NC Balance of State Continuum of Care

Steering Committee Meeting

November 5, 2015

10:30 AM

Welcome

- Roll Call
- Reminders
  - *6 to mute/unmute line
  - Please do not put us on hold
    - Hold music is disruptive

Agenda and Minutes

Today's agenda

- Coordinated assessment

- CoC application

- ESG application

- NCCEH Data Center & HMIS update

- NC BoS Governance Charter update

- Upcoming meetings & reminders

Review & Approve Minutes

- October minutes
  - ncceh.org/files/6358

Coordinated Assessment

Here's the big picture re: plan review

- Expecting 25 plans
  - 16 approved by Steering Committing/implementing
    - AHRMM, Alamance, Beaufort, Burke, Caswell, Catawba, DISSY, Down East, Henderson, Johnston, Onslow, Pitt, Randolph, Rockingham, Southwest, Wilson-Greene
  - 4 have CAC recommendation, in revisions process
    - Kerr Tar, Neuse Trent, Twin County, Southeast
  - 5 for further CAC action
    - 2 in revisions process with NCCEH staff
      - Chatham, Foothills
    - 3 in process of passing threshold
      - Lee-Harnett, Piedmont, Transylvania

Coordinated Assessment dialogue call, Tues., November 10, 3:00-4:00 pm

- November topics
  - CA Outcomes report
  - Change to version 2 of VI-SPDAT on January 1, 2016
- Monthly on the second Tuesday, 3:00-4:00 p.m.
  - Register on the NCCEH website
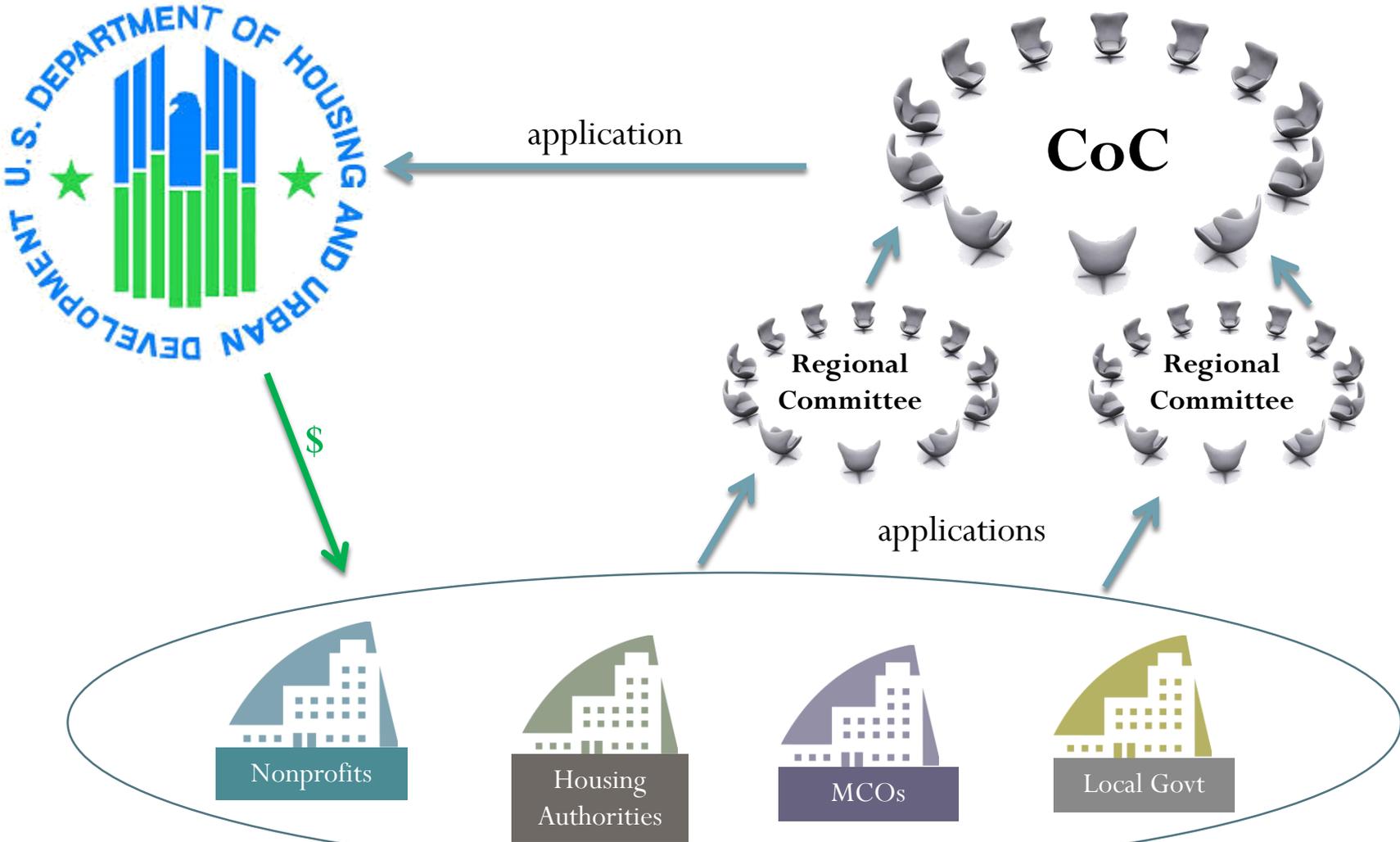   - ncceh.org/events/944

