



North Carolina Balance of State Continuum of Care

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www.ncceh.org/BoS

Steering Committee Meeting Agenda

Tuesday, May 5, 2015, 10:30 am – 12:00 pm

Call-in info (audio): (218) 895-9693, conference code 805232#

Online presentation: <https://join.me/nccehrocks>

10:30 WELCOME & CALL TO ORDER

ONE	Presenter: Nancy Holochwost	Estimated Time: 5 min
	Background Information: Roll call is for elected regional leads; other callers should identify themselves afterwards. If this is your first time calling in to a NC BoS Steering Committee meeting, please email bos@ncceh.org with your contact information.	
	Supporting Materials:	

- Regional Lead Contact List: ncceh.org/files/3430

MINUTES

TWO	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed?
	<input checked="" type="checkbox"/> Yes, by common consent	
Supporting Materials:		
April Minutes: ncceh.org/files/5522		

POINT-IN-TIME COUNT & HOUSING INVENTORY CHART

THREE	Presenter: Nancy Holochwost	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed?
	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
	Background Information: HUD extended the Point-in-Time and Housing Inventory Chart submission deadline to May 15. NCCEH staff are working with agencies to validate 2015 Point-in-Time count and Housing Inventory Chart data.	
	Supporting Materials:	
<ul style="list-style-type: none"> • Point-in-Time Count Resources: ncceh.org/pointintime 		
Action Items:		
<ul style="list-style-type: none"> • PIT Leads & Agencies: Please respond to requests for info as needed 		

COORDINATED ASSESSMENT

FOUR	Presenter: Corey Root	Estimated Time: 10 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: Staff will present coordinated assessment plans from Regional Committees for discussion and review.	
	Supporting Materials: <ul style="list-style-type: none"> Plan materials (bottom of page): ncceh.org/bos/coordinatedassessment/ 	
	Action Items: <ul style="list-style-type: none"> Regional Committees: Submit coordinated assessment plan revisions as requested 	

COC GRANT COMPETITION UPDATE

FIVE	Presenter: Corey Root	Estimated Time: 15 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input checked="" type="checkbox"/> Make Decisions	Formal Approval Needed? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
	Background Information: On April 28, HUD released the registration for FY2015 CoC grant competition. The Steering Committee will discuss a proposal to change the Balance of State CoC collaborative applicant from the NC Dept. of Health and Human Services to NCCEH. Staff continue to work with HUD Field Office and HUD Headquarters who are working on the final steps of verification of the Grant Inventory Worksheet (GIW). Staff will talk about the next steps for the Scorecard Committee and the 2015 CoC Intent to Apply form.	
	Supporting Materials: <ul style="list-style-type: none"> Preamble to CoC Interim Rule (24 CFR Part 578) discussing definition of Collaborative Applicant: ncceh.org/files/5523 CoC Program Info: https://www.hudexchange.info/coc 	
	Action Items: <ul style="list-style-type: none"> Scorecard Committee members: Plan to attend two meetings in May; NCCEH staff will email Committee members directly with meeting information and registration Agencies Interested in Applying for NEW Projects: Complete FY2015 CoC Intent to Apply form: http://bit.ly/1LEJDzO 	

REGIONAL COMMITTEE WEBMASTER TRAINING

SIX	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: NCCEH staff will train Regional Committee web masters on updating content and uploading files to Regional Committee webpages. Staff must set up accounts for each web master; please send contact information if you have not already done so. Staff will be in touch with web masters directly about training registration for the webinar on May 19, 10:30 – 11:30 a.m.	
	Supporting Materials:	
	Action Items: <ul style="list-style-type: none"> Burke, Caswell, Catawba, Chatham, Craven, DISSY, Henderson, Kerr-Tar, Northeast, Randolph, Rutherford, Southeast, Transylvania, Twin County Regional Committees: Please appoint a web master for your Regional Committee and send contact information through this form: http://goo.gl/forms/Uh8WbZVhQu 	

NCCEH DATA CENTER & HMIS UPDATE

SEVEN	Presenter: Beth Bordeaux	Estimated Time: 20 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: The Michigan Coalition to End Homelessness (MCAH) formally assumed the role of HMIS lead for North Carolina on May 1. Staff will give an update on the BoS HMIS grant. The NCCEH Data Team will staff the BoS CoC in addition to Durham, Orange and Wake CoCs. Data Team Director, Beth Bordeaux, will explain more about NCCEH's role in HMIS, how the roll-out of the new system will work for BoS agencies, and walk through the new HMIS privacy forms.	
	Supporting Materials: <ul style="list-style-type: none"> • NC HMIS Transition info: ncceh.org/hmis/transition • NC HMIS @ NCCEH <ul style="list-style-type: none"> ○ ncceh.org/hmis ○ Helpdesk: hmis@ncceh.org, (919) 410-6997 ○ Contact info flyer: ncceh.org/files/5521 	
Action Items:		

UPCOMING MEETINGS

EIGHT	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Regularly scheduled meetings this month.	
	Supporting Materials <ul style="list-style-type: none"> • PSH Subcommittee – May 18, 10:30 -11:30 a.m. <ul style="list-style-type: none"> ○ ncceh.org/events/810 • Scorecard Committee –2 May meetings • Regional Committee Structure workgroup – May meeting to start work • Written Standards workgroup – May meeting to start work 	
Action Items <ul style="list-style-type: none"> • PSH Program Managers: Register for and attend PSH Subcommittee meeting - ncceh.org/events/810 • Scorecard Committee and workgroup members: NCCEH staff will be in touch with May meeting registration info 		

REGIONAL COMMITTEE UPDATES

NINE	Presenter: Corey Root	Estimated Time: 15 min
	Goal: <input checked="" type="checkbox"/> Share Info <input checked="" type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Background Information: Time reserved for Regional Leads to share information about Regional Committee activities, ask questions of the group, and share successful strategies.	

REMINDERS

TEN	Presenter: Corey Root	Estimated Time: 5 min
	Goal: <input checked="" type="checkbox"/> Share Info <input type="checkbox"/> Obtain Input <input type="checkbox"/> Make Decisions	Formal Approval Needed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Action Items: <ul style="list-style-type: none">• PIT Leads & Agencies: Please respond to requests for info as needed• Regional Committees: Submit coordinated assessment plan revisions as requested• Scorecard Committee members: Plan to attend two meetings in May; NCEH staff will email Committee members directly with meeting information and registration• Agencies Interested in Applying for NEW Projects: Complete FY2015 CoC Intent to Apply form: http://bit.ly/1LEJDzO• Burke, Caswell, Catawba, Chatham, Craven, DISSY, Henderson, Kerr-Tar, Northeast, Randolph, Rutherford, Southeast, Transylvania, Twin County Regional Committees: Please appoint a Web Master for your Regional Committee and send contact information through this form - http://goo.gl/forms/Uh8WbZVhQu• PSH Program Managers: Register for and attend PSH Subcommittee meeting - ncceh.org/events/810• Workgroup members – NCEH staff will be in touch with May meeting registration info	

12:00 ADJOURN

Next Meeting: Tuesday, June 2, 2015, 10:30 AM