and the balance remained \$2,116.46. Please see the housing report in Attachment A.

Old Business:

Bylaws: The Executive Board will work on updating the bylaws to include the Coordinated Assessment and reviewing them to make sure they are in compliance with the BoS.

BoS Survey: The BoS has asked that all Regional committees complete a survey, to provide input on the possibility of combining some Regional Committees in some format. The Board feels that our committee is strong and can stand alone, but would be willing to help smaller, less established counties. The Board completed the BoS Survey and got the input of the committee on the answer. See attachment B for answers. The survey must be turned in by September 30th. MOTION: Ellery made a motion to except the BoS Regional Committee Capacity Survey with suggested changes noted and Marlene will submit to NC BoS. Motion seconded by Curtis. Approved unanimously by committee.

Coordinated Assessment Toolkit Training: Tabitha did a short training on the Coordinated Assessment Toolkit. Tabitha asked all agencies to do the Prevention and Diversion screening (Emergency Response Screening) within their agency to either prevent homelessness or divert it.

There was a question regarding referrals for Rapid Re-Housing. Those referrals would go to Help, Inc. (domestic violence referrals), Rockingham County Help for Homeless (families and individual referrals).

After the prevention and diversion screening is done there are three agencies in which referrals can be made Help, Inc., Help for Homeless, and Reidsville Housing Authority. These agencies will complete the VI-SPDAT.

It was mentioned that challenges are presented when in order to prevent or divert someone from homelessness all that is needed is a small sum of money or items to contribute to the household they reside in, and there are no specific funding allocations for such. At this point donations are relied on heavily for things such as this.

There was a question regarding Supportive Services Veterans Families (SSVF) for veterans in Rockingham County. SSVF assists veterans with things like deposits or rental assistance. Veterans Affairs Supportive Housing (VASH) another program that is available for veterans which is similar to Section 8 housing vouchers. **DeShanna agreed to look into SSVF and VASH for Rockingham County.**

Tabitha continued to discuss the Coordinated Assessment Toolkit by covering the VI-SPDAT tool. It's a scoring system that's fairly easy to follow to add question by question. If you score 5 – 9 you are referred to Rapid Re-Housing and a score of 10 or more is Permanent Supportive Housing.

The tool is great and really works in scoring appropriately for what the client needs. Any agency that comes across a client who is in need of housing can complete the screening and make the necessary referral. There is still a significant need for a shelter in Rockingham County and it will be important to keep making the community aware of the issue, getting donations, fundraising, and grant writing.

The case management assessment piece of the Coordinated Assessment Toolkit is also working well so far. It's been effective at setting goals for clients to develop new life plans.

No further discussion on Old Business.

Regional Lead Reporting:

- First C.A. outcome report is due October 15
- All approved regions should be using C.A. by now, and should have taken or take the Outcome and Reporting trainings
- For information go to: ncceh.org/bos/coordinatedassessment
- The monthly dialogue meetings are still active on the second Tuesday in each month from 2-3pm. For more information got to: ncceh.org/events/916

Links for Trainings:

Prevention & Diversion screen (10 minutes):

http://prezi.com/q5qxammz2mij/?utm_campaign=share&utm_medium=copy&rc=ex0share VI-SPDAT (1 hour 15 minutes):

http://prezi.com/v2egqy7u8ucn/?utm_campaign=share&utm_medium=copy&rc=ex0share
Case management tool (14 minutes) - https://prezi.com/hsau1ja5v5-8/case-management-tool/?utm_campaign=share&utm_medium=email

CoC Project Applications:

- FY-2015, Intent to Apply still open

ESG

- The Consolidated Plan is in process and the application should be out any day. For review of the Consolidated Plan (2016-2020), go to: [Ncceh.org/files/5936](http://ncceh.org/files/5936)
- For Intent to Apply, go to <http://bit.ly.1NRH7Xx>
- FY-Jan-Dec, 2016
- Some required information, ie: PIT, HIC count will be provided by BoS
- Will send documentation to suggest most efficient use of funds

Migration Updates

- All Agency Administrators must complete all 5 Migration trainings and send copies of their certificates to NCCEH. The 5 trainings are:
 1. Initial Privacy
 2. Securing the Record
 3. Using Un-named Record
 4. Establishing Visibility
 5. Provider Page Training

It was voted unanimously that Beth Bordeaux serve as Alternate on the NC HMIS Governance Committee

Help Desk: hmis@ncceh.org

Phone: 919-410-6997

Regional Committee Capacity Surveys:

- Must be sent to NCCEH no later than September 30

Reminders:

- RRH Subcommittee will have the regular monthly meeting on September 18, from 10:30-11:30 ncceh.org/events/879
- The Data Quality meeting for September is cancelled due to the changes underway

Announcements:

- Home of Refuge is planning a Motorcycle Ride Fundraiser on September 26th.
- Curtis shared a flyer on the Veterans Stand Down on October 30th at 9 am at the Armory.
- The Lord's Pantry is now closed in Eden and being run by a church group that is looking for a location in Eden, but they have not begun operations yet.

Motion for Adjournment: Motion to adjourn made by Ellery and seconded by Curtis. Motion passed unanimously.

Next meeting date will be October 15th at 10 am.

ATTACHMENT A

Housing Report – September 2015

Reidsville Housing Authority

Total number of 40 slots.