CoC Grant Competition

HUD released NOFA on Sept. 17, competition is underway

- Overall process
  - CoC consolidated application has three parts
    1. CoC application
       - CoC-wide information, NCCEH staff completes with input from agencies, Steering Committee, other stakeholders
    2. Project applications
       - Individual applications for each new project, renewal project and CoC planning activities
    3. Project priority listing
       - Ranked list of each project, recommended by the Project Review Committee, approved by the Steering Committee

CoC application process is managed at the CoC level (NCCEH)

BoS has over $8 million in homeless funding at stake in the 2015 CoC competition

- Annual Renewal Demand (ARD) $6,815,972

- Perm Hsg. Bonus, 15% of FPRN $1,470,508
- CoC Planning, 3% of FPRN $294,102

- Tier 1, 85% of ARD $5,793,576
- Tier 2, 15% of ARD + Bonus $2,492,903

There are 2 parts of the scorecard, added together = the final score
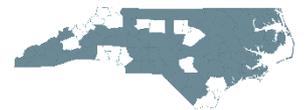
- Scorecard has two parts
  - Community Section
    - NCCEH staff & Project Review Committee rep score
    - Scores are averaged
  - Staff Only Section

Community Section Averaged Score

$+$ Staff Section Score

Final Score

Project Review Committee omitted spending info points from Total Score

- Spending information is a first-time question on scorecard
- Amounts awarded, spent for projects operating at least one year at time of NOFA release
- Asked for screenshot from HUD grant management financial software, eLOCCS
  - 7 agencies submitted incorrect screen for current grant year
- Many valid reasons for not spending all funds awarded
- Information gathered is not enough to accurately assess
- Staff recommendation: Omit scoring points from total project score

Agency with overdue APRs to HUD missed bulk of points on Scorecard

- Cardinal Innovations

- 12 projects, no APR submitted
  - Received 0 or most negative points as instructed by the Scorecard

BoS has 49 applications to score/rank for project priority listing

- 44 renewal projects
  - 43 scored
  - 1 HMIS grant not scored (not housing)
- 5 new project applications received
  - 3 ineligible
    - 1 RRH – not current ESG grantee
    - 2 PSH – not serving 100% chronically homeless
  - 1 PSH for Henderson County
  - 1 RRH for Alamance County
- CoC planning project is not ranked

Renewal project scores overview

Type	Possible Points	Highest Score	Lowest Score	Average Score
All		149	45.5	97.8
PSH	199	149	45.5	99.4
RRH	184	106	84.5	97.9
TH	179	77.5	55	66.3

Projects did not meet Standards in several sections

- PSH Key Elements
  - Best practice program design from SAMHSA
  - Applicants have 6 months from CoC application submission to comply with all standards
- Services funding plan
- Prioritizing beds for chronically homeless
- Leverage
- NCCEH staff will follow up with process

Numbers of projects and agencies not meeting Standards

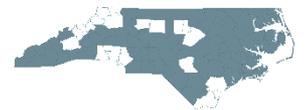| Standard	# Projects	# Agencies
PSH Key Elements	30	14
Services Funding Plan	8	7
Prioritizing beds for chronically homeless	15	8
Leverage	17	9

Of 5 new applications submitted, 2 are eligible projects

- Eastpointe submitted 2 new PSH projects
  - Neither project serves 100% chronically homeless
    - Ineligible
  - Several issues including:
    - Late application and documentation
    - Incomplete documentation
    - Did not meet standards (PSH Key Elements, Regional Committee participation, match + leverage)
- Chatham County Housing Authority submitted RRH project
  - Not a current RRH ESG grantee
    - Ineligible

