

**Homeless Coalition of Transylvania County
Meeting Minutes**

Location: **Brevard Housing Authority**
 133 W. Morgan Street
 Brevard, NC 28712

Date: **August 17, 2012**

- **Welcome and sign in**
- Erika Gonzales called to order the meeting of the Homeless Coalition of Transylvania County called the meeting to order at 1:00 pm
- **Attendees:**
Erika Gonzales, Brevard Housing Authority Jennifer Kerr, The Haven (by phone)
- **Business Discussion:**
- **Work on minutes and format**
 - All previous attendees should be emailed with minutes and next meeting agenda
 - Minutes to be recorded with a recorder for more accurate transcription
 - The format was decided and responsibility delegated to Jennifer Kerr Flood as co lead
 - Future meetings to be held the 3rd Tuesday of each month
- **Agenda for next meeting:**
 - Changes to ESG application
 - Status of application
 - Moving forward as a Committee
 - Minutes
- **Next Meeting:** September 18, 2012 at 9:00 am
- **Minutes prepared by:** Jennifer Kerr Flood