Total number of 38 slots taken.

Total number of 10 family slots taken.

Total number of 28 individual slots taken.

Total number of 48 adult clients.

Total number of 19 child clients.

Total number of 2 slots available.

Total number of 2 clients in process of entering program.

Total number of 0 clients graduated or left the program this month.

Total housed – 67

Households on Waitlist – 8 households with 13 individuals

Help, Incorporated: Center Against Violence

Total number of 2 slot.

Total number of 1 family slots taken.

Total number of 1 individual slot taken.

Total number of 2 adult clients.

Total number of 1 child clients.

Total number of LIMITED slots available.

Total number of 3 families in process of entering program.

Total number of 0 families that graduated or left the program this month.

TO DATE: Total number of 13 households (13 adults & 14 children) served throughout this program.

Households on Waitlist – 3 households with 9 individuals

Rockingham County Help for Homeless

PERMANENT GRANT PROGRAM

Total number of 20 slots.

Total number of 20 slots taken.

Total number of 11 family slots taken.

Total number of 9 individual slots taken.

Total number of 27 adult clients.

Total number of 21 child clients.

Total number of 0 slots available.

Total number of 0 clients in process of entering program.

Total number of 0 clients that graduated or left the program this month.

RAPID RE-HOUSING GRANT PROGRAM

Total number of 14 slots.

Total number of 12 slots taken.

Total number of 5 family slots taken.

Total number of 7 individual slots taken.

Total number of 13 adult clients.

Total number of 11 child clients.

Total number of 2 slots available.

Total number of 0 clients in process of entering program.

Total number of 1 clients that graduated or left the program this month.

Households on Waitlist – 1 household with 1 person

ATTACHMENT B

BoS Regional Committee Capacity Survey
Region: Rockingham County

Capacity

Our Regional Committee has the capacity to complete HUD and BoS requirements like the PIT Count, the Coordinated Assessment planning and implementation, etc.

Strongly Disagree Strongly Agree 1 2 3 4 5

If key members of our Regional Committee left, there would be other people available to step into their roles.

Strongly Disagree Strongly Agree 1 2 3 4 5

The leadership in our Regional Committee does not change often. The same people or agencies stay in leadership for long periods of time.

Strongly Disagree Strongly Agree 1 2 3 4 5

Why is this?

Leadership roles change yearly or no longer than 2 consecutive years.

Our Regional Committee is able to meet local planning goals to end homelessness.

Strongly Disagree Strongly Agree 1 2 3 4 5

Please Explain

We have a strong, Regional Committee with elite community support. Our planning goals to end homelessness are in alliance with the BoS and HUD.

Our Regional Committee is successful at increasing capacity in our area.

Strongly Disagree Strongly Agree 1 2 3 4 5

Please Explain

The funding recipients within our county are strong, stable agencies who work with the regional committee to provide the most expedient, cost efficient housing to the homeless. The poor economy and lack of jobs in our rural define the need for ongoing growth of PSH as well as RRH Programs.

Our Regional Committee is able to implement coordinated assessment effectively.

Strongly Disagree Strongly Agree 1 2 3 4 5

Please Explain

Although, we are in the beginning stages of implementation, all agencies are on board with the process and have taken the core trainings.

Our Regional Committee helps agencies in our community to use HMIS for data entry.

Strongly Disagree Strongly Agree 1 2 3 4 5

Please Explain

Current NC HMIS users as well as Agency Administrators are available to assist other agencies with data reporting, as well as providing training.

Our Regional Committee helps agencies in our community to use HMIS for reporting.

Strongly Disagree Strongly Agree 1 2 3 4 5

Please Explain

The Regional Committee is still working toward the goal of increasing more agency participation.

In the past 12 months, our Regional Committee has been successful in completing our work at the local level.

Strongly Disagree Strongly Agree 1 2 3 4 5

Please Explain

We have been successful at planning and objective achievements in timely compliance with BoS and HUD requirements because of member commitment and strong support of local elected officials and key stakeholders.

Geography

Our Regional Committee is made up of:

One County

Our Regional Committee has representation from the entire geographic area that we cover.

Strongly Disagree Strongly Agree 1 2 3 4 5

Our Regional Committee is open to including neighboring counties without an active Regional Committee.

Strongly Disagree Strongly Agree 1 2 3 4 5

Our Regional Committee is open to including neighboring counties that have low leadership capacity

Strongly Disagree Strongly Agree 1 2 3 4 5

RESTRUCTURING

It would be helpful for our Regional Committee for BoS to change Regional Committee Structure.

Strongly Disagree

Strongly Agree

1 3 4 5

If you could design the Regional Committee structure for BoS, CoC, what would it look like?

We have operated well as a standalone county, however, if other counties within the BoS could benefit from restructuring, we offer our support. We would suggest that if restructuring is necessary, that bordering counties would appear to be the most practical.

What partners and agencies would you like to include in the development of the new BoS Regional Committee Structure

With any Regional Committee, it is necessary to bring all pertinent key leaders to the table such as Mayors, representatives from Boards of Commissioners, faith-based alliances, service providers, concerned citizens and formerly homeless individuals. In order to have an effective restructure, each county needs to have such support in place with leadership defined in order to represent the county while assisting with any proposed restructure.