One eligible new project application for Rapid Rehousing

- Allied Churches of Alamance County
  - Serving Alamance County
  - $180,204
  - Met match requirements but not leverage

One eligible new project application for Permanent Supportive Housing

- Homeward Bound of Western NC
  - Serving Henderson County
  - $65,130
  - Met all standards

Ranking recommendation from the Project Review Committee

- HMIS grant ranked first
  - Community-wide project that affects eligibility for funding
  - Required by HUD
  - Scorecard not designed to measure
  - This year NCCEH is the grantee
    - Recommendation follows multi-year precedent

Ranking recommendation

- Renewal projects ranked/prioritized by
    1. Meeting PSH Key Elements
    2. Permanent Housing
    3. Overall project score (not using spending score)
- New projects ranked
    - Overall project score (not using spending score)
    - Permanent Housing
- TH projects prioritized below all other permanent housing projects (new and renewal)

Ranking recommendation - Tier 1

#	Tier	Agency	Project	Score without Spending	Type	Met PSH Key Elements	PH	Budget	Running Total
1	1	NC Coalition to End Homelessness	HMIS	--	HMIS	N/A	N	$519,299	$519,299
2	1	Smoky Mountain Center-Central	SPC Central HELP for Chronically Homeless Initiative	149	PSH	Y	Y	$43,570	$562,869
3	1	Sandhills Community Action Program	Project Homeward Bound Shelter + Care FY2015	142	PSH	Y	Y	$3,729	$566,598
4	1	Smoky Mountain Center-Central	Smoky Mountain SPC Central Project Combo (2007, 2009, 2010)	127.5	PSH	Y	Y	$199,879	$766,477
5	1	Coastal Care	Trillium Health Resources PSH #2	125	PSH	Y	Y	$107,651	$874,128
6	1	Smoky Mountain Center-Southern	Smoky Mountain SPC Western Project Combo	108	PSH	Y	Y	$367,226	$1,241,354
7	1	Homeward Bound	Pathways to Permanent Housing Henderson County	103	PSH	Y	Y	$189,835	$1,431,189
8	1	ECBH	Trillium Health Resources PSH #1	93	PSH	Y	Y	$713,923	$2,145,112

Ranking recommendation - Tier 1

#	Tier	Agency	Project	Score without Spending	Type	Met PSH Key Elements	PH	Budget	Running Total
9	1	Housing Authority of Greenville	Cornerstone Renewal 2015	148	PSH	N	Y	98 ,950	$2,244,062
10	1	Eastpointe	Eastpointe Shelter Plus Care - Renewal 2015 (Grant #1)	145	PSH	N	Y	$102,650	$2,346,712
11	1	Housing Authority of Greenville	Seeds of Change Renewal	128.5	PSH	N	Y	$167,378	$2,514,090
12	1	Burlington Development Corporation	HOPE-PSH-FY 2015	125.5	PSH	N	Y	$77,646	$2,591,736
13	1	Eastpointe	Eastpointe Shelter Plus Care - Renewal 2015 (Grant #2)	124.5	PSH	N	Y	$100,489	$2,692,225
14	1	Greenville Community Shelters	Solid Ground	124.5	PSH	N	Y	$63,605	$2,755,830
15	1	Partners BHM-Central	Partners- Central MHP Renewal 2015	118	PSH	N	Y	$29,823	$2,785,653

Ranking recommendation - Tier 1

#	Tier	Agency	Project	Score without Spending	Type	Met PSH Key Elements	PH	Budget	Running Total
16	1	SHAHC	SHAHC PH Renewal 2015	114.5	PSH	N	Y	$109,273	$2,894,926
17	1	Community Link	Community Link- PRC- Permanent Supportive Housing- Renewal-2015	112	PSH	N	Y	$241,445	$3,136,371
18	1	New Reidsville Housing Authority	2015 CoC Renewal for 2016- 2017- Reidsville HA	110	PSH	N	Y	$259,199	$3,395,570
19	1	United Community Ministries	UCM Permanent Housing 2015	107	PSH	N	Y	$ 91,919	$3,487,489
20	1	Christians United Outreach Center	CUOC SHP renewal Rapid Rehousing 2015	106	RRH	N/A	Y	$114,108	$3,601,597
21	1	Greenville Community Shelters	Project Stable Solutions	105	PSH	N	Y	$ 57,891	$3,659,488
22	1	Burlington Development Corporation	STEPS-RRH FY 2015	104.5	RRH	N	Y	$ 52,228	$3,711,716

