**Randolph County Housing Coalition, Inc**

**Meeting Minutes**

**January 9, 2015**

The meeting was held at 9:30 am at Daymark Building 108 W. Walker Ave. and Myra Gaddy, Vice Chairmen called the meeting to order and introductions by everyone present were conducted. An attendance sheet was passed around.

**Members Present:** Myra Gaddy (Community Representative), John Evans (City of Asheboro); Bob Lawler (Asheboro Housing Authority); Debbie Cole & Linda Oates (Christians United Outreach Center); Sarah West (Randolph County Family Crisis Center); Brenda Goss (Therapeutic Alternatives); Pura Lopez Davila (Family Services of the Piedmont); Joy Ratliffe (RCDSS); Jeanine Moran (Joy A. Shabazz Center); Laura Chambers (Randolph Family Counseling); Gail Bailey (Building Futures); Roger King (RCATS); Tamika Williams (VA Services Salisbury); Jeigh Adams (Latino Coalition) and Wanda Pegg (Habitat for Humanity of Randolph County).

**Excused Absences:** Donna McCormick (Sandhills Center LME); Phil Hewett (Sandhills Center LME); Geri Brower (Randolph County Senior Adults Association); Andrea Matute (Family Services of the Piedmont); Jean McDaniel (Joy A. Shabazz Center) and Becky Buxton (Christians United Outreach Center).

**Other Members Absent:** Bennie Jernigan (Goodwill-Asheboro); Teresa Shackleford (Randolph Family Health Care @ MERCE); Lisa Daniels (Family Endeavors); Jeff Looney & Angie Looney (Asheboro Shelter of Hope); Steve Saunders, (Simple Our Savior); Kevin Justice (Salvation Army); Carmen Liberatore (East Side Homes) and Audrey Trogdon (Goodwill – Asheboro); **Minutes:**

The minutes from the December 5, 2014 meeting were unanimously approved on a motion by Brenda Goss and seconded by John Evans.

**Old Business:**

There was no old business presented.

**New Business:**

***Treasurer Report:*** Sarah West reported there was a $682.41 balance our account.

The Agenda items on Balance of State & Coordinated Assessment Update and the Point-In-Time Count for January 28, 2015 were moved to the end of the meeting.

***Grantee Updates:***

CUOC and Continuum of Care: Debbie Cole -No Report.

Family Crisis Center ESG: Sarah West - No report.

**Committee Reports:**

***Public Awareness & Membership, (John Evans, Chair):*** The city is still updating the land use plan to help identify land uses and development potential throughout the city. There will be an informal workshop to discuss the updated the Asheboro 2020 Development Plan on January 27, 2015 from 4:30 to 6:30 pm at the Asheboro Public Library located at 201 Worth Street. John also distributed a press release that provided additional information on the workshop and encouraged all Housing Coalition members to attend.

In addition, the city is moving forward with the submission an application for the Urgent Repair Program funded by the North Carolina Housing Finance Agency. Working with the Piedmont Triad Regional Council the city anticipates the grant application will total $50,000 with the opportunity for an additional $50,000 in the future. The application is due January 25, 2015. If the application is approved the city will look to work in collaboration with local housing providers including Housing Coalition member organizations.

***Program Services & Goals (Debbie Cole, Chair):***  This report will be included in the Coordinated Assessment Plan update.

***BOS-COC, (Debbie Cole, Chair):*** As discussed at the December 2014 meeting the Housing Coalition needs to elect a Regional Lead. The Coalition membership moved and approved by acclimation that Debbie Cole serve as Regional Lead and Sarah West serve as alternate.

***Housing Inventory Committee, (Jeigh Adams, Chair):*** No report.

***Home Repair/Neighbor Helping Neighbor, (Wanda Pegg, Chair):*** No report.

***Hospitality Committee:*** ***(Pura Lopez Davila):*** A sign-up sheet was passed around for members to sign up to bring refreshments for monthly meetings. The 2015 Hospitality Schedule is as follows:

January 9, 2015: NA

February 13, 2015: Pura Lopez Davila

March 13, 2015: Brenda Goss

April 10, 2015: Gail Bailey

May 8, 2015: Joy Ratliffe

June 12, 2015: Laura Chambers

No July Meeting

August 14, 2015: Debbie Cole

September 11, 2015: Wanda Pegg

October 9, 2015: Sarah West

November 13, 2015: Linda Oates

December 11, 2015: TBD

***Unmet needs: No Reports***

**Round Robin**

Bob Lawler: AHA is in the process of issuing new vouchers. During the past several months AHA has mailed approximately 500 letters to waiting list applicants and on average the response rate is 25 to 30%. Out of that total approximately 150 vouchers were issued.

Brenda Goss: No report.

Gail Bailey: Reviewed services offered at the Career Center and shared recruiting information that is provided to applicants.

Joy Ratliffe: No Report

Jeanine Moran: This will probably be her last meeting and she was not sure if there will be a replacement. In the future referrals to the Joy A. Shabazz Center will be made to the Greensboro office.

Pura Lopez Davila: The second year of a two year grant has begun. The grant allows Family Services of the Piedmont to be open Monday thru Friday.

Laura Chambers: No Report

Debbie Cole: No Report

John Evans: No Report

Roger King: Open House for the new Randolph County Senior Adults Association building is being held today from 2:00 to 5:00 pm.

Wanda Pegg: The Georgia Impact Program will be in town this week for training with locations including the Family Crisis Center, Habitat for Humanity and possibly Victory Junction.

Sarah West: No Report

Mayra Gaddy: No Report

**Point-In-Time Count – January 28, 2015**

Sarah West presented the Point-In-Time (PIT) Count PowerPoint prepared by the NCCEH Balance of State. Sarah review several important topics:

* Wednesday, January 28, 2015 will be the PIT providing a snap shot of the homeless population as required by HUD.
* She reviewed the organizations that needed to participate in the count including Family Crisis Center, CUOC, DSS, Therapeutic Alternatives and Shelter of Hope.
* Only people who are homeless according to HUD’s definition should be counted. She also reviewed people that should not be counted.
* Information on PIT is due to NCCEH by Friday, February 20, 2015. Please send your data to Sarah by February 18, 2015.
* Sarah will e-mail the PowerPoint to Bob Lawler who will forward to all Coalition members.

**Coordinated Assessment Update:**

Sarah West reviewed the Coordinated Assessment application and requested updated information from participating organizations. For organizations not present, or who did not have the information available Sarah will e-mail the request for data completion. The Coordinated Assessment application has been submitted to NCCEH and is under review.

The meeting adjourned at 11:40 amand the next meeting is February 13, 2015 at 9:30 am atDaymark Building 108 W. Walker Ave**.**

Respectively submitted by: Bob Lawler