

**Homeless Coalition of Transylvania County  
Meeting Minutes**

**Location:**     **Brevard Housing Authority**  
                  **133 W. Morgan Street**  
                  **Brevard, NC 28712**

**Date:**           **June 28, 2012**

- **Welcome and sign in**
- Erika Gonzales called to order the meeting of the Homeless Coalition of Transylvania County called the meeting to order at 1:00 pm
- **Attendees:**

Erika Gonzales, Brevard Housing Authority	Jennifer Kerr, The Haven
Teesie Townsend, SAFE	Megan Hare, TRAIN
Jennifer Jeter, Western Highlands	Louise Egerton, Meridian BHS
- **Introductions**
- **Announcements/Agency Updates**
- **Business Discussion:**
- **Project Application discussion/ESG**
  - Group went over the application and delegated sections for research
- **Case management for homeless clients placed in BHA discussed**
  - Agencies requesting case management preference must submit a letter stating as much to BHA as soon as possible to be presented at the next Board of Directors meeting
- **Agenda for next meeting:**
  - Complete the ESG application as a group
- **Next Meeting: June 29, at 1:00**