Ranking recommendation - Tier 1

#	Tier	Agency	Project	Score without Spending	Type	Met PSH Key Elements	PH	Budget	Running Total
23	1	Partners BHM-Northern	Partners Northern SHP 2015	99.5	PSH	N	Y	$ 53,618	$3,765,334
24	1	Rockingham County Help for Homeless	RCHH Perm Housing RRH Grant 2015	96.5	RRH	N/A	Y	$191,198	$3,956,532
25	1	Partners BHM-Central	Safe At Home Shelter Plus Care Renewal 2015	96	PSH	N	Y	$ 47,403	$4,003,935
26	1	Cardinal-AC	Shelter Plus Care Renewal 2 2015	95	PSH	N	Y	$ 28,269	$4,032,204
27	1	Rockingham County Help for Homeless	RCHH PH Grant 2015	91	PSH	N	Y	$235,360	$4,267,564
28	1	Cardinal-Five County	SPC Chronic renewal 2015	89.5	PSH	N	Y	$101,238	$4,368,802
29	1	RTSA	Alamance Women's Permanent Housing Program	87.5	PSH	N	Y	$ 60,723	$4,429,525
30	1	Community Link	Community Link-PRC- Rapid Rehousing for Families-Renewal-2015	84.5	RRH	N/A	Y	$319,093	$4,748,618

Ranking recommendation - Tier 1

#	Tier	Agency	Project	Score without Spending	Type	Met PSH Key Elements	PH	Budget	Running Total
31	1	Cardinal-PBH	PBH 2007 PH Renewal FY 2015 (Revised)	79.5	PSH	N	Y	$110,738	$4,859,356
32	1	Cardinal-PBH	PBH-2012 Renewal PSH FY-2015	79.5	PSH	N	Y	$195,656	$5,055,012
33	1	Partners BHM-Northern	Partners Northern S+C 2015	76	PSH	N	Y	$ 92,715	$5,147,727
34	1	Cardinal-Five County	Kerr Tar PH 2 Renewal 2015	74	PSH	N	Y	$ 81,442	$5,229,169
35	1	Cardinal-Five County	Kerr Tar PH 4 Renewal 2015	74	PSH	N	Y	$101,908	$5,331,077
36	1	Cardinal-PBH	PBH-2009 Shelter Plus Care Renewal FY 2015	71.5	PSH	N	Y	$138,264	$5,469,341
37	1	Cardinal-Five County	Kerr Tar PH 3 New Renewal 2015	70	PSH	N	Y	$153,798	$5,623,139

Ranking recommendation - Tier 1/Tier2

#	Tier	Agency	Project	Score without Spending	Type	Met PSH Key Elements	PH	Budget	Running Total
38	1	Cardinal-Five County	Kerr Tar New PH Renewal 2015	67	PSH	N	Y	$383,305	$6,006,444
39	2	Cardinal-PBH	PBH 2010 SPC Program	64	PSH	N	Y	$186,706	$6,193,150
40	2	Cardinal-AC	Shelter Plus Care 1 Renewal 2015	55	PSH	N	Y	$209,317	$6,402,467
41	2	Cardinal-OPC	Chatham Person Shelter Plus Care 1 Renewal 2015	55	PSH	N	Y	$106,620	$6,509,087
42	2	Cardinal-OPC	Chatham Person Shelter Plus Care 2 new Renewal 2015	45.5	PSH	N	Y	$ 46,712	$6,555,799

Ranking recommendation - Tier 2

#	Tier	Agency	Project	Score without Spending	Type	Met PSH Key Elements	PH	Budget	Running Total
43	2	Homeward Bound	Pathways to Permanent Housing Henderson County 3	156	PSH	Y	Y	$ 65,130	$6,620,929
44	2	Allied Churches of Alamance County	2015 CoC ACAC Rapid ReHousing	66.5	RRH	N/A	Y	$180,204	$6,801,133
45	2	United Community Ministries	UCM TH Bassett Center 2015	77.5	TH	N/A	N	$ 89,880	$6,891,013
46	2	Sandhills Community Action Program	Project Homeward Bound - Transitional FY 2015	55	TH	N/A	N	$167,954	$7,058,967

A note about Tier 1 and Tier 2

- Project #38 straddles the line between Tier 1 and Tier 2
  - Cardinal-Five County, Kerr Tar New PH Renewal 2015

Total project request	$383,305
Tier 1	$170,437, likely awarded
Tier 2	$212,868, maybe awarded

- NOFA states that if a project application straddles Tiers 1 & 2, HUD will conditionally select project up to amount of funding that falls within Tier 1
  - May fund Tier 2 portion
  - If HUD does not fund Tier 2, may award project reduced funding if project still feasible

