**Randolph County Housing Coalition, Inc**

**Meeting Minutes**

**February 13, 2015**

The meeting was held at 9:30 am at the new Randolph County Senior Adult Association Building 347 West Salisbury Street. Donna McCormick, Chairmen called the meeting to order and introductions by everyone present were conducted. An attendance sheet was circulated.

**Members Present:** Donna McCormick (Sandhills Center LME); Myra Gaddy (Community Representative), Bob Lawler (Asheboro Housing Authority); Debbie Cole (Christians United Outreach Center); Geri Brower (Randolph County Senior Adults Association); Brenda Goss (Therapeutic Alternatives); Pura Lopez , Andrea Matute & Yvette Cooke, (Family Services of the Piedmont); Joy Ratliffe (RCDSS); Roger King (RCATS); Tamika Williams (VA Services Salisbury);; Jeff Looney (Asheboro Shelter of Hope); Tonya Lawrence (Family Endeavors) and Wanda Pegg (Habitat for Humanity of Randolph County).

 **Excused Absences:** John Evans (City of Asheboro); Phil Hewett (Sandhills Center LME); Sarah West (Randolph County Family Crisis Center); Jeanine Moran (Joy A. Shabazz Center); Laura Chambers (Randolph Family Counseling); Jeigh Adams (Latino Coalition) and Linda Oates & Becky Buxton (Christians United Outreach Center).

**Other Members Absent:** Bennie Jernigan (Goodwill-Asheboro); Teresa Shackleford (Randolph Family Health Care @ MERCE); Steve Saunders, (Simple Our Savior); Kevin Justice (Salvation Army); Gail Bailey (Building Futures); Carmen Liberatore (East Side Homes) Jean McDaniel (Joy A. Shabazz Center); and Audrey Trogdon (Goodwill – Asheboro);

**Minutes:**

The minutes from the January 9, 2015 meeting were unanimously approved on a motion by Myra Gaddy and seconded by Brenda Goss.

**Old Business:**

The Point-in-Time (PIT) Count took place January 28, 2015 and those present were asked if any PIT Update forms were available to be turned in. Information should be sent to Sarah West, PIT Coordinator. Members were reminded funding is based on data collected in the PIT Count so get the information to Sarah as soon as possible. This information must be turned in by February 16, 2015.

**New Business**

Treasurers Report: In Sarah West, Treasurer absence the Chairman read the treasure’s report totaling $598.41.

Coordinated Assessment Update: Debbie Cole updated everyone on the Coordinated Assessment Plan.

* She noted that some information was missing and that needed to be sent to Sarah West.
* The BOS said Randolph County reached threshold and has sent the plan to the Coordinated Assessment review committee.
* Memorandums of Understanding (MOU) will be required from all participating agencies. A sample MOU will be developed.
* Reviewed the paperwork needed to access homeless programs regarding referrals to agencies including CUOC, Randolph County Family Crisis Center and Randolph County DSS.
* Noted Sarah West had provided a list of missing information for Coordinated Assessment. This list was circulated to those in attendance.

Asheboro Shelter of Hope: Jeff Looney reviewed the status of the Asheboro Shelter of Hope noting the shelter now has a Board of Directors (separate from the church), Jeff is the Chairman, a level of funding has been received and they are in pretty good shape for now.

Balance of State Call: Primarily focused on the Point in Time count and coordinated assessment plans that have already been approved. They can be reviewed so that agency’s still working on their plan can implement some of the “strong points”. The coordinated assessment plan is a work in progress.

**Grant Updates:**

CUOC Continuum of Care Grant: CUOC had received their renewal grant. This was a transition from the old Transitional Housing Program to the Rapid Re-housing Grant Program which will change some of the leasing requirements to comply with HUD. The program is currently full but openings are possible.

* The program needs single adults for one-bedroom units.
* The program helps people for up to 24 months and the families need to be assessed each month in one required meeting. Previously we were meeting more often with PI clients. Hopefully the program participants will see the benefit of meeting more than one time per month.
* The problem is Rapid Re-housing will require more matching funds than Transitional Housing ($5,000 vs. $25,000) so the program is under careful watch to see if we will continue it.

Family Crisis Center ESG Grant: No report.

**Committee Reports**

***Public Awareness & Membership, (John Evans, Chair):*** No Report.

***Program Services & Goals (Debbie Cole, Chair):***  The committee will meet in March to develop a sample Memorandum of Understanding for the Coordinated Assessment Plan.

***BOS-COC, (Debbie Cole, Chair):*** already reported

***Housing Inventory Committee, (Jeigh Adams, Chair):*** No report.

***Home Repair/Neighbor Helping Neighbor, (Wanda Pegg, Chair):*** Discussions are ongoing if the Neighbor Helping Neighbor will continue as a year round program or just during the holiday season. Going forward, a meeting will be scheduled when there are requests for services.

***Hospitality Committee:*** ***(Pura Lopez):*** A refreshment schedule was distributed with last month’s minutes and so far it is working.

**Unmet needs*: No Reports***

**Round Robin**

Bob Lawler: AHA is in the process of purging the Section 8 waiting list and sending out letters in anticipation of issuing new vouchers. Response has been up (60%) and this is encouraging.

Debbie Cole:

* A Brunswick Stew Fund Raiser will be held February 19, 2015 at the Sunset Avenue Church of God. $10 per quart, or 3 quarts for $25 and $8.00 per person/plate. Take-out available.
* Rapid Rehousing Program will cost more. Renewal grant starts in September 2015 and may be too expensive to operate.

Joy Ratliffe: DSS still has some Emergency Assistance Funds available.

Roger King: Tri-County is starting to add a second transportation program and will be hiring drivers.

Wanda Pegg: Habitat now comes under the Consumer Protection Bureau and must handle mortgages under their requirements. Much more work and no additional funding.

Jeff Looney: 17 people in the shelter today.

Tonya Lawrence: She attended today’s meeting to reach out to Randolph County with programs from Family Endeavors.

Pura Lopez: Beginning a children’s empowerment group on Mondays starting February 23, 2015.

Andrea Matute & Yvette Cooke: Incredible Years at Randleman Enrichment Center will start soon. Similar to September 2014 program.

Brenda Goss: No report.

Tamika Williams: Preparing for all the Stand Downs this year starting April 21, 2015 in Hickory, NC.

Myra Gaddy: Briefly discussed the Sheriff’s Deputies that have Crisis Intervention Training.

Donna McCormick: No Report.

Next meeting is March 13, 2015 at 9:30 am at the Randolph County Senior Adult Association Building 347 West Salisbury Street.

Debbie Cole requested a letter be sent to the Daymark thanking them for the use of their facilities.

Meeting adjourned 10:33 am.

Respectively submitted by Robert Lawler