**Transylvania County** **Homeless Coalition**

**Meeting Minutes**

**Location: Brevard Housing Authority**

**133 W. Morgan Street**

**Brevard, NC 28712**

**Date: November 7, 2014**

Attendees:

Jennifer Flood, Haven Rhodney Norman, BHA

Kaitlin Higgins, TCDHP Beth Branagan, TCS

Ashley Ramer, Brevard High School Sheila Galloway, WCCA

Sarah Lancaster, SMCME/MCO Louise Egerton, ESG CM

Kaitlin Huggins, TCHD Susan Lefler, Community Liaison

Emily Lowery, Haven

* Meeting called to order 9:00 am
* Minutes Approved
* Introductions and Agency Updates/New News
  + Haven- 12 residents male and female beds available, Family Shelter full
  + BHA- Renovations underway, no vacancies with preference 6 month waiting list, without preference 8-14 months wait
  + TCS- 68 homeless have been identified so far this year, 141 last year, this year counting pre-school as well
  + WCCA- Self-Sufficiency Class Open ages preschool to senior, Offering a Financial Class through On-Track
  + Community- Gutters and Alleyways book is now available on Amazon
* Christmas- Everything will be entered on Charity Tracker so clients will not double-up on services, 250 children on Angel Tree with the TCS
* ESG- have not received contract yet, have received first reimbursement check, was able to pay the fiscal sponsor (Haven) some of what was owed $2K left over to pay, moving forward will not be able to pay client’s back rent if large amount
* HOME Funds- Rent will be paid after ESG pays client’s deposit for up to 6 months
  + Haven takes application and sends them to Cheryl at WCCA
  + This program will enable clients to save some money during first few months of tenancy
  + We have not received the application back
* Coordinated Assessment Tool discussion
  + Coalition decided to keep doing intakes as we do now through the Haven
  + Forms will be accessible to coalition members on Charity Tracker and a tab on Haven’s page of all forms
  + Haven will post waiting list on Charity Tracker
  + Haven will be doing assessments and putting clients on waiting list
* Blanket Drive going on now, donations may be dropped off at Haven for outreach closer to Point in Time in January
  + Check into Kmart, Walmart, Goodwill, Dollar Store if a drop box may be left there for collection
* Code Purple- Looking for a facility to hold this
  + Churches have already donated food
  + Need pet friendly facility with showers
  + Discussion of possible facilities are: BCC, FUMC, Turf, Community BLDG, Rec. Dept.
* Point in Time, January 28th
  + Need volunteers
  + Do a public service announcement in TTimes
  + Need to contact Forest Rangers for assistance
* Next meeting scheduled for December 4, 2014
* Meeting adjourned at 10 am