To meet HUD deadlines, must come to a decision about ranking today

- Discussion

- Motion to approve

- NCCEH staff will notify applicants in writing about CoC decision to accept or reject project application by end of the day today, Nov. 5

Next steps for CoC application

- NCCEH will notify all project applicants re: accept/reject application
  - Deadline is today, 11/5
- NCCEH will post CoC application for review
  - On or around Mon. 11/16
- NCCEH to submit CoC application to HUD
  - In advance of 11/20 deadline

ESG Application

2015 ESG Application

- 2015 ESG application materials:
  ncceh.org/esgapplication
- 2015 ESG application recommendations from BoS
- Some info from NCCEH for Regional application
  - CoC Policies & Procedures – Section 5
  - HMIS Bed Coverage – Section 6, question 13
  - ncceh.org/bos/esg

ESG application is due Nov. 6

- Submit all ESG application materials to the State ESG Office by 4:00 p.m. on Fri., Nov. 6

NCCEH Data Center & HMIS Update

BoS migration to NC HMIS almost complete

- 55 of 61* (90%) agencies submitted agreements
  - Agencies that have not submitted any agreements:
    - Caldwell County Yokefellow, Inc.
    - Cardinal Innovations**
    - Harbour House
    - Mountain Projects**
    - Surry Homeless & Affordable Housing Coalition
    - The Haven of Transylvania County

*additional subcontract agencies identified

**not previously reported

61 BoS agencies participate in HMIS

- 46 agencies provide services only in BoS and are not EANs
  - Of these, 80% (37 of 46) provider page set ups are complete
  - NCCEH Data Center need to talk with staff at the following agencies ASAP
    - Harbour House
    - Infinite Possibilities
    - Partners Behavioral Health Management
    - Sandhills Community Action Program
    - Washington Area Interchurch Shelter

61 BoS agencies participate in HMIS

- 10 agencies provide services in BoS and in other CoC(s)
  - Set up still in process, visibility depends on other LSAs and MCAH

- 5 agencies are EAN providers
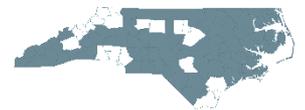 - Set up scheduled for November-December 2015

AHAR preparation is in full swing

- Agency Administrators
  - Watch AHAR Webinar if unable to attend on Friday, 10/23
    - AHAR Webinar/Training Video
  - Run 0252 Data Completeness Report Card
    - Review client files, consult staff to make corrections
  - Run 0216 Unexited Clients report
    - Review client files, consult staff to make corrections
- NCCEH is currently reviewing and updating all bed and unit inventories to match HIC
- Questions about your bed and unit inventories?
  - Contact NCCEH Data Center
    - hmis@ncceh.org, 919-410-6997

NC HMIS Governance Committee passed new by-laws to be approved by CoCs

- Incorporated advice from HUD and requests of HMIS Grantee

- Significant changes in structure of committees

- By-laws were posted for review in October

  - ncceh.org/files/6133

- Discussion

- Motion to approve

Contact the NCCEH Data Center with questions, etc.

- ncceh.org/hmis
- Helpdesk
  - hmis@ncceh.org
  - (919) 410-6997
- Team Members
  - System Administrators: Amber Peoples, Jasmin Volkel, Thurston Alexander-Smith
  - Data Analyst: Tia Sanders-Rice
  - Data Team Director: Beth Bordeaux

NC BoS Governance Charter Updates

HEARTH legislation requires annual updates for CoC governance charters

- Last update for BoS: October 2014
- Possible to include some information now that will maximize points on CoC application
- Incorporates HMIS language provided by HUD TA
- Incorporates ESG written standards
- Updates outdated references
  - NC HMIS instead of CHIN
  - List of Regional Committees
  - Data Quality Subcommittee

HEARTH legislation requires annual updates for CoC governance charters

- Discussion of proposed changes
- Other changes
- Motion to approve

Meetings & Reminders

Meetings & Reminders

- RFA materials due to State ESG Office
  - Fri., 11/6, 4:00 p.m.
- BoS Coordinated Assessment Dialogue Group
  - Tues., 11/10, 3:00-4:00 p.m.
  - ncceh.org/events/944
- Permanent Supportive Housing Subcommittee
  - Mon., 11/16, 10:30-11:30
  - ncceh.org/events/878

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- NCCEH to submit CoC application to HUD
  - In advance of 11/20 deadline

Wrap Up

- Keep in touch
  - bos@ncceh.org
  - (919) 755-4393