**NC Balance of State Continuum of Care**

**Southeast Region Homelessness Committee**

**Meeting Minutes –June 17, 2015**

**In Attendance:**

Emily Locklear - Executive Director, Southeastern Family Violence Center

Darlene Jacobs - Director Robeson County Church and Community

Jessica Maples - Family Endeavors

Rosemarie Glenn - My Refuge

Latasha McNeil - EastPointe

Dr. Joseph Burke - Lumberton Christian Care Center

Carol Deloach - SFVC Finance Manager

**Meeting call to order** – Emily Locklear

**Introduction of Committee (those in attendance) and Regional updates**

**Review and Approval of Minutes** from May 20, 2015 – motion to accept by Darlene Jacobs and second/carried by Jessica Maples

**Review of BOS Steering Committee Meeting** May 05, 2015

1. Southeastern Regional Homelessness Committee (SRHC) submission for year accepted and Point of Time count UNCP

**2015 COC Project Review Committee Meeting member**

1. Darlene Jacobs to serve as member and request Millicent Collins as back up

**HMIS Agency Admin**

1. Jessica Maples to inquire with Homeless Management Information System regarding Family Endeavors ability to serve as admin (Tabled until response received)

**Coordinated Assessment –**

1. Coordinated Assessment review for submittal to BOS. The revised completed plan will be submitted to BOS on June 26, 2015.

**Q&A –**

1. Latasha McNeil advised of unit available through Target Housing Program – there are approximately 5 units within our Service Area designated for disabled citizens – program under DHHS Service Area Provider. Latasha referred agencies to EastPointe website for additional information/contacts.

Meeting adjourned

Next meeting – July 15th, 2015 at 10:00 a.m. Southeastern Family Violence Center