**HOUSING SUPPORT COMMITTEE MEETING**

**“Down East” Regional Committee**

**NC Balance of State Continuum of Care**

**Meeting Minutes from November 12, 2014**

**In Attendance:**

Melissa Pressley, Goldsboro Housing Authority

Kacie Baker, Wayne Community College (Goldsboro Housing Authority Intern)

Kenny Igleheart, The Salvation Army

Janice Sauls, The Salvation Army

Graham Kelly, Family Endeavors

Gloria McDuffie, Community Member

Kareem McDuffie, Explosive Achievers, Inc.

Karmashia Bartee, WAGES

Latasha McNair, Eastpointe

**Introductions:**

Introductions were made.

**Point-in-Time count update**

Kacie Baker who is interning with the Goldsboro Housing Authority spoke to the committee about the point in time count and what has been achieved so far. A point in time count event will be held at the community soup kitchen in Wayne County. The event will be held on January 28, 2014. Hair cuts, medical aid, dental aid, information about literacy programs and legal aid will be available. Shelters and other agencies in the community will be present to inform individuals about their services and to provide them with information. Kacie is working with coordinating efforts with the Goldsboro Police Department to do a street count on January 28, 2014 as well. There have been issues with getting organizations in Lenoir, Duplin and Sampson County involved with the point. A street count will be conducted in the other counties as well.

**BoS Steering Committee Meeting Updates from 11-4-2014**

Melissa presented information from the Balance of State Steering Committee meeting held on November 4, 2014:

-The State ESG office made its funding award announcements for the annual ESG competition in October. Two Agencies from our committee, Eastpointe and Salvation Army received awards and a list of those awards can be found on NCCEH website. More discussion about the awards will come later.

- The NC BoS Staff submitted the CoC application on October 28, 2014. The NC BoS staff will review our application and the project priority listing. Agencies submitted Project applications to NCCEH and they were reviewed and ranked by the scorecard committee. At the Steering Committee meeting, the lists of projects were reviewed and approved. Balance of State has 41 renewal projects from 22 applicant agencies. One project that was eligible for renewal was granted an extension and will renew next year.

-The CHIN Governance Committee selected the Michigan Coalition Against Homelessness (MCAH) to be the HMIS administrative agency for North Carolina. The Steering Committee has been requesting more information from the Governance Committee and MCAH about the HMIS transition timeline, MCAH’s final cost and how it was determined, and how the MCAH governance structure will be adapted to fit North Carolina. The NC Housing Coalition extended its contract to operate CHIN until April 30, 2015.

The new HMIS Administrative Agency, MCAH, was in North Carolina the week of November 3,2014 to meet with CoC leadership and CHIN users. CHIN users could register for one of four regional meetings for more information about MCAH and to give feedback.

- NC BoS data staff is working with agencies to clean up data to be able to submit for the Annual Homeless Assessment Report (AHAR). BoS staff will be asking agencies using CHIN to do three things to prepare:

1. Look at Null Values. How? Run the Data Completeness Report Card (v6 C2).

2. Look at Entries and Exits. How? Run the Enrolled Clients County with Time in Program (v C1).

3. Examine Overall Data Quality.

-At the last in-person meeting in April 2014, NC BoS staff asked Regional Leads to set a measurable goal for their Regional Committee. BoS will be reviewing the status of these goals and discuss next steps. There was a lot of discussion about ways to get other organizations involved with the committee meetings as well as getting more participation in other counties.

- The Coordinated Assessment plan was completed by the coordinated assessment committee and submitted to the down east committee. Members of the committee were asked for input on any changes or corrections that they wanted to make to the application.

**Updates from Committee Members:**

**ADJOURNMENT:**

The next meeting is scheduled for December4 10, 2014 at 11:30 am at The Goldsboro Housing